



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SHANKAR NARAYAN COLLEGE OF ARTS AND COMMERCE
Name of the head of the Institution	Dr.V.N.Yadav
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02228046564
Mobile no.	9422092150
Registered Email	info@sncollege.com
Alternate Email	vnyadav2002@yahoo.co.in
Address	Mahavidyalaya Marg, Navghar Road
City/Town	Bhayander (East), Thane
State/UT	Maharashtra
Pincode	401105

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. M. Satya Sri</b>
Phone no/Alternate Phone no.	<b>02228046564</b>
Mobile no.	<b>9987756670</b>
Registered Email	<b>mysatyasri@gmail.com</b>
Alternate Email	<b>info@sncollege.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.sncollege.com/files/AQAR-2017-2018.pdf">http://www.sncollege.com/files/AQAR-2017-2018.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.sncollege.com/academic-calender.html">http://www.sncollege.com/academic-calender.html</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	77.0	2006	21-May-2006	20-May-2011
2	A	3.04	2017	30-Oct-2017	29-Oct-2022

<b>6. Date of Establishment of IQAC</b>	<b>21-Aug-2006</b>
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Perspective Plan for the period 2018-2028	01-Nov-2018 1	30
Use of ICT in Teaching and Learning	15-Feb-2019 1	57
Lecture on Website Up gradation	15-Feb-2019 1	20
Workshop on revised Syllabus	17-Jan-2019 1	14
Workshop on revised Syllabus	19-Jan-2019 1	21
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shankar Narayan College	Revised Syllabus Workshop	University of Mumbai	2019 2	10000
Shankar Narayan College	ANGC Scholarship	ANGC	2019 0	10000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Preparation of Perspective Plan for the period 2018-2028

2. Improvement of structured feedback mechanism

3. Preparation of formats for various committees and departments as per the new guidelines of NAAC

4. Workshop conducted on new techniques of using ICT and regarding Website Upgradation by Mrs. Sandhya Thakkar on 15th February, 2019

5. Introducing skill development courses in Rangoli and Warli painting to promote local art forms

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Offering more certificate courses	Microsoft Certificate Course
Use of ICT in teaching and Learning	*Workshop on 'Use of ICT in Teaching and Learning'
Encouraging students to participate in outreach/ extension activities	*Blood Donation Camp.*Road Safety training. *Related traffic controlling. *Swatch Bharat street play.*performance of Road Safety Street play.* Pulse Polio camp.* Ambassador for voter awareness.*Tree Plantation programme.*Road Safety Week
Exploring talent in sports and cultural activities	*Workshop entitled 'Inner beauty and outer beauty' * Participation of students in annual cultural week events like Singing, Solo and Group Dance, Fashion Show, Mehendi, Nail Art, Hair Style, Pot Designing and Best out of waste and Card Making Mr. and Ms. SN, Traditional Day, Fun-Fair, Rangoli etc. *Students participated and won the prizes in Youth Festival. Students' participation in Intercollegiate events. student participation in annual sports week.
Incorporating e-governance	*Applications for entry level Admission are received through online.*Government scholarships payment through online. *Salary payments of permanent faculty through online.
Strengthening green initiatives	*Students conducted survey on the use of plastic bags in Mira Raod to Nalasopara. *Students participated in intercollegiate event of PPT text and painting and essay writing competitions.*Students participated in State Level Competition of PPT text Project (Model), Debate and Quiz.

Inculcating human values and professional ethics	*Awareness Campaign about ICC and WDC unit.*Workshp on Gender Sensitization.*A programme on Women safety and Security.*A programme on Health and Hygine Awareness.*A lecture on ' Awareness about Cervical Cancer'.* Film Screening on 'Women Empowerment'.*Visit to Radhika Old age home.*Visit to Orphanage Dil kush Children Home, Uttan."*Visit to Vipasana Pagoda
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Identifying the employability	*EduBridge Learning Pvt.Ltd, Virar.*Placement Drive by TechnoServe Skill training and Placement Programme, Lower Parel.*Mega recruitment Drive by ICICI Prudential Insurance, Andheri.*Interview under 'Earn while you learn' activeity of Loksatta Mira-Bhayandar (Indian Express Group).*Krish Enterprises, Kandivali.*Hindustan Times Media Ltd., Elphinstone Road.*Salexi HR Solutions Pvt. Ltd ., Mira Road.*World Vision India, Andheri .*The Times of India.*Acute Rating and Research Ltd., Andheri.*Tech Mahindra, Andheri.*Motilal Oswal Securities Ltd., Prabhadevi.*Vacation Job opportunities by Laxmi Book Enterprises, Mira Road.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Management	27-Jan-2020

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
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Date of Visit	17-Oct-2017
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2018
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Date of Submission	12-Dec-2018
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The Management Information System is a computerized database which plays a key role in information generation, communication problems and further helps in the process of decision making. Incorporation of MIS in educational institution improves its operational efficiency. With this intention, the college integrated MIS in various areas of the institution. The details of hardware related to issue are 1. Two Servers 2. One LAN 3. Backup Storage System. 4. Total Microsoft software in campus is licensed (Windows, MS Office, Window server, Microsoft data base etc) 5. Annual Maintenance of equipment for servicing and repairing The areas covered under installation of software in the campus are 1. Administration 2. Teaching 3. Examination 4. Library 5. Laboratories 6. IQAC office 7. NSS NCC 8. Auditorium 9. Accounts Section (Tally package ERP 9.5) The Data base is Microsoft SQL Server, Version 2016 The currently operational modules under MIS are Admission Section: • Online registration of all First Year students of BA, BCom, BBI, BAF, BMS, BFM, B.Sc.(IT), B.Sc.(C.S) (Self Financing Courses) • Generation of merit list during admission process • The record of Students' Profile of around 4,500 students of all programmes • The record of receipts of Fee paid by the students • The message of fee payment details sent to the student's registered Mobile Number. • The record of details of students' outstanding fee • Library card and I.D card generation • Transfer Certificate and Railway Concession Examination Section: • Result generation of Regular and ATKT Students of all FY/SY of all Commerce, Arts, BBI,BAF,BMS, BFM, B,Sc.(IT), B,Sc.(C.S) (Self Financing Courses) of I, II, III and IV semesters Account Section: • All transactions of Receipts and Payments of teaching, nonteaching and suppliers and vendors • Inward and Outward system of documents Library Management: Digitalized Library: A) Details of books, Journals, Magazines and C.Ds are updated. B) All material is barcoded C) Issue return of the book to all the students of FY/SY/TY BA/B.Com/BBI/BMS/BAF/BFM/BSc.IT and

B.Sc (CS) M.Sc (IT) and M.com D) The details of Book bank E) Inlibnet Nlist (ebooks and ejournals available through this system) F) OPAC system to search the availability and reserve books The accessibility of information is restricted to concerned authorities. The reports and information related to Admission, Examination and Account section is accessible to Office Superintendent. The library reports and information is accessible to Librarian. The concerned committee Heads and Department Heads are accessible to the respective reports and information. IQAC is accessible to the information as per the requirements of reports submitted to NAAC office. The students avail information and reports only with the permission by concerned authorities. However, the Principal can access all reports and data generated. The institution is continuously in the process of up grading its functioning through computerization.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is Permanently affiliated to University of Mumbai. The curriculum is designed by the University of Mumbai. The syllabus of all subjects is made available in the library. Whenever the syllabus is revised by the University of Mumbai, the concerned subject teachers are intimated and they are deputed to attend the relevant workshop organized by the University of Mumbai. The teachers also attend the syllabus framing workshop organized by the University to discuss and to suggest the necessary changes in the syllabus. In beginning of the academic year, the Principal conducts meeting with all departmental Heads and instructs to implement the curriculum in the organized method. The Heads of the Department conduct meeting with the department members to distribute the modules of the prescribed syllabus. The teachers are allotted lectures as per the departmental allocation. The time table of lectures per week is allotted by the timetable committee under the instructions of the Principal and the departmental lecture schedule given by the concerned Head of the Department. In the beginning of each semester of the academic year, all teachers prepare teaching plan and conduct lectures as per the teaching plan. The syllabus is well informed to the students in their introductory lectures. The topics covered in day to day lectures are recorded in monthly teaching report. The faculty delivers the curriculum as per the teaching plan. In case the faculty is unable to complete the syllabus as per the teaching plan, extra lectures are conducted to complete the syllabus. The students are also provided with the synoptic answers as a study material. Respective subject experts are invited by the departments to guide the students. The guidance lectures by the concerned subject experts are organized by the departments. The institution

initiates to collect the structured feedback regarding design and review of the syllabus from the students, teachers, employers and parents. The collected feedback is analyzed and discussed by the concerned faculty in the workshops conducted by the University. Guidance lectures by the subject experts from other colleges are organized by the departments.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Microsoft Certification on Data Science with Python	Nil	12/04/2019	7	Yes	Yes

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	33	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
CSR programme for NSDC funded by TATA, a Training programme on Retail Trading	24/07/2018	35
Skill Development Programm Building Youth Excellence through Employability Services and Technology Programme	12/11/2018	57
Workshop entitled 'Inner beauty and outer beauty'	21/01/2019	129
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BSc	Computer Science	33
BSc	Information Technology	138
BMS	Management Studies	138
BCom	Financial Markets	60
BCom	Banking & Insurance	65
BCom	Accounting & Finance	70
BCom	Foundation Course	1270
BA	Foundation Course	236
MCom	Accountancy	66
MSc	Information Technology	21
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

The institution has been following the collection, analysis and implementation of feedback since the first accreditation by NAAC. A feedback committee is formed with the selected members by the Principal. Feedback committee and IQAC together prepared the structured feedback formats to collect the feedback from teachers, students, employers, parents and ex-students. The feedback form is restructured to collect feedback on syllabus from teachers, students, employers, parents and ex-students. During the re-accreditation (2nd cycle) the feedback mechanism has been modified as per the recommendation of NAAC. The feedback on the performance of faculty is collected through the structured feedback forms distributed to the randomly selected students of FY/SY/TYBA/B.Com/BMS/BBI/BAF/BFM/B.Sc (IT)/B.Sc.(C.S)/M.Com/M.Sc(IT). Feedback of Teachers: The parameters to evaluate the teachers' performance are punctuality, discipline/behavior, subject knowledge, methods of teaching, completion of Syllabus, practice and revision, test evaluation and Class control categorized under excellent, good, satisfactory and unsatisfactory remarks. The collected data is processed through the number of remarks received by the concerned teacher in another format. The average of number of remarks received is the performance remark of the teacher. Thus, the feedback committee collects and analyses the data. The report is submitted to the Principal to for the perusal of appropriate action. The feedback on infrastructure and office services provided by the institution is also collected through structured feedback format. With the parameters as library, gymkhana, computer lab/internet, canteen, drinking water facility, classroom infrastructure, sanitation and office services, remarked as excellent, good, satisfactory and unsatisfactory. The data is collected through random selection of students and analysed by the feedback committee. The report is submitted to the Principal to initiate appropriate action. The structured feedback of teachers on teaching

techniques and related issues is collected. The structured feedback of parents is also collected on the syllabus, activities and performance of the institution for the development of the students. The feedback of ex-students is collected regarding the role of institution in imparting value based education and its use in their day-to-day life. Employers feedback is collected from various companies invited by the Placement Cell regarding the competitive attitude of the students to avail employment opportunities. The overall feedback collected from all stakeholders of the institution is analysed and incorporated in developmental planning of the institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Information Technology	40	55	45
MCom	Advanced Accountancy	60	172	70
BCom	Financial Markets	60	189	76
BCom	Accounting & Finance	60	452	77
BCom	Banking & Insurance	60	280	68
BSc	Computer Science	120	154	78
BMS	Nil	120	644	138
BSc	Information Technology	180	492	183
BCom	Nil	720	1869	773
BA	Nil	120	219	135

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3807	206	66	Nil	4

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used

	Resources)				
85	85	3	22	Nil	2
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentors, as per the instructions and guidance of Principal, are appointed for every class. Every teacher mentor is in the personal contact of students of his/her class. The mentor teacher looks after the problems and grievances of the student mentees. The mentor teacher also communicates to the parents of the student mentees regarding the attendance and academic progress. The student mentees are also guided regarding career options, future plans and boosting the morale. The students from the vernacular medium are helped by explaining the syllabus in their language. Besides, the needs of advanced learners are also addressed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4013	75	1:54

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	18	1	Nil	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Surekha Mishra	Assistant Professor	Ph D Guide Recognition in subject of Commerce University of Mumbai
2018	Dr. Anupama Gawade	Assistant Professor	Member Board of studies in Accountancy University of Mumbai
2018	Dr. Anupama Gawade	Assistant Professor	Ph D Guide Recognition in subject of Accountancy University of Mumbai

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end
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				examination
MCom	1S01114	VI	17/05/2019	27/08/2019
BMS	2C00456	VI	09/05/2019	19/06/2019
BA	3A00146	VI	04/05/2019	19/06/2019
BCom	2C00146	VI	11/04/2019	19/06/2019
<a href="#">View File</a>				

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is permanently affiliated to the University of Mumbai. Hence, the examination and evaluation procedure is followed as per guidelines of the University of Mumbai. The evaluation of each programme is divided into six semesters and two semesters per year. Evaluation process for B.A and B.Com is 100 marks per subject. For BMS,BBI,BAF, BFM, B.Sc.(IT) and B.Sc.(C.S) the semester is divided into 75:25 marks per subject. 25 marks evaluation is further divided into 20 and 5marks. College conducts 3 class tests and the average of three is counted for 20 marks. 05 marks are allotted on student's participation in classroom. College conducts Regular, ATKT Additional and Supplementary examinations on behalf of University of Mumbai. Projects and home assignments, group discussions, PPT presentations and viva voice are also part of continuous evaluation process. External teacher moderates the assessment after assessment by the concerned subject teacher. The Institution follows the masking of answer sheets and exchange of mark sheet preparation to assure the impartial assessment. The result of college examination is declared within the stipulated time. The grievances of students related to the assessment are addressed through revaluation procedure within the given time.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by by the academic calendar Committee in the beginning of every academic year. The plan of action of all major departments and committees is collected in a structured formats provided by the IQAC. The collected plan of action of all departments and committees is rearranged by the academic calendar committee and the rough draft is discussed with the Principal. , the finalized Academic Calendar is printed with the consent of Principal in booklet format and also displayed on website. The committees and departments mostly adhere to the academic calendar while conducting the activities. Sports and Cultural week, Annual gathering dates, UDAAN (intercollegiate event), examination dates are often followed as per the academic calendar. During 2018-19 all examinations of first year, second year and third year were conducted by the University of Mumbai. The examination schedules are intimated to the students by displaying on Notice board and by forwarding in students' Whatsapp groups as soon as declared by the University.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sncollege.com/files/Programme%20outcome%202018-19.pdf>

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
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1S01114	MSc	Information Technology	21	20	95.23
2C00534	MCom	Advanced Accountancy	66	61	92.42
2C00256	BCom	Financial Markets	53	48	90.57
2C00346	BCom	Banking & Insurance	66	66	100
2C00456	BCom	Accounting & Finance	69	63	91.3
2M00156	BMS	Nil	127	106	83.46
1S00156	BSc	Computer Science	33	28	84.85
1S00256	BSc	Information Technology	138	118	85.51
3A00146	BA	Nil	78	64	82.05
2C00146	BCom	Nil	475	344	72.42
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.sncollege.com/files/Student%20Satisfaction%20Survey%202018-19.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	--	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Accountancy	2	5.19
International	Accountancy	2	5.21
National	B Sc-IT	2	7.36
International	B Sc-IT	2	5.58
International	Commerce	3	6.37
International	English	2	5.5
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Accountancy	5
Economics	1
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	Nil	NIL	Nil
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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
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#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	3	4	35
Presented papers	Nil	2	Nil	Nil
Resource persons	1	Nil	Nil	Nil
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation programme	NCC	1	16
Career in Military Defence'	NCC in Collaboration with Rotary Club of Mira Road	1	120
Shok-Shastra	NCC in collaboration with Mira-Bhayander Municipal Corporation	1	14
Surgical Strike Day	NCC	1	30
Books and Stationary Distribution	5 SCHOOL OF RAYAT SHIKSHAN SANSTHA, MOKHDA PALGHAR	2	22
Walkthon Marathon	NAVGHAR POLICE	1	45
(i) Peace Rally	Self Institute ( Shankar Narayan College of Arts Commerce)	1	250
Seminar on Gandhijis Experiential Learning- Need of the Hours.	Resource Person- Dr. Massart Sahib Ali, govt of maharashtra (Bed) college and also ex-memebers of the prime minister S High Level Committee for Minorities	1	99
Exhibition of Gandhijis Idealism	Resource Person- Dr. Massart Sahib Ali, govt of maharashtra (Bed) college and also ex-	1	250

	members of the prime minister S High Level Committee for Minorities		
Visit to Radhika old age home, Gorai road, Uttan, .Bhayander(w),	Inner Will Club	7	46
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Avhan Camp	Appreciation	Chancellors Brigade	1
Yoga Protocol Camp	Appreciation	University Of Mumbai	1
Blood Donation	Appreciation	Nair Hospital	2
Leadership Camp	Appreciation	NSS University Of Mumbai	1
Road Safety Traning	Appreciation	United Way Mumbai	8
Road Safety Leadership	Appreciation	United Way Mumbai	4
Swachh Bharat Street Play	Appreciation	NCC	12
State Level Camp	Appreciation	Rashtrasant Tukdoji Maharaj Nagpur University	1
Road Safety Street Play	Appreciation	Kashi-Mira Police Station	11
District Level Camp	Appreciation	University Of Mumbai	2
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
	Election Commission	Human Chain Workshop	2	60
	Government of Maharastra	Traning Street Play	2	30
	Government of India	Rally Cleanliness	2	30
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	Nil
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ATS Infotech Pvt. Ltd, New Delhi-110024	27/03/2019	Microsoft International Certification	37
<a href="#">View File</a>			

### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.56	14.31

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LibPro	Partially	0	2010

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17621	2085632	2580	413047	20201	2498679
Reference Books	29513	8261545	375	218944	29888	8480489
e-Books	Nil	Nil	481468	Nil	481468	Nil
Journals	Nil	Nil	57	148741	57	148741
e-Journals	Nil	5900	2137	5900	2137	11800
CD & Video	92	36340	Nil	Nil	92	36340
Library Automation	47134	10347177	2955	631991	50089	10979168
Others (specify)	9	1597	Nil	Nil	9	1597

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### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

No file uploaded.

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	250	3	250	12	0	6	3	2	11
Added	56	1	56	0	1	3	1	100	0
Total	306	4	306	12	1	9	4	102	11

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
----------------

### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15.6	42.3	33.7	33.55

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities including Classrooms, Library, Laboratory and Computers etc., are made available for the students. The maintenance and the cleaning of the classrooms and the laboratories are done with the help of the non-teaching staff. College has appointed a gardener to maintain the College garden. Besides, a carpenter, an electrician and a plumber are also appointed for repair of furniture, maintenance of electrical works and plumbing works. Water filters, water coolers, air conditioners, fire extinguishers, are under an annual maintenance contract with private agencies. The college has adequate number of computers with internet connections and the utility softwares at different locales like office, laboratories, library, department, etc. The central computer laboratory connected in LAN is open for the students. The office computers are also connected through the LAN. The office software makes the work easier and systematic. Most of the Computers and their accessories are maintained on Annual Maintenance Contracts (AMC) by private agencies. A computer hardware technician is appointed on contractual basis. Apart from the AMC, lab assistants and attendants are appointed to maintain and manage all computer related matters. A periodic cleaning of computers is done by attendants and peons. The campus is monitored through surveillance Cameras. The management has appointed security agency to look after the safety and security of the campus. The library is also provided LAN facility for the computers and the entire library functioning has been automated with Libpro software along with Barcode technology. Two separate computer systems are provided for Online Public Access Catalog (OPAC) to get quick access to books. Entire library is under CCTV surveillance. Five High Definition CCTV cameras are installed for better supervision and administration of the college Library. The staff and the students use the computer system with internet at Network Resource Center in the library. The library advisory committee is formed comprising the Principal, Senior Faculty Members and the Librarian. The Committee lays down sound Library Policies and Regulations, makes budgetary provisions for procurement of books, periodicals and other reading materials, discusses and advises suitable solutions to library related problems and issues. The Sports Committee is formed to identify and nurture the sportsmanship among the students. The infrastructure consists of Gymkhana, and a huge ground for outdoor games like Cricket, Kho-Kho, Kabaddi, Volleyball, Football, Long Jump, Running, etc. First aid medical facilities are also available for students.

<http://sncollege.com/files/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20Facilities%202018-19.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

## 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	ANGC	10	10000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

## 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	Nil	Nil	00
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## 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling Awareness	120	120	Nil	Nil
2019	Career in Military Defence	Nil	60	Nil	Nil
2019	Career Opportunities in Aviation Sector	Nil	850	Nil	Nil
2019	Career Guidance in Art, Media & Entertainment	Nil	94	Nil	Nil
2019	Career In Civil Services	Nil	150	Nil	Nil
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## 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	10

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
EduBridge Learning Pvt. Ltd., Virar	35	12	Laxmi Book Enterprises, Mira Road	5	3
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	167	B.Com	Commerce	IDOL, University of Mumbai	M.Com
<a href="#">View File</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	College	1301
Annual Cultural	College	461
UDAAN	Inter Collegiate	1523
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	consolation prize	International	Nil	1	Ex-Student	Nitesh Bondve
<a href="#">View File</a>						

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Council was formed in the month of August, 2018 for the academic year 2018-19. The Students Council comprises the Class Representative of First Year, Second Year and Third year classes and one student representative from each:

NCC, NSS, Cultural and Sports committees. The election for General Secretary is held in the presence of the Principal, Dr. V N Yadav. Mr. Ankit Rajput, representative of NCC was elected unanimously as the General Secretary for the year 2018-19. Students Council contributed in the various college activities like, I. All the members of Students Council planned and celebrated 'Teachers Day' on 5th September, 2018. II. 'Foundation Day' was celebrated on 19th September, 2018. III. Flag Hoisting Ceremony and Parade was organized by NCC on the occasion of Independence Day celebration on 15th August. IV. Sports Week planned and organized by Sports and Gymkhana Committee and Students Council. V. Cultural Week was organized from 17th to 21st December, 2018. VI. Annual Day was celebrated on 24th December, 2018 VII. Convocation Ceremony was organized on 25th January, 2019. VIII. Flag Hoisting Ceremony and Parade was organized by NCC on the occasion of Republic Day celebration on 26th January.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

363

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

(1) Jointly organized Blood Donation Camp with NSS. (2) Tree Plantation (3) Beach Cleaning Programme (4) Career Guidance Programme

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governance of the college is decentralized with appropriate internal organizational structures. Shankar Narayan Education Trust is the apex governing body. College Development Committee is the next decision making body which is constituted as per the norms of University of Mumbai. Principal is the Administrative Head of the Institution IQAC is constituted as per the revised guideline of NAAC, Bangaluru under the Chairmanship of Principal. Coordinators of various committees are appointed as per the experience and efficiency. All department HODs coordinate the Academic activities of the respective departments. Teaching and Non-Teaching staff perform their duties as per the instructions of the Principal. Participative Management The governance of institution is performed under prescribed method through Participative Management. The college believes in systematic approach in administration. Hence, all stakeholders are equally treated as important while taking important decisions. • The College Development Committee (CDC) conducts meetings to discuss the various issues related to the institution, future plans and grievances, if any. • Management is actively involved in proper functioning of the college. • IQAC and Principal believe in smooth functioning. Suggestions and recommendations are invited from all the stakeholders regularly. • Departmental Heads and the Committee Coordinators organize the meetings periodically with the members to decide plans and strategies as well as to take the review of the work done. • All the departments and the committees work in coordination with the IQAC to enhance the educational standards. • The

Principal takes decision in consultation with the members of the staff. The observations, analysis, suggestions and recommendations in the executive decision making process are welcomed and solicited implementation.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The procedure of admission of students is implemented as per the norms of the University of Mumbai. Admissions to the FY level of UG and PG courses are executed through both offline and online method. The merit list is displayed and within stipulated time period considering the reservation policy of the Government of Maharashtra. SY and TY level students' admission procedure is carried out through offline method. The admission fees is charged as per the University norms and the enrolled students are given I-card and Library card immediately.
Curriculum Development	The curriculum designed by the University of Mumbai is strictly implemented. The students are intimated by the concerned subject teachers whenever the curriculum is revised. The teachers are deputed to workshops on revised syllabus as well as for syllabus framework conducted by the University. Dr. Anupama Gawde, faculty member of Department of Accountancy is nominated as Member of Board of Studies. Department of BSc.(I.T) and B.Sc(C.S.) conducted workshop on revised syllabus. The Microsoft Certificate course for M.Sc(IT) students was conducted to imbibe the advanced knowledge. Value Added Course 'Inner beauty and Outer beauty' is conducted by Cultural Committee.
Teaching and Learning	The institution adopted the strategy to update the teaching-learning techniques by developing e-learning resources and more use of ICT. IQAC conducted workshop to aware the teaching faculty about e-learning resources. Well equipped classrooms with ICT, internet facilities, Projects, Home Assignments, Industrial Visits, Study Tours are part of regular teaching learning process. Three

computer labs with 173 computers are used to conduct practical lectures of students. Two Libraries enriched with 17,621 text books, 29,513 reference books, 65 journals, 92 non-book material, N-List INFLIBNET and OPAC and three Reading Rooms are strong learning resources.

**Examination and Evaluation**

The examination and evaluation procedure is followed as per the guidelines and rules of the University of Mumbai. The institute has been implementing Choice Based Credit System for all the programmes. Each programme is divided into six semesters with two semesters per year. The examination includes both internal and external evaluation. Class tests, Projects and Home Assignments are part of internal evaluation. The external teacher moderates the assessment after the assessment by the concerned subject teacher. The Institute follows the masking of answer sheets and exchange of mark sheet preparation to assure the impartial assessment. First and Second Year results are declared by the college within a stipulated time.

**Library, ICT and Physical Infrastructure / Instrumentation**

Library is enriched with text books, reference books and non-book material. Continuous expansion of updated library facilities is basic quality improvement strategy of the institution. 22 class rooms with ICT facilities, Internet facility, computer labs, e-learning resources and teaching staff with e-learning knowledge are part of development strategy of ICT. Physical Infrastructure: Institution is expanding the infrastructure as per the requirement. The details of infrastructure are 41 spacious classrooms, 3 staff common rooms, 3 computer labs, 2 libraries, 3 reading rooms, 2 sports grounds, gymkhana with gymnasium facility, Canteen, IQAC room, exam room, assessment Hall, 2 compact auditoriums, one open auditorium and green and clean campus.

**Research and Development**

Quality improvement strategy of the institution is to support teachers and students for research oriented work. Research and Development Cell conducts various research development programmes. Teachers undertake minor research projects, participate and present research papers at University,



State, National and International level. 8 teachers are Ph.D awarded till the year 2018-19. Teachers' Paper publication in journals, edited chapters in books, authors of books are continuously escalating. Students are motivated to participate in Avishkar, seminars and paper presentations. Two teachers are recognized as research guide by the University of Mumbai

Human Resource Management

Well qualified and sufficient teaching and non-teaching staff is appointed as per the norms of Government of Maharashtra and UGC. The faculty members are appointed through proper advertisement and interviews in the beginning of the academic year. The duties and responsibilities of employees are well defined. Monitoring mechanism of concerned authorities maintains the administrative efficiency. Teachers attend workshops, seminars, orientation and refresher programmes to update their knowledge. Non-teaching staff is also deputed for the training programmes organized by the University to update the knowledge. Financial support is provided to students for participation in competitions.

Industry Interaction / Collaboration

Exposing the student community to the practical work culture is the quality improvement strategy of the institution. Various companies are invited for career guidance as well as campus selection. Placement cell had collaboration with 23 companies for placements of students. Career guidance programmes create awareness about several employment opportunities. Microsoft International Certification course was conducted in collaboration with ATS Infotech Pvt. Ltd, New Delhi in which 28 students, 05 ex-students and 04 teachers were trained. Department of Self-financing courses organize Industrial visit to provide practical knowledge to the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	1) Applications for entry-level admission are received through online 2) Government Scholarship Payment through online 3) Salary Payment of permanent faculty through online

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mrs. Vanita Malik	Intrenational Research Conference On Economics	Kalsekar College, Nallasopara	2000
2018	Prin. Dr Vishnu Yadav	19th National Conference Of Association of Indian College Principals	Bahra University	6000
2018	Mr. Sandip Burken	One day Workshop On Revised Syllabus Of T.Y. Bcom	CKT College Panvel	400
2018	Mr. Chandrakant Khune	One day Workshop On Revised Syllabus Of Economics	-	350
2018	Mrs. Ambuja V. Joshi	Summer Refresher Course	Special Summer School, RDVV University Jabalpur	1000
2018	Mrs. Ranjita Virkar	51 Youth Festival workshop	University Of Mumbai	408
2018	Mr. Amol U. Bavaskar	One Day Faculty Developememnt Programme on Innovative Method In Teaching	Harat College Of Arts And Com merce, Badalapur	700
2018	Mr. Dhiraj Chouhan	Soft Skill For Professional Excellence	Kirti Doongursee College, Mumbai	1000
2018	Mr. Chandrakant Khune	UGC HRDC University of Mumbai economics department Refresher course	-	1000
2019	Mrs. Manisha Dewarde	Workshop and guest lecture	S.N. College	4500

for students

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Use of ICT in Teaching and Learning	NIL	15/02/2019	15/02/2019	57	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
SWAYAM - NTA Online Refresher Course	2	26/11/2018	30/03/2019	124
UGC sponsored Refresher Course "Refresher course in Disaster management"	1	03/12/2018	22/12/2018	18
Refresher Course in English	1	03/12/2018	22/12/2018	18
Challenges of Content and delivery in Higher Education in the 21st century	1	18/06/2018	07/07/2018	18
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
18	52	17	21

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	NIL

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institute conducts regular internal and external audit for the college of salary and non-salary sections. The management appoints internal auditor for internal audit work to regularize and stream line the accounts of the college. Statutory auditor is also appointed to audit thorough accounts, transaction and to ensure registers maintained for movable and immovable properties. Statutory auditors verify all entries in concerned registers. Regular cash checking is also done by the respective authorities. All Government payments and disbursements are being promptly and effectively made in time without any delay. All vouchers and payments made by the college are also verified by the statutory auditor. The irregularities are reported to the management for rectification, if any is found. All finalized audited statements related to receipts and payment books, cash entries, income and expenditure statements and balance sheets are also reported to the Management. All reports verified and prepared by statutory auditor are submitted and filed returns to respective government authorities within the prescribed time limit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
ANGC	10000	ANGC Scholarship
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal
Administrative	Yes	Joint Director H.E.(Govt.)	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parents teachers meeting was organized to discuss the overall progress of the students.
- Parents teachers meeting was organized to improve the attendance and academic performance.
- Parents teachers meeting was organized to discuss about the available employment opportunities for the students.

6.5.3 – Development programmes for support staff (at least three)

- Yoga training programme was organized for non-teaching staff.
- Administrative staff attended Workshops on 7th Pay commission Accounts Audit
- Administrative staff attended Workshop on changes in Examination system organized by University of Mumbai.
- Financial support for administrative staff to participate in Inter-collegiate Events.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) A long term perspective plan with futuristic vision. 2) More usage of ICT in teaching-learning process 3) Improvement in structured Feedback Analysis Mechanism

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Perspective Plan for the period 2018-2028	01/11/2018	01/11/2018	01/11/2018	30
2019	Use of ICT in Teaching and Learning	15/02/2019	15/02/2019	15/02/2019	57
2019	Lecture on Website Up gradation	15/02/2019	15/02/2019	15/02/2019	20
2019	Workshop on revised Syllabus	17/01/2019	17/01/2019	17/01/2019	14
2019	Workshop on revised Syllabus	19/01/2019	19/01/2019	19/01/2019	21

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Gender Sensitization	27/09/2018	27/09/2018	95	21
Womens safety & security oriented programme	14/08/2018	14/08/2019	26	17
World womens day celebration	08/03/2019	08/03/2019	33	57

Health & hygiene awareness programme for women	25/08/2018	25/08/2018	28	Nil
Film screening on women empowerment	07/03/2019	07/03/2019	34	84

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> <li>Created awareness about how to save the precious natural resources like water, electricity by putting sign Boards at respective areas of college premises</li> <li>'No Plastic' Movement is started in the college premises in a very effective manner by Vasundhara Nature Club.</li> <li>Installation of Solar Energy system is under active consideration.</li> </ul>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	2	25/01/2019	1	Lokshahi Pandarwad a (AMBASSADOR FOR VOTER AWARENESS)	Awareness about importance of voting and rights of voters	63
2019	1	Nil	26/01/2019	1	Swachh Bharat Abhiyan	Awareness about importance of cleanliness in mira-bhander locality	55

						by organi sing street play and rally	
2018	Nill	2	23/08/2 018	1	BLOOD DONATION in associ ation with JJ Blood bank Nair blood bank and Thalesimi a testing.	Blood Donation motivatio n	79
2019	Nill	1	14/01/2 019	1	Medical Camp	General Physical Check-up	104
2019	Nill	1	02/04/2 019	1	Pulse Polio Programme	HOME TO HOME VACC INATION	10
2019	Nill	1	25/01/2 019	1	Visit to old age home Radhika Home	contrib uted to the happiness of the under pri vileged section of the society	53
2019	Nill	1	25/01/2 019	1	Visit to Orphan schools	contrib uted to the happiness of the under pri vileged section of the society	51
2019	1	Nill	25/01/2 019	1	Visit to Global Pagoda	contrib uted to the happiness of the under pri vileged section of the society	79

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## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness Campaign about ICC and WDC unit	17/07/2018	25/07/2018	2146
Workshp on Gender Sensitization	27/09/2018	27/09/2018	116
A programme on Women safety and Security	14/08/2018	14/08/2018	43
A programme on Health and Hygine Awareness	25/08/2018	25/08/2018	28
A lecture on Awareness about Cervical Cancer	07/02/2019	07/02/2019	32
Film Screening on Women Empowerment	07/03/2019	07/03/2019	118
Visit to Radhika Old age home	08/03/2019	08/03/2019	46
Visit to Orphanage Dil khush Children Home, Uttan	25/01/2019	25/01/2019	44
Visit to Vipasana Pagoda	25/01/2019	25/01/2019	74
Visit to primary school in slum, Divine Academy Uttan Road, Gorai	25/01/2019	25/01/2019	47

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## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Medicinal plants like tulsi, neem, supari (nut), aloe vera are planted and subsequently grown in the garden. Fruit bearing trees like coconut, mangoes, chikoo, guava, jamun, are also grown in the campus. 2. Dried leaves and waste papers are not allowed to be put on fire. The dried leaves are buried in the soil itself for making organic fertilizers and the papers are disposed. 3. Waste is segregated by twin-bin system. 4. Slogans and messages are showcased at the various locations in the campus regarding environment, cultural and social awareness 5. The College incurs substantial expenditure to keep the environment green. 6. The College is constructed in a manner for natural ventilation and lighting which keeps the campus pollution free. 7. Energy efficient lighting fixtures like CFLs and LEDs are used in all classrooms and departments. 8. Old unused Flex prints, plastic bottle, etc. are reused for making monuments and models during college and intercollegiate activities.



## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

7.2.1 – Describe at least two institutional best practices I. Title of the Practice: Creating social awareness through “Inner Will Club” Objectives of the Practice: • To inculcate social responsibility and values among the students who are the major stakeholders of the Educational Institutions. • To develop leadership qualities and spirit of team work. • To sensitize students regarding social commitments. • To make students responsible citizens of the country. • To cultivate the spirit of service to the community to feel joy of dedicated services and selflessness among the students. • To promote holistic and positive development of young students. The Context: Institutional living among the aged is becoming an increasingly common form of living in some societies, especially among the oldest of the old. It is generally believed that old people are helpless, isolated, physically weak and economically dependent. There are more orphans in the world than a lot of people realize. Worldwide, there were 140 million orphans. The primary objective of Orphanage is to provide a home, love, happiness, physical, mental, emotional and spiritual nourishment, the highest level of education possible, and a hope for a bright future. Rural Development Foundation runs schools for underprivileged children with the belief that education is the vehicle to help poor families out of poverty. 21.9 percent of the population still lives below the national poverty line. In order to understand the socio-economic and psychological problems of the society an effort was made to interview the inmates of various organizations relevant to the context such as, Visit to Orphanage: Visit to Old Age Home: Visit to Primary School at Slum Area: The Process: Visit to Orphanage: Inner Will Club strives to provide educational stationeries to deprived children of primary school. Inner Will Club organized a visit to children’s’ home, Dil Kush Children Home, Uttan on 25th January 2019. It is a shelter home for orphans who do not have family support. The college students organized competitions and cultural program for the children. Students and teachers distributed educational stationeries and sport materials for needy students. It was an effort to inculcate social values among the students through Inner Will Club. Our aim is not just to educate but transform the students to be a responsible citizen of our society. Visit to Old Age Home: Inner Will Club has visited ‘Radhika Old Age Home.’, Uttan, Gorai Road, Bhayandar (West), on 25th January Students organized cultural programmes, singing and dance performance on old songs for the senior citizens. The main objective of this visit was to sensitize the youth and to make them emotionally attach to their parents and grandparents. It was an effort of Inner will club to draw attention of students to the problems faced by senior citizen of the Old Age Home. Visit to Primary School at Slum Area: To sensitize students regarding realities of poor children in slum area, Inner Will Club visited Primary School, Divine Academy, Uttan Road, Gorai, Bhayandar (West) on 25th January 2019. Our student volunteers approached in each class and appealed to students to donate willingly toys, games, pencil box, pens, notebooks, water bottles, Tiffin box, etc. to distribute among poor children at slum area. Evidence of success: • Students showed their willingness to work for other social issues of the society. • The College and students received an appreciation and blessings from the localities. Problems Encountered and resources required After establishment of Inner Will Club the major challenge was to spread its message to more than 5000 students and encourage the students to willingly participate for the noble and generous cause. Further to ask the student to provide time from their busy academic schedule was one more obstacle. Raising Finance for visit to backward areas was also a major challenge. The following resources were required: -Transport facility to reach as well as carry the material to the location. -Packaging material to pack the items received for distribution. -Snacks and water for the students and

teachers Remark • First teachers took the initiative in encouraging the students and explaining the problems being faced by society. • Subsequently students marched on to take the task. • An appeal is made every year to all the students to donate in kind any educational stationery for this noble cause. • Management and Principal have been helpful with respect to resources required and also received support from teaching, non-teaching staff, students and Alumni. II. Title of the Practice: Late Pravin Patil Prize Distribution Ceremony, on the Foundation Day (19th September) Objectives of the Practice: • To appreciate the academic talent in the vicinity of Mira-Bhayander. • To motivate the School and Junior College students for better performance in the examinations. • Opportunity to serve the society for better social relationships. The Context: There are a number of high schools in Mira-Bhayander vicinity catering the educational needs of the society. It is the need to motivate and appreciate the efforts taken by such institution. The students and their success are thereby highlighted by inviting and honoring them. It boosts their morale and also motivates the forthcoming batches of students. Besides, parents experience the feeling of satisfaction and appreciation when their wards are awarded with. The Process: The college gathers complete data of the meritorious students from all schools and Junior colleges of Mira-Bhayander locality. Compile the list and then send the invitation to the respective students. Evidence of success: • The biggest evidence of success is presence of high number of meritorious students accompanied with their parents for the ceremony. • A note of appreciation published in local newspaper by press media. Problems Encountered and resources required • Reaching all the schools and junior colleges in Mira-Bhayander locality to get the details of meritorious students. • Reaching all the meritorious students of Mira-Bhayander Locality for invitation. The following resources are required to conduct the ceremony: • Trophies Medals • Certificates • Cash Prize Money • Auditorium and related equipment. Remark • The Principal and the Management took the initiative to serve the society for maintaining better Social relationship. • The college has successfully organized the ceremony for past two decades.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sncollege.com/files/Institutional%20best%20practices%202018-19.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Shree Shankar Narayan Education Trust's Shankar Narayan College of Arts and Commerce was established in the year 1994 to provide educational services to weaker and deprived section in the neighborhood. The population in this suburban area was predominantly comprised of villages and lower income groups who were deprived of access to higher education. Students has to travel long distances in the crowded local trains to get higher education. The girl students were denied the access to higher education due to the location disadvantages. The inception of the institution at that time provided access to higher education to first generation learners as well as female population. The large number of enrolment of students including girl students reflects that the institution is successful in transforming its location disadvantage into advantage. In the last two decades the college is catering a wide range of programmes form Under Graduation to Post Graduation. The college has traditional degree programmes like Arts and Commerce with the self-financing programmes like Bachelor of Accounting and Finance, Bachelor of Management Studies, Bachelor of Banking and Insurance, Bachelor of Financial Markets, Bachelor of Science (Information Technology) , Bachelor of Science (Computer

Science). Three Post Graduation Courses viz. M.Sc. (IT), M.Com (Advanced Accountancy) and MMS (Masters in Management Studies). The college also introduced Certificate Course in 'Data Science using Python' to enhance additional knowledge to advanced learners. Value added Courses like Rangoli and Warli painting are also initiated to preserve and sustain the local art and culture. The college provides an able platform to the students for their all round personality development. The college has Sports and Gymkhana Committee, Cultural Committee, NSS, NCC, Gandhian Study Centre, Women Development Cell, Vasudhara Nature Club, Inner will Club, Marathi Vagmay Mandal, Hindi Sahity Parishad and College Magazine to identify and excel the talents of the students for their all round personality development. The students participate in national and international events of various fields and fetch the prizes. The college Placement and Career Guidance Cell conducts placement drive to provide employment opportunities. Career Guidance Cell organises various programmes to create awareness about career options. The college has been accredited twice by NAAC, Bangaluru. The college was accredited in 2006 for First Cycle and awarded by B. In 2017, during the Second Cycle the college was accredited with 'A' grade. This reflects the steady progress of the institution in quality education.

Provide the weblink of the institution

<http://sncollege.com/files/One%20area%20distinctive%20to%20its%20vision.%20priority%20and%20thrust%202018-19.pdf>

### **8.Future Plans of Actions for Next Academic Year**

1. Preparation of academic calendar to plan the activities for the year 2019-2020 2. Development of bridge courses in respective programmes 3. Encouraging students and teachers to participate in research and development activities 4. More use of ICT in teaching learning process. 5. Faculty development programme to develop the technical skills 6. Encourage students and teachers in research and development 7. Training programmes for Non-teaching staff 8. Inculcating values and ethics for various stake holders through code of conduct 9. Workshop/seminar on IPR (Intellectual Property Rights) 10. Service to the society through extension and outreach programmes 11. Enhancing campus placement for students progression