



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SHANKAR NARAYAN COLLEGE OF ARTS AND COMMERCE
Name of the head of the Institution	Dr. V. N. Yadav
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02228046564
Mobile no.	9422092150
Registered Email	info@sncollege.com
Alternate Email	vnyadav2002@yahoo.co.in
Address	Mahavidyalaya Marg, Navghar Road
City/Town	Bhayandar (East), Thane
State/UT	Maharashtra
Pincode	401105

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. M. Satya Sri
Phone no/Alternate Phone no.	02228046564
Mobile no.	9987756670
Registered Email	mysatyasri@gmail.com
Alternate Email	vnyadav2002@yahoo.co.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.sncollege.com/files/AQAR-2018-2019.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sncollege.com/files/Academic%20Calendar%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	77.0	2006	21-May-2006	20-May-2011
2	A	3.04	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC	20-Aug-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Webinar on Capacity Building to cope with Covid-19 effects & its impact	30-Nov-2019 1	110
Webinar on Technical Knowledge to design google form	10-Aug-2019 1	116
Webinar on Practical Knowledge for online teaching techniques	04-Dec-2019 1	36
Webinar on An Awareness and Implications of IPR	03-Mar-2020 1	106
Webinar on e-content development	07-Apr-2020 1	65
Workshop on Management Information System (MIS) for e- governance	09-May-2020 1	36
Meeting on Awareness about Revised IQAC format	18-May-2020 1	48
Workshop on awareness about various government schemes for Women Empowerment	25-May-2020 1	72
Webinar on Capacity Building to cope with Covid-19 effects & its impact	29-May-2020 1	110
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shankar Narayan College	ANGC Scholarship	ANGC	2019 0	12000
Shankar Narayan College	Government of India Scholarship	Maharashtra State Government	2019 0	141449
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. On 03/03/2020, a one day Workshop was conducted to train the teaching and nonteaching staff on "Management Information System (MIS) for e governance".

2. On 10th August 2019, a one day workshop was conducted for teaching staff on awareness about various government schemes for Women Empowerment

3. The teaching staff was trained for online teaching to cope with Covid-19 pandemic. Three webinars were conducted in association with B.Sc IT; B.Sc C.S and M.Sc IT Departments. a. Webinar conducted on e-content development on 07/04/2020 b. Webinar conducted on Practical Knowledge for online teaching techniques 18/05/2020 c. Webinar on Technical Knowledge to design google form on 25/05/2020

4. On 09/05/2020, A one day Webinar was organized on "An Awareness and Implications of IPR" to educate the teaching staff about Intellectual Property Rights.

5. On 29/05/2020, a one day Webinar was conducted on "Capacity Building to cope with Covid-19 effects & its impact" for teaching and non-teaching staff to cope with the psychological disturbances due to pandemic.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Offering more certificate courses a. Advanced learning Courses b. Skill development course	(a) Microsoft Certificate Course (b) Certificate course in Warli Painting
Adoption and incorporation of egovernance	Applications for entry level Admission are received through online. Government scholarships payment through online. Transferring Salary Payments of Teaching and Non Teaching Employees in their respective bank accounts. Workshop on 'Management Information System (MIS) for egovernance'

Use of ICT in Teaching and Learning	IQAC In association with B.Sc (IT), B.Sc (C.S) and M.Sc (IT) departments, conducted three workshops (Webinars) on econtent development, Practical Knowledge for Online teaching techniques and technical knowledge to design google forms
Creating awareness about Intellectual Property Rights (IPR)	A Webinar was conducted by IQAC in association with Department of Law, with the title "An Awareness and Implications of IPR".
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Management	28-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	17-Oct-2017
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	14-Feb-2020
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The Management Information System is a computerized database which plays a key role in information generation, communication problems and further helps in the process of decision making. Incorporation of MIS in educational institution improves its operational efficiency. With this intention, the college integrated MIS in various areas of the institution. The related details of hardware are 1. Two Servers 2. One LAN 3. Total Microsoft software is licensed(windows, MS Office, Window server, Microsoft data base etc) 4. Annual Maintenance of equipment for servicing and repairing.
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The areas covered under installation of software in the campus are 1. Administration 2. Teaching 3. Examination 4. Library 5. Laboratories 6. IQAC office 7. NSS NCC 8. Auditorium 9. Accounts Section (Tally package ERP 9.5) The Data base is Microsoft SQL Server, Version 2016 The currently operational modules under MIS are

Admission Section: Online registration of all First Year students of BBI,BAF,BMS, BFM, B,Sc.(IT), B,Sc.(C.S) (Self Financing Courses) • Generation of merit list during admission process

- The record of Students' Profile of around 4,500 students of all programmes
- The record of receipts of Fee paid by the students
- The message of fee payment details sent to the student's registered Mobile Number.
- The record of details of students' outstanding fee
- Library card and I.D card generation
- Transfer Certificate and Railway Concession Examination Section: •

Result generation of Regular and ATKT Students of all FY/SY of all Commerce, Arts, BBI,BAF,BMS, BFM, B,Sc.(IT), B,Sc.(C.S) (Self Financing Courses) of I, II, III and IV semesters. The results of II and IV semester of 2019 are displayed on college website.

Account Section: • All transactions of Receipts and Payments of teaching, nonteaching and suppliers and vendors • Inward and Outward system of documents

Library Management: Digitalized Library: A) Details of books, Journals, Magazines and C.Ds are updated. B) All material is bar coded C) Issue return of the book to all the students of FY/SY/TY BA/B.Com/BBI/BMS/BAF/BFM/BSc.IT and B.Sc (CS) M.Sc (IT) and M.com D) The details of Book bank E) Inflibnet Nlist (ebooks and ejournals available through this system) F) OPAC system to search the availability and reserve books The accessibility of information is restricted to concerned authorities. The reports and information related to Admission, Examination and Account section is accessible to Office Superintendent. The library reports and information is accessible to Librarian. The concerned committee Heads and Department Heads are accessible to the respective reports and information. IQAC is accessible to the information

as per the requirements of reports submitted to NAAC office. The students avail information and reports only with the permission by concerned authorities. However, the Principal is accessible to all reports and data generated. The institution is continuously in the process of up grading its functioning through computerization.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution follows the curriculum designed by the University of Mumbai as it is permanently affiliated to the said university. The updated syllabus of all the subjects is available with the library for the teachers and students. The teachers are deputed to attend the workshops whenever there are any updates and revision in any subject. Similarly, the teachers participate in the workshops on syllabus framing and revision organised by the university and put forth their valuable suggestions. The Head of the institution conducts meeting with all the Heads of the department in the beginning of the academic year. The Principal instructs and guides the Heads to implement the curriculum in the best effective way. The Heads of the department organise meeting and communicate with the departmental colleagues. The modules are bifurcated among the members of the department for the successful and effective execution of the curriculum within the prescribed time limit. The departmental time table is prepared under the guidance of the Principal. Considering all the departmental time tables, a master time table is prepared by the Time Table Committee under the supervision of the Principal. All the teachers prepare their personal teaching plan in the beginning of the academic year. The lectures are conducted as per the time table to complete the syllabus within time. The teachers submit their monthly teaching plan to the Principal for the sake of supervision and confirmation. Every teacher takes efforts to complete the syllabus. Extra lectures are conducted in case any teacher is unable to complete the syllabus in time due to unavoidable circumstances. The students are provided with study materials in the form of synoptic notes and other e-material. Subject experts from other institutions are also invited to guide students which helps out the students to get knowledge in different methods. These lectures also help them to prepare through examination point of view. A proper feedback system is adopted by the institution for the betterment in the execution of the curriculum. A structured feedback is collected from the various stake holders of the institution viz. students, teachers, management and parents of the students. The feedback is analysed and the suggestions received are forwarded to the concerned authorities in the university.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
A Certificate Course in	Nil	06/07/2019	30	Nil	Yes

Warli
Painting
(Adivasi
Painting)

Microsoft Internationa l Certificat ion	Nil	27/03/2019	4	Yes	Yes
Cross Platform Mobile Application Development	Nil	04/12/2019	4	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	70	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft skill and Interview techniques	15/06/2019	50
Building Youth Excellence through Employability Services and Technology Program. CSR program for final year students	17/05/2019	153
Kotak Unnati course for BFSI	01/07/2019	9
behtar kal ki orr". Kotak Education Foundation initiated a CSR program on campus : provided training in English speaking, computer and personality development	05/11/2019	67

Kotak UNNATI Programme- online training	29/05/2020	14
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	B.Com. (Foundation Course)	1391
BA	B.A. (Foundation Course)	232
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback collection, analysis and implementation of the suggestions received is very much significant for the overall development of the institution. Curriculum feedback is obtained through a well structured Questionnaire collected from Students, Teachers, Employers, Alumni and Parents annually. Suggestions and grievances are collected from all the stakeholders during the year. Complaint and suggestion boxes are placed at the significant locations in the campus. Students' feedback is duly considered for implementation. The feedback collected is analysed at the institutional level. As per suggestions, various seminars, workshops, guest lectures are conducted to enhance the teaching-learning process. Industrial visits are also arranged to get practical exposure to the students. A special committee is formed to collect and analyse the feedback from various stakeholders. Feedback Committee along with IQAC prepared the structured format of the feedback from all the stakeholders. The feedback forms regarding the academic performance of the teachers are distributed among students randomly. Various parameters like punctuality, discipline, subject knowledge, methods of teaching, completion of syllabus within the prescribed time limit, practice and revision, class control etc. are fixed for teachers. They are graded as excellent, good, satisfactory and unsatisfactory. The report is formed on the basis of the data collected and submitted to the Principal. In the same way feedback on infrastructure and office services provided by the institution is also collected. The random selection of students is done for the feedback with the parameters as library, gymkhana, computer lab, canteen, drinking water facility, classroom infrastructure, sanitation and office services. The report is prepared on the data collected is submitted to the Principal for perusal. In this way, overall feedback is collected from ex-students, employers and parents of the students to get guidelines for further better performance of the institution.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Computer Science	120	111	75
BMS	Nil	120	375	144
BSc	Information Technology	180	281	171
BCom	Nil	720	1615	769
BA	Nil	120	186	120
BCom	Banking and Insurance	60	137	71
BCom	Accounting & Finance	60	329	69
BCom	Financial Markets	60	89	67
MCom	Advanced Accountancy	60	62	60
MSc	Information Technology	40	55	48

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3973	228	66	Nil	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
77	77	3	22	1	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In the beginning of academic year, Principal appoints class teacher for every class to establish a better and effective relationship between students and teachers. As per the instructions and guidance of principal every class teacher plays the role of Mentor with personal contact of students of his/her class. The mentor class teacher looks after the problems and grievances of the student mentees. The mentor teacher is associated with

college Attendance Committee, Examination Committee and Parent Teacher Association communicates to the parents of the student mentees regarding the attendance and academic progress of the students. The student mentees are also guided regarding career options, future plans and boosting the moral. The students from the vernacular medium are helped by explaining the syllabus in their language. Besides, the needs of the advanced learners are also addressed. The college discipline committee also continuously monitors, counsels and guides the students together with the teacher mentors. Regular meeting will be held between the principal, HODs, disciplinary committee and the appointed teacher mentors for proper implementation of the system. Professional guidance regarding professional goals, careers and higher education will be provided by the external and internal experts. Students are trained in their interested areas of extra-curricular activities with special coaching. Special coaches are appointed for training the selected students. Drama Association and Cultural Committee also appoints mentors to train the interested students for refining their skills. This special coaching for students in sports and cultural events brought laurels to the institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4201	70	1:60

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	70	Nil	Nil	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. V. N. Yadav	Principal	Member of Academic Council, Thakur College, Kandivali
2019	Dr. V. N. Yadav	Principal	Member of Board of Studies, Modern College, Vashi
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	2C00534	IV	14/10/2020	11/11/2020
BMS	2M00156	VI	07/10/2020	02/11/2020
BCom	2C00146	VI	09/10/2020	29/10/2020
BA	3A00146	VI	14/10/2020	31/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is permanently affiliated to University of Mumbai. The examination

and evaluation procedure is strictly followed as per the guidelines of University of Mumbai. The evaluation of each programme is divided into six semesters and two semesters per year. Evaluation process for B.A and B.Com is 100 marks per subject. For BMS, BBI, BAF, BFM, B.Sc. (IT) and B.Sc .(C.S) the semester is divided into 75:25 marks per subject. 25 marks evaluation is further divided into 20 and 5marks. 60: 40 marks pattern is followed for M.Com and 60 : 40 and 50 practical examination pattern is followed for M.Sc (IT).

College conducts 3 class tests and the average of three is counted for 20 marks. 05 marks are allotted on student's participation in classroom. In B.Sc (IT) and B.Sc (CS) practical examinations are conducted for 50 marks. College examination committee conducts Regular, ATKT (Allowed To Keep Terms) Additional and Supplementary examinations of all six semesters on behalf of University of Mumbai. The concerned subject teacher is instructed to assess the answer papers as per the model answer paper. The consistency in assessment by the subject teacher is assured by the moderation of the external concerned subject teacher. The policy of the institution regarding Masking of answer papers and exchange of marksheets prepared by the subject teachers also assures impartial assessment in examination system. The college examination committee declares the final results of I, II, III and IV semester and ATKT within stipulated time. Along with term end examinations, Projects, Home Assignments, Group Discussions, Power Point Text presentations and Viva voice are also part of continuous evaluation process. The grievances related to assessment of concerned students are addressed through the Revaluation procedure within stipulated time. However, due to Covid-19, during 2019-20 the Regular examination of VI semester and ATKT examination of I, II, III, IV, V and VI semesters was conducted by online procedure as per the instructions of University of Mumbai. The institution successfully adopted the paradigm shift of examination and evaluation method.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the academic calendar Committee in the beginning of every academic year. The calendar includes number of working days and general, local and gazette holidays. According to the working days (available) of the calendar the faculty members make their lesson plans for theory and laboratory work. The plan of action of all major departments and committees is collected in a structured format provided by the IQAC. The collected plan of action of all departments and committees is rearranged by the academic calendar committee and the rough draft is discussed with the Principal. The finalized Academic Calendar is printed with the consent of Principal in a booklet format and also displayed on the college website. The committees and departments mostly adhere to the academic calendar while conducting the activities. Sports and Cultural week, Annual gathering dates, UDAAN (intercollegiate event), examination dates are often followed as per the academic calendar. In 2019-20, I and III semester examinations were planned and conducted by the College as per the instructions of University of Mumbai in September/October 2019. The third year examinations were scheduled and conducted by the college examination committee on behalf of University of Mumbai. However, due to covid-19, II and IV semester examinations were incomplete. The third year examinations were conducted online in September/October 2020. First and Second year results were finalized as per the instructions of University of Mumbai under Covid-19 conditions. The results and examination schedules are intimated to the students by displaying on Notice board, web-site and by forwarding in students WhatsApp groups as soon as schedule declared by the University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.sncollege.com/files/Programme%20outcome%202019-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2C00146	BCom	Nil	532	518	97.3
3A00146	BA	Nil	104	95	91.3
1S00256	BSc	Information Technology	147	145	98.64
1S00156	BSc	Computer Science	47	47	100
2M00156	BMS	Nil	132	132	100
2C00456	BCom	Accounting & Finance	75	75	100
2C00346	BCom	Banking & Insurance	66	66	100
2C00256	BCom	Financial Markets	56	56	100
2C00534	MCom	Advanced Accountancy	73	73	100
1S01114	MSc	Information Technology	42	42	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.sncollege.com/files/Feedback%20Report%20SSS%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
"An Awareness and	IQAC and Department of	23/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Ph. D Degree	Dr Vanita Malik	University of Madras	10/02/2020	Consumer's satisfaction in Banking Services: A comparative study of IDBI Bank and Axis Bank in Mumbai city
Ph. D Degree	Dr Virashree Bhoir	University of Mumbai	06/03/2020	Research in Trade and Transport
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BSC IT	1	Nil
National	BSC IT	3	7.36
National	MSC IT	2	7.36
International	Commerce	1	7.36
National	Commerce	1	5.6
International	MATHS AND STATS	1	5.4
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Accountancy	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	19	101	13	453
Presented papers	1	3	Nil	Nil
Resource persons	Nil	2	Nil	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Distribution Of Various Groceries And other Food Items To Flood Affected In Kholapur And Sangli District	N.S.S Unit Of University	3	22
Independance Day Celabration/ Prabhodhan Granthalaya	Unversity of Mumbai	3	40
Swacha Bharat Rally From College To Indira nagar(Adopted area)	Government Of India	3	69
Mahiti Doot	Anulom Mahiti	3	137

Programme	Doot, Maharashtra State And UNICEF		
URI-The Surgical Strike	District Collector, Programme By Maharashtra	3	26
Anti-Drug Campaign	NSS College Unit	3	46
Vriksha Dindi	IN Association with MBMC and AGRI SAMAJI UNNATI MANDAL	3	22
Mass Counselling Of Students On The Occasion of International Youth Day	Shape India	3	59
Traffic Controlling (3days)	Uttan Vailenkany Trust	3	67
N.S.S Day Celebration Clealiness Programme At Bhayander Railway Station	Swachh Bharat Abhiyan, Government Of India	3	27
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Mega Blood Donation 24/07/19	Appreciation certificate Appreciation Letter	Blood Bank, Nair Hospital J.J Hopspital	Nil
Blood donation camp, Andheri Railway Station	4 participation certificates B	B.Y.L, Blood Bank, Nair	4
District Level Residential Leadership Training Programme Camp	3 participation certificates	NSS cell, University of Mumbai	3
Shubhmahotsav 2019 for Orphan, Unprivileged and Special Kids 12/10/19	9 participations certificates	NGO, Jai Jinendra Events Group, Bhayandar	9
IGNEEL - POSTER MAKING AND SLOGAN WRITING 20-21/01/2020	1Participation Certificate	NSS Unit, S.K. Somaiya College, Vidyavihar, Mumbai	1
SWACHA BHARAT 26/01/20	1Participation Certificate	NSS Unit, Bhartiya Vidya	1

		Bhavan's Hazarimal Somani College of Arts and Commerce, Mumbai	
Plastic Collection Drive	46 participation certificates	NCC unit Shankar Narayan College of Arts Commerce	46
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
	5 Maharashtra EME COMPANY NCC, MUMBAI	POST-RDC COLABA 3, Mumbai 30/01/2020 to 8/02/2020	Nil	2
	512 ARMY BASE WORKSHOP, KIRKEE	ARMY ATTACHMEN, Pune, 07/11/2019 to 21/11/2019	Nil	3
	3 Maharashtra BN NCC, MUMBAI	Combined Annual Training Camp -403, JNPT Panvel dated 02/07/19 to 11/07/2019	Nil	1
	3 Maharashtra BN NCC, MUMBAI	Combined Annual Training Camp -404, JNPT Panvel dated 08/07/2019 to 17/07/2019	Nil	3
	3 Maharashtra BN NCC, MUMBAI	Combined Annual Training Camp -405, JNPT Panvel dated 28/07/2019 to 06/08/2019	Nil	1
	AIDS Awareness Week, Shape India, NGO	Red Ribbon Club, NSS MEETING AIDS Awareness Day	3	26
	N.S.S Unit Of University	Distribution Of Various Groceries And other Food Items To Flood Affected In Kholapur And Sangli District	3	22

	Anulom Mahiti Doot, Maharashtra State And Unicef	Mahiti Doot Programme	3	137
	Uttan Vailenkany Trust	Traffic Controlling (3days)	3	67
	Shape India	Mass Counselling Of Students On The Occasion of International Youth Day	3	59
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Subscription of Information and Library Network	N-LIST	INFLIBNET Centre	01/04/2019	31/03/2020	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ATS Infotech Pvt. Ltd, New Delhi-110024	27/03/2020	Microsoft International Certification	50
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
--	--

No Data Entered/Not Applicable !!!

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LibPro	Partially	0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20101	2498679	1741	279495	21842	2778174
Reference Books	29888	8480489	52	24420	29940	8504909
e-Books	Nil	Nil	481468	Nil	481468	Nil
Journals	Nil	Nil	8	7370	8	7370
e-Journals	Nil	5900	2137	5900	2137	11800
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	92	36340	Nil	Nil	92	36340
Library Automation	50370	Nil	1801	317185	52171	317185
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	9	1597	Nil	Nil	9	1597
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	306	4	306	12	1	9	4	102	11
Added	7	0	7	0	0	0	0	0	0
Total	313	4	313	12	1	9	4	102	11

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8.35	7.92	16.87	15.97

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities including Classrooms, Library, Laboratory and Computers etc., are made available for the students. The maintenance and the cleaning of the classrooms and the laboratories are done with the help of the non-teaching staff. College has appointed a gardener to maintain the College garden. Besides, a carpenter, an electrician and a plumber are also appointed for repair of furniture, maintenance of electrical works and plumbing works. Water filters, water coolers, air conditioners, fire extinguishers, are under an annual maintenance contract with private agencies. The college has adequate number of computers with internet connections and the utility software's at different locales like office, laboratories, library, department, etc. The central computer laboratory connected in LAN is open for the students. The office computers are also connected through the LAN. The office software makes the work easier and systematic. Most of the Computers and their accessories are maintained on Annual Maintenance Contracts (AMC) by private agencies. A

computer hardware technician is appointed on contractual basis. Apart from the AMC, lab assistants and attendants are appointed to maintain and manage all computer related matters. A periodic cleaning of computers is done by attendants and peons. The campus is monitored through surveillance Cameras. The management has appointed security agency to look after the safety and security of the campus. The library is also provided LAN facility for the computers and the entire library functioning has been automated with Libpro software along with Barcode technology. Two separate computer systems are provided for Online Public Access Catalog (OPAC) to get quick access to books. Entire library is under CCTV surveillance. Five High Definition CCTV cameras are installed for better supervision and administration of the college Library. The staff and the students use the computer system with internet at Network Resource Center in the library. The library advisory committee is formed comprising the Principal, Senior Faculty Members and the Librarian. The Committee lays down sound Library Policies and Regulations, makes budgetary provisions for procurement of books, periodicals and other reading materials, discusses and advises suitable solutions to library related problems and issues. The Sports Committee is formed to identify and nurture the sportsmanship among the students. The infrastructure consists of Gymkhana, and a huge ground for outdoor games like Cricket, Kho-Kho, Kabaddi, Volleyball, Football, Long Jump, Running, etc. First aid medical facilities are also available for students. Taking care of general health and fitness level of our players, college provides gymnasium facility with modern equipment. Our college is committed to healthy sporting habit among the students. College has a sports ground which caters the needs of students participating in sports activities. Sports ground is located nearby college on walking distance of 5 minutes. It has pitches and other facilities available for fair conduct of sports activities.

<http://www.sncollege.com/files/Policies-Procedures-2019-20.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Categories Scholarship	25	141449
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
MENTORING : Sports	02/09/2019	24	Mr. Ninad Tawde
MENTORING: Folk dance cultural	01/06/2019	20	Mr. Jayesh Patil
MENTORING : Drama	01/06/2019	35	Mr. Nitesh Dhondve

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	THE INSTITUTE of Company Secretaries of India (ICSI), Bhayander Chapter conducted a seminar on "Career as a Company Secretary"	Nill	106	Nill	Nill
2019	Hacktify Cyber Security (S R Secure), Malad organized a workshop on " Cyber Security and Ethical Hacking " on 5th July 2019.	Nill	197	Nill	Nill
2019	"Career Opportunities in the Aviation Sector" July 2019	Nill	200	Nill	Nill
2019	awareness regarding financial, digital and banking products offered by SBI for all students	Nill	1200	Nill	Nill
2019	TechnoServe Skills Training and Placement Program	Nill	153	Nill	132

2019	On 20th September 2019, Jetking, Borivali addressed the final year students of BCOM, BAF, BSCIT, BFM and BBI about the Jetking, Borivali National Job Fair to be held from 24th to 26th September 2019.	Nil	410	Nil	Nil
2019	On 23rd September 2019, Loksatta, a leading newspaper organized an on Campus Recruitment Drive	Nil	46	Nil	13
2019	Rajasthan Patrika, one of the leading newspapers in Hindi conducted an on campus recruitment drive on 21st November 2019	Nil	25	Nil	Nil
2019	On 2nd Dec ember2019, Mr Elroy Gonsalves, Mira Road conducted a Personality Development workshop on Corporate Training and Student Development	Nil	127	Nil	Nil

	Training, Soft Skills and Grooming Organised by Group M				
2019	On 6th December 2019, MAYA Academy of Advanced Cinematics, (MAAC) Mira Road organized a seminar on "Career Opportunities in Animation"	Nil	101	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	9

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Prudential Life Insurance, Andheri	280	55	HDB Financial Services	Nil	66
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	148	B.COM	Commerce	University Of Mumbai (IDOL)	M.COM
2019	91	B.COM	Commerce	Shankar Narayan College	M.COM/MIM
2019	13	BA	Arts	University Of Mumbai (IDOL)	M.A.

2019	93	B.COM	Commerce	RPIMS	MMS
2019	36	BSC IT/TY.CS	Commerce / Self Finance	Shankar Narayan College	MSCIT/MSC. CS/MCA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
UDAAN	Inter Collegiate	1539
Annual Cultural	College	1128
Annual Sports	College	888
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	THIRD RANK IN 52 nd CULTURAL YOUTH FESTIVAL FINAL ROUND	National	5	4	Nil	FOL DANCE TEAM OF COLLEGE
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Council was formed in the month of August, 2019 for the academic year 2019-20. The Students Council comprises the Class Representative of First Year, Second Year and Third year classes and one student representative from each: NCC, NSS, Cultural and Sports committees. The election for General Secretary is held in the presence of the Principal, Dr. V N Yadav. Mr. Ankit Rajput, representative of NCC was elected unanimously as the General Secretary for the year 2019-20. Students Council contributed in the various college activities like, I. All the members of Students Council planned and celebrated 'Teachers Day' on 5th September, 2019. II. 'Foundation Day' was celebrated on 19th September, 2019. III. Flag Hoisting Ceremony and Parade was organized by NCC on the occasion of Independence Day celebration on 15th August. IV. Sports Week planned and organized by Sports and Gymkhana Committee and Students Council. V. Cultural Week was organized from 17th to 21st December, 2019. VI. Annual Day was celebrated on 24th December, 2019 VII. Convocation Ceremony was organized on 25th January, 2020. VIII. Flag Hoisting Ceremony and Parade was organized by

NCC on the occasion of Republic Day celebration on 26th January. On 25th February, 2020 Farewell event was organized by student counsel to send off the final year students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

500

5.4.3 – Alumni contribution during the year (in Rupees) :

66700

5.4.4 – Meetings/activities organized by Alumni Association :

? On 24th July 2019, our ex-students participated in the Mega Blood Donation activity undertaken by the NSS unit of the college. Many students donated blood to Nair Hospital and J.J. Hospital. ? N.S.S Day Celebration on 24th September 2019, ex students participated in the Cleanliness Programme at Bhayander Railway Station as part of Swachh Bharat Abhiyan, Government of India. ? On 2nd October 2019, ex-students participated in Beach Cleaning at Bhuigaon (Vasai) on the occasion of Gandhi Jayanti. ? On 4th December 2019 some ex-students participated as volunteers in the Aids Awareness Day organized by the N.S.S Unit. ? On 13th December 2019, WOW World of Wonders, Khar conducted a seminar on "Career in Tourism Industry". Mr Kunal Lokhande Tour Manager and also our ex-student interacted with the students and shared his experiences. He apprised the students about the type of job opportunities available in the Tourism sector. 54 students attended the seminar. ? As a part of Silver Jubilee Celebrations the Alumni Association held an Alumni Grand Gathering on 11th January 2020. Total number of registrations were 667 and actual attendance was more than 589. ? On 28th January 2020, (Triumphant Institute of Management Education Pvt. Ltd.) T.I.M.E. Institute, Vasai organized a seminar on "Personality Development and Career in Banking" for TYBCOM students. Mrs Payal Mukerjee and Ms Upasana Ghosh, our ex-student who is working as a Senior Relationship Executive addressed the students. ? On Republic Day, Independence Day and Annual Day, alumni are special invitees. Many students especially from NSS and NCC attend the programme. ? During CULTURALS especially in programmes like Mr and Miss SN, Singing, Mehandi, Best out of Waste, Rangoli, Fashion Show, Nail Art etc many ex-students officiate as judges. ? Mr Jayesh Patil and Mr Sachin have choreographed Folk dances, Ms Yamini Mahimkar has choreographed Beauty Pageants, Mr Nitesh Bhandre has directed Drama which have won accolades at the State, Central and International level. ? Mr Shailesh Salaskar, Proprietor of Laxmi Book Enterprises, Mira Road and also our ex-student held an Off Campus Interview for vacation jobs for students during the month of June 2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governance of the college is decentralized with appropriate internal organizational structure. Shankar Narayan Education Trust is the apex governing body. College Development Committee is the next decision-making body which is constituted as per the norms of Maharashtra Public University Act 2016.

Principal is the Administrative and Academic Head of the Institution. IQAC is constituted as per the revised guidelines of NAAC, Bangaluru under the Chairmanship of Principal. Coordinators of various committees are appointed as per the experience and efficiency. Apart from this Anti-ragging Committee, Women Development Cell, Unfair Means Committee, Grievances Redressal Cell are constituted and functioning as per the rules. All department Heads coordinate the academic activities of the respective departments. Teaching and Non-Teaching staff perform their duties as per the instructions of the Principal.

Participative Management: The governance of institution is performed under prescribed method through Participative Management. Hence, all stakeholders are treated equally important while taking important decisions. • Management is actively involved in proper functioning of the college. Management participates in meetings with Principal and Staff regarding various aspects of college development. The Management believes in systematic approach in administration. • The College Development Committee (CDC) conducts periodic meetings to discuss the various issues related to the institution, future plans and grievances, if any. • Principal, being Head of the Institution properly co-ordinates all the stakeholders for smooth functioning of the institution. Regular meetings are conducted with the Heads of Departments, Coordinators of Committees and non-teaching staff to organize various activities as per the academic calendar. Opinions of ex-students and parents are collected through Alumni Association and Parent Teacher Association and necessary action is implemented with the consent of Management. Meetings with student council and Class Representatives encourages the participation of students. • IQAC conducts meetings regularly and invites suggestions and recommendations from all stakeholders for quality enhancement. All the departments and the committees work in coordination with the IQAC to enhance the quality standards of education. • The staff is continuously involved in decision making processes through various channels, such as the forum of HODs and college committees. Departmental Heads and the Committee Coordinators organize the meetings periodically with the members to decide plans and strategies as well as to take the review of the work done. • Decisions are taken by the Principal in consultation with the members of the staff. The observations, analysis, suggestions, and recommendations in the executive decision-making process are welcomed for solicited implementation.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> • College is permanently affiliated to University of Mumbai. The Curriculum is developed by University of Mumbai through its Board of Studies. • Our teachers are members of Board of Studies (BoS) and also members of the syllabus framing committee constituted by BoS of University of Mumbai. • Faculty members are deputed for workshops on revised syllabus and workshops on framing of syllabus conducted by the BoS and provides their suggestions in the syllabus. • Our college initiated the skill development course in Warli painting, hence the syllabus was framed by the subject

expert Mr. Minar Patil. • The suggestions on syllabus are collected from students, parents, employers, and ex-students and the same is discussed in workshops.

Teaching and Learning

• The teaching learning strategy is to upgrade the advanced learners and to support the academically weak students. • The institution adopted the strategy to update the teaching-learning techniques by developing e-learning resources. Accordingly around 22 classrooms are well-equipped with ICT and internet facilities. • Industrial visits and Study tours are regularly organized to promote participative learning. • Projects and Home Assignments are part of the regular teaching learning process. • Students are encouraged to participate in research oriented activities • To develop the competitive spirit of the students Co-curricular activities like quiz, essay writing, debate, elocution, story telling, poetry recitation, PPT presentations, surveys, exhibitions, Poster making, mock parliament and spell a word are regularly conducted. • Library is the main learning resource for the students. Advanced learners are encouraged with learning resources like reference books, e-learning and reading room facilities in the Library. To encourage and support the reading habit of students Best Reader Prize is awarded by the college library. Learning material for competitive exams and also for Post Graduation studies is accessible for regular as well as ex-students. • To upgrade the technical knowledge of the students college established three updated computer labs. • The College Faculty participates and attends regular professional development and quality improvement programs by means of Faculty Development Programs (FDPs), Refresher Courses/Orientation Courses, Conferences, Seminars, Symposiums etc.

Examination and Evaluation

The examination and evaluation procedures are followed as per the guidelines and rules of the University of Mumbai. The institute has been implementing Choice Based Credit System (CBCS) for all the programmes. Each programme is divided into six semesters with two semesters per year. The

examination includes both internal and external evaluation. Class tests, Projects and Home Assignments are part of internal evaluation. The external teacher moderates the assessment after the assessment by the concerned subject teacher. The Institute follows the masking of answer sheets and exchange of mark sheet preparation to assure the impartial assessment. First and Second Year results are declared by the college within a stipulated time.

Research and Development

Quality improvement strategy of the institution is to support teachers and students for research-oriented work. Research and Development Cell conducts various research development programmes. Teachers are encouraged to take major and minor research projects, participate and present research papers at University, State, National and International level. 10 teachers are Ph.D. awarded till the year 2019-20. Principal and two teachers are recognized as research guide by the University of Mumbai. The number of Paper publication in journals, edited chapters in books, authors of books by the teachers are continuously escalating. Undergraduate and Post Graduate students are motivated to participate in Avishkar a state level "Research Convention" programmes. Post graduate students are encouraged to participate and present papers in Seminars and conferences.

Library, ICT and Physical Infrastructure / Instrumentation

The strategy of continuous expansion of the Library, ICT and Physical infrastructure facilities reflects the vision of the college Management. The infrastructural facilities have been extended as per the need of the institution. In due course of time the infrastructure of the institution has grown in to multiple folds as stated below:

- Spacious and aerated 41 Classrooms
- 22 class rooms with ICT facilities
- Well-furnished three Staff Common Rooms
- Updated 3 computer labs
- 2 libraries extended with 3 reading rooms
- One Audio-visual Room
- 2 Sports grounds and Gymkhana with gymnasium facility
- Billiards Room
- Well-equipped Exam room with Centralized Assessment Hall
- 2 compact Auditoriums along with one Open Auditorium
- Separate rooms for IQAC,

NSS, NCC, WDC, Placement Cell, Girls Common Room, Boys Common Room and Peons Common Room • Clean and hygiene wash rooms • First Aid, Emergency Bed and Doctor on Call • Reprography facility • Ramp and Wheel Chair for Divyangas • Lift • Safe Drinking Water facility • Intercom facility • Well placed Fire Extinguishers • CCTV surveillance • Display of information through Television • Well placed Canteen • Green and Clean Environmental friendly Campus

Human Resource Management

The institution's strategy is efficient use of Human Resources. The teaching and non-teaching staff is appointed as per the norms of Government of Maharashtra and UGC. Well qualified and adequate teaching staff is appointed through proper advertisement and interviews are conducted by duly constituted selection committee in the beginning of the academic year. The duties and responsibilities of employees are well defined. Monitoring mechanism of concerned authorities maintains the administrative efficiency. Teachers attend workshops, seminars, Orientation and Refresher programmes to update their knowledge. The strategy of concerned authorities of Timely payment of Salary is credited to their respective bank accounts, on time increments and Promotions as per due enhances the work efficiency. Non-teaching staff is also deputed for the training programmes organized by the University to update their knowledge. The whole world is suffering, facing and passing through various natural calamities like draughts, floods, earthquake, irruption of volcanoes, forest fire, landslides, pandemic, etc. where disaster management services are badly needed. However, the present services available are inadequate like man-power, machinery and equipment as well as government services like NDF, SDF to cope with the situation and relief matters. Our Institute and management would like to introduce Disaster Management Course. The college has adequate infrastructure resources and funds to utilize in the interest of nation in general and society in particular as a part of social commitments and obligations.

Industry Interaction / Collaboration	Exposing the student community to the practical work culture is the quality improvement strategy of the institution. Various companies are invited for career guidance as well as campus selection. Placement cell had collaboration with reputed companies for placements of students. Career guidance programmes create awareness about several employment as well as self-employment opportunities. Global certifications like Microsoft Certification course was conducted in collaboration with ATS Infotech Pvt. Ltd, New Delhi and selected students were trained. Department of Self-financing courses organize Industrial visit to provide practical knowledge to the students.
Admission of Students	The procedure of admission of students is implemented as per the norms of the University of Mumbai with proper transparency. Admissions to the FY level of UG and PG courses are executed through both offline and online method. The merit list is displayed within stipulated time period, considering the reservation policy of the Government of Maharashtra, the admission procedure is completed. Second Year and Third Year level students' admission procedure is carried out through offline method. The admission fees are charged as per the University norms and the enrolled students are given Identity card and Library card immediately.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	1. I. E- MKCL(Maharashtra Knowledge Corporation LTD) 2.Uploading of results to University of Mumbai through online
Finance and Accounts	1.Government Scholarship Payment through online 2. Transferring Salary Payment of the Employees in their respective bank accounts. 3. Approved software and ICT resources are used for the Finance and accounts related institutional processes.
Student Admission and Support	1. Applications for entry-level admission are received through online 2. Online facilities and ICT resources are used for Library 3. Student centric activities and academic activities are supported with e-governance. 4.

	Teachers form WhatsApp groups of students with the consent of Principal and official information related to admission, timetable, examination schedule, curricular, co curricular, and extracurricular activities as well as study materials are forwarded into groups.
Planning and Development	IQAC and website updating committee conducted Meeting with Management for Website up-gradation Extra-curricular and Outreach programs are displayed on the college website to provide the suitable platform for skills of the students in different activities. It also motivates the students to participate actively in various activities and for all round personality development. AQAR report of NAAC is displayed on website
Examination	The examination Committee carefully plans the evaluation schedule for exams, Project submissions, Practical Examinations, Regular Examinations, Additional Examinations, and ATKT Examinations as per university guidelines and rules and the same are informed to respective stakeholders using the college website and other ICT media. The confidentiality of examination is maintained in every aspect. Starting from question paper setting, printing, distribution, assessment and result making all aspects are carefully supervised and controlled by the Examination Committee using online and ICT resources. All inhouse answer papers are assessed under the Central Assessment Programme. Third Year degree program exams are conducted online through university approved online medium.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Ambuja Joshi	One day workshop on 'Innovative teaching methods in Mathematics and	R.D. S.H. National College, Bandra	400

		Statistics'		
2019	Dr. Satya Sri	One day workshop on FYBA revised syllabus on preparing AQAR under new NAAC Guidelines	Vaze College, Mulund	1300
2019	Dr. Ambuja Joshi	One day workshop on 'Preparing AQAR under new NAAC Guidelines'	V.G. Vaze College, Mulund	1000
2019	Mr. Rajendra Vhatkar	One day workshop on use of ICT teaching	RD National College, Bandra	400
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Management Information System (MIS) for e-governance	E - governance	03/03/2020	03/03/2020	30	6
2020	e-content development	Nil	07/04/2020	07/04/2020	65	Nil
2020	An Awareness and Implications of IPR	Nil	09/05/2020	09/05/2020	106	Nil
2020	Practical Knowledge for online teaching techniques	Nil	18/05/2020	18/05/2020	36	Nil
2020	Technical Knowledge to design google form	Nil	25/05/2020	25/05/2020	116	Nil

2020	New guidelines of result finalization of II and IV semester examination- March / April 2020	Nil	27/05/2020	27/05/2020	26	2
2020	Capacity Building to cope with Covid-19 effects its impact	Nil	29/05/2020	29/05/2021	110	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
TWO - WEEK FACULTY DEVELOPMENT PROGRAMME on "Managing Online Classes Co- creating MOOCs 2.0"	1	18/05/2020	03/06/2020	14
Three day National Level Faculty Development Program on Setting up your Online System at Mumbai University, BMM department of Lala Lajpatrai College of Commerce Economics and North Storm Academy	1	30/04/2020	02/05/2020	3
Faculty Development Program(FDP) on Research Methods and Techniques organised by	1	04/05/2020	10/05/2020	7

Ramanand Arya DAV College in Association with University of Mumbai (7 Day International Online Workshop)				
National Level Faculty Development Program on Introduction of Accreditation Mechanism and NBA Approach. organised by Dr. V.B. Kolte College of Engineering, IQAC, Malkapur, Dist- Buldana	1	11/05/2020	15/05/2020	5
FDP on Research Methodology organised by Indian Accounting Association - Thane Branch, Ismail Yusuf College and Thakur College	1	27/04/2020	02/05/2020	6
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
18	52	17	23

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Trust has appointed Statutory Auditor M/s. R.D. Lukkad and Company to audit the accounts of all colleges and Trust. The Auditor audit accounts and whenever found irregularity directing concerned staff member or accounts staff to rectify discrepancy. The audit scrutinize thoroughly audit each and every entry of the receipt and expenditure side and submit report to the Management Joint Director Office Government of Maharashtra also audits college account and release salary and non salary grants to the college. In all audits of accounts

is being scrupulously carried out by the statutory auditor and Government agencies even Accountant General of Maharashtra office also audit accounts intermittently or after specific period. Hence there is whole control of the accounts of different agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
ANGC	31200	ANGC Scholarship
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal
Administrative	Yes	Joint Director H.E. (Govt.)	Yes	Principal / Office Superintendent

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<ul style="list-style-type: none"> On 16th September 2019, Parent Teacher Association and Techno serve together organized "A Parent Engagement" session wherein the parents of students undergoing training with Techno serve under the "Youth Employability Programme" were present. The program was well received and was attended by 21 parents of final year students. Parents of students who did not perform well in the exams attended the Parents - Teachers Meeting and the marksheets of their respective wards were handed over to them in December for the first semester and third semester. Discussion was focused on student's specific strengths and weakness in individual subjects as well as student's attendance in classrooms. Parents expressed their gratitude for the efforts as well as the care taken of their wards and expressed their happiness for having their ward studying in our institution. Parent Teachers Association of the college has been very active. It has been an effective and supportive forum for the maintenance of attendance and academic excellence in the campus.
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6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> Participated in Inter-collegiate Cricket match at Bhavans College on 2nd February 2020 Yoga meditation program organized on 21 June 2019 Participated in meeting organized by Mumbai University related with exam. Joint Director of Higher Education conducts Seminars/Workshops/Counselling Sessions for Administrative Staff in connection with Salary Fixation, Assessment of Salary and Non-Salary Grants and CAS (Career Advancement Scheme)

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ol style="list-style-type: none"> To support local skills -- A certificate course introduced in Warli Painting To incorporate e-governance at major areas of administration, a seminar was conducted on "Management Information System (MIS) for e- governance" for both teaching and non-teaching staff on 03/03/2020 To train the Teaching staff for online lectures, Webinars were conducted in association with B.Sc IT B.Sc
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C.S. and M.Sc IT departments 4) To create awareness about Intellectual Property Rights (IPR) among teaching staff, a webinar was conducted on "An Awareness and Implications of IPR" on 07.05.2020

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Meeting with Management Authorities in context with Website upgradation	30/11/2019	30/11/2019	30/11/2019	20
2019	Workshop on awareness about various government schemes for Women Empowerment	10/08/2019	10/08/2019	10/08/2019	72

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Mahila Melawa about "Prajwala Yojna"	11/09/2019	11/09/2019	2	25
Workshop on Women & child Harassment, Cyber crime & addiction awareness	04/01/2020	04/01/2020	69	29
'women 'Safety & Security' Guest lecture	14/02/2020	14/02/2020	18	75
workshop on awareness about	29/01/2020	29/01/2020	26	66

maintaining Health and Nutrition				
Participated in debate compt.	04/12/2019	04/12/2019	Nil	1
Unaat Din Saptath	04/01/2020	04/01/2020	35	52
Hemoglobin check-up camp for girls	29/01/2020	30/01/2020	Nil	239
Workshop on awareness about various government schemes for Women Empowerment	10/08/2019	10/08/2019	29	43

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> Students and Staff are encouraged to use electricity and water as per requirement. Minimization of wastage of natural resources in given due importance. Messages boards are placed to create awareness in college premises 28th July - World Nature Conservation Day - observed by students of Vasundhara Nature Club by engaging in plantation activity at their respective homes and spread awareness regarding conserving green cover in their neighbourhood. 7th August - Clay modelling of Eco-friendly Ganpati - workshop conducted by volunteers from 'Green Yatra NGO' to encourage students opt for eco-friendly clay to make Ganpati Idols during Ganeshotsav and reduce the use of enviro-damaging materials like Plaster-of-Paris for sculpting, Paints, Plastic Thermocol items for decoration etc. students and teachers actively participated In the workshop and make their individual Ganesh-idols of clay and took them home happily. This fun-filled educational activity deemed successful in instigating thoughts in the minds of the participants towards environment-friendly practices. In support of initiative take by Govt. of Maharashtra regarding Single-Use Plastic Ban, 'Vasundhara Nature Club' of the college actively engaged Single-Use-Plastic-Ban campaign Movement in college Premise throughout the year with various activities. On 06/07/19, In Association with MBMC and AGRI SAMAJ UNNATI MANDAL college NSS Coordinators and students participated in tree plantation programme VRIKSHA DINDI.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	2
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	2	19/06/2019	2	BLOOD DONATION in association with JJ Blood bank Nair blood bank	Blood Donation motivation	243
2019	Nil	1	06/07/2019	1	Vriksha Dindi	Nil	22

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Visit to Radhika Old Age Home, Bhayandar	25/01/2020	25/01/2020	92
Visit to Dill Kush Orphanage at Gorai, Bhayandar	25/01/2020	25/01/2020	75

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Reduce and Reuse model adopted. 2.Using LED Light Bulbs. 3.Water usage control 4.Using Electronics instead of paper. 5.Having place for refilling a water bottle. 6. Medicinal plants like tulsi, neem, supari (nut), aloe vera are planted and subsequently grown in the garden. Fruit bearing trees like coconut, mangoes, chikoo, guava, jamun, are also grown in the campus. 7. Dried leaves and waste papers are not allowed to be put on fire. The dried leaves are buried in the soil itself for making organic fertilizers and the papers are disposed. 8. Waste is segregated by twin-bin system. 9. Slogans and messages are showcased at the various locations in the campus regarding environment, cultural and social awareness 10. The College incurs substantial expenditure to keep the environment green. 11. The College is constructed in a manner for natural ventilation and lighting which keeps the campus pollution free.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Institutional Best Practice: Title of the Practice: Single Use Plastic Ban
Objective of the Practice: To create awareness about plastic pollution and ban

its use in and around Mira Bhayandar area. The context: The unrestricted use of plastic and polystyrene (thermocool) harms the environment. During festivals especially Ganeshostav, the plastic waste is thrown into sea which leads to ecological imbalance. The awareness of young generation regarding these facts is the need of the day. Hence, the student (members) of Vasundhara Nature Club has taken up this responsibility to create awareness about environmental damaging activities in and around Mira Bhayandar area. The process: Under the banner of Vasundhara Nature Club, 2. Vasundhara Nature Club observed 28th July as World Nature Conservation Day - by engaging students in plantation activity at their respective homes and spread awareness regarding conserving green cover in their neighborhood. 3. On 7th August - Clay modelling of Eco-friendly Ganpati - workshop conducted by volunteers from 'Green Yatra NGO' to encourage students opt for eco-friendly clay to make Ganpati Idols during Ganeshotsav and reduce the use of enviro-damaging materials like Plaster-of-Paris for sculpting, Paints, Plastic Thermocol items for decoration etc. 4. On 28th August - Street play on the topic Plastic Hatao, Ganesha Laao was enacted by students of Vasundhara Nature Club to create awareness amongst the public regarding plastic pollution ban its use during Ganeshotsav. 5. a Guest Lecture conducted on 'Plastic Pollution Citizen Responsibility' by Mr. Lisbon Ferrao, Founder, Vasai Beach Cleaners on 31st August, 2019. The talk inspired our students to replace plastic by eco-friendly products and dispose the existing plastic waste pertinently. 6. On 19th September - In support of initiative take by Govt. of Maharashtra regarding Single-Use Plastic Ban, Shankar Narayan College started a campaign to make our campus free from single-use-plastic. In the light of this campaign, Vasundhara Nature Club along with Cultural team conducted an Inauguration function of Single-Use Plastic Ban on our college's 25th Foundation Day. The campaign kickstarted by hanging the plastic-man, undertaking an oath and placing banners posters all around the campus to educate students, teachers non-teaching staff to refuse use of single-use plastic and prevent its use within the campus. 7. On 2nd October 2019 - volunteers from Vasundhara Nature Club and NSS volunteers of Shankar Narayan College participated in a Beach Clean-Up Drive organized by 'Vasai Beach Cleaner's on occasion of Gandhi Jayanti to spread awareness regarding a cleaner environment. 8. Every Thursday - Weekly collection of single-use plastic waste from classrooms: To enforce Single-Use-Plastic-Ban campaign run in our college campus, Nature warriors of Vasundhara Nature Club visit class-to-class and collect any discarded single-use-plastic items like pens, wrappers, bottles, stationery items, etc from students. This activity is done every Thursday to spread awareness regarding plastic-ban-campaign initiated on 19th September and to thrust the war-against-plastic which is need-of-the-hour. A great response is shown by the students teachers alike from BCom. B.A Self Finance sections of our campus. 9. 23rd December - In support of Single-Use-Plastic-Ban campaign, Vasundhara Nature Club along with teacher In-charge of Fun-n-Fair event, have ensured that participating students replace use-n-throw plates spoons used for serving eating by eco-friendly plates spoons. 10. Evidence of success: 1. Students and teachers actively participated In the workshop of Eco- friendly Ganesha Making and make their individual Ganesh-idols of clay and took them home happily 2. In Street play on the topic Plastic Hatao, Ganesha Laao 12 nature-warriors displayed enormous energy by performing street-play back-to-back at 5 prime locations in Mira-Bhayander city (S.N College campus, Hanuman Mandir Chowk, Railway station, B. P. Road Bus Stand). Their performance caught eye of students, pedestrians and moped-riders on the road who attentively watched the play and appreciated the students. 3. Around 50 student Volunteers from Vasundhara Nature Club and NSS volunteers of Shankar Narayan College participated in a Beach Clean-Up Drive and joined hands with another 1000 people from all walks of life assembled at Bhuigaon beach (Vasai) to eradicate plastic trash vomited by the sea during high tides and accumulated on the sea-shore. Along with cleaning our students also engaged in plantation of Date

plants organised by the community. 4. In Fun-n-Fair event, participating students replaced use-n-throw plates spoons by eco-friendly plates spoons. Problems encountered and resources required: Motivating and convincing the students to realize the significance of environmental related Activities To coordinate with different groups to plan activity While planning the activities, the adjustment of Time of students from their pre-decided Schedule To Plan the activity according to the financial constraints 2. Best Practice: Title of the Practice: Encouraging Young Talent Objective of the Practice: To identify the young talent To provide appropriate stage to exhibit the talent of the students To bring proper recognition for the talent of the students The context: Our college students are enriched with great talent. Especially in sports, cultural and drama activities the students are highly competitive talents. The special attention towards these students with personal coaching will enhances the ability in their respective interested areas. Hence, the college appoints special coach in selected areas of sports, drama and cultural activities to train and to refine the students' skills. The process: The college has Sports Committee, Cultural Committee and Drama Association with teachers and students as members. In the beginning of academic year these committees circulate Notices to identify the talented students in their respective areas. Under the formal selection process the interested students with different skills are selected. Different Coaches for Sports, Culturals and Drama activities are appointed to train the students. The College premises, rooms and auditorium is provided for coaching activity. Evidence of success: Achievements in Cultural Events: Dangi Dance (Maharashtra and Gujarat border) Folk Dance Team won the THIRD RANK IN 52 nd CULTURAL YOUTH FESTIVAL FINAL ROUND On 27/07/2019 organised by UNIVERSITY OF MUMBAI KUMAVAT DURGA CHENNARAM won CONSOLATION RANK IN MEHANDI DESIGNING in MEHANDI DESIGNING UNIVERSITY OF MUMBAI 20/9/2019 SOLANKI RITA VILASCHAND participated in CULTURAL PROGRAMME organized by NATIONAL GANESH FESTIVAL MAURITIUS on 02/07/2019 ZANITH PRAJAPATI, MEENAKSHI SINGH, MIHIR RANE, ROHIT ZAREKAR, SWEETY GUPTA, SAGAR TIWARI, PRAPTI SINGH and NEHA DAS participated in CINEMATIC MUSIC BAND GUINNESS WORLD RECORD on 24/01/2020 Drama Association achievements: • Second prize in Palghar zone, Mumbai University Youth festival in Mono acting Elimination Round 2019-20 (Hindi) On 19/08/2019 • On 19/08/2019 won Third prize in Palghar zone, Mumbai University Youth festival in Mono acting Elimination Round 2019-20 (Marathi) • Second prize for best one act play (Hindi) in Palghar zone • Second prize for best one act play (Marathi) in Palghar zone • Second prize for best skit (Hindi) in Palghar zone • 2nd prize Best Mono Acting in Marathi • Laali: Best one act play Consolation • Aditya Gawde : Best actor in one act play • Third prize Shrutika apte: Best actor Consolation • Mehul Takke Best actor in One act play Consolation • Best skit consolation • SOLANKI RITA VILASCHAND participated in NATIONAL GANESH FESTIVAL's CULTURAL PROGRAMME organized in MAURITIUS • 8 students participated in Cinematic Music Band Guinness Book of Records • Students participated in Intercollegiate events and won prizes Achievements in Sports: • More than 800 Student participation in annual sports week. • DEEPAK YADAV won GOLD MEDAL in KABBADI at INTERNATIONAL Level • SHASAWAT SHETTY won GOLD MEDAL in TAEKWANDO at NATIONAL Level • ABHISHEK PAL won GOLD MEDAL in KARATE MARATHON at INTERNATIONAL Level • AASHISH SINGH won GOLD MEDAL in 800 RUNNING at UNIVERSITY OF MUMBAI Level • NIKITA GAIKWAD won GOLD MEDAL in WRESTING(WOMAN) at UNIVERSITY OF MUMBAI Level Problems encountered and resources required: 1. Identifying the talent in the students 2. Encouraging the students to participate in various programmes 3. Monitoring the practice of students for long hours in college premises 4. Attending the injuries of the students during practice 5. During participation, coordinating with the parents of participating students 6. Safety and security measures for the participating students in various competitions at different places 3. Best Practice: Title of the Practice: Blood Donation Camp Objective of the Practice: To motivate people to donate blood To inculcate social consciousness in young generations The

context: Non-availability of Blood during emergency will lead to the loss of life of the patients. The requirement of blood is far higher than its availability. Maintaining sufficient blood reserves is always a challenging condition for the hospitals. The solution for this problem is to arrange Blood Donation Camp and donating the collected blood bags to the Hospitals. The large number of public participations in Blood Donation Camp will satisfy the requirement of blood reserves of the Hospitals. Hence, for 20 years the college NSS unit arranges a Blood Donation Camp and donates the collected blood bags to the Hospitals. The process: The College NSS Unit has been allotted by three units with the strength of 300 students. The Blood donation camp is organised with proper planning and implementation. NSS unit decides the dates of

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sncollege.com/files/Institutional%20Best%20Practice-2019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Shree Shankar Narayan Education Trust's Shankar Narayan College of Arts and Commerce was established in the year 1994 to provide educational services to weaker and deprived section in the neighborhood. The population in this suburban area was predominantly comprised of villages and lower income groups who were deprived of access to higher education. Students has to travel long distances in the crowded local trains to get higher education. The girl students were denied the access to higher education due to the location disadvantages. The inception of the institution at that time provided access to higher education to first generation learners as well as female population. The large number of enrolment of students including girl students reflects that the institution is successful in transforming its location disadvantage into advantage. In the last two decades the college is catering a wide range of programmes from Under Graduation to Post Graduation. The college has traditional degree programmes like Arts and Commerce with the self-financing programmes like Bachelor of Accounting and Finance, Bachelor of Management Studies, Bachelor of Banking and Insurance, Bachelor of Financial Markets, Bachelor of Science (Information Technology) , Bachelor of Science (Computer Science). Three Post Graduation Courses viz. M.Sc. (IT), M.Com (Advanced Accountancy) and MMS (Masters in Management Studies). The college also introduced Certificate Course in 'Data Science using Python' to enhance additional knowledge to advanced learners. Value added Courses like Rangoli and Warli painting are also initiated to preserve and sustain the local art and culture. The college provides an able platform to the students for their all round personality development. The college has Sports and Gymkhana Committee, Cultural Committee, NSS, NCC, Gandhian Study Centre, Women Development Cell, Vasudhara Nature Club, Inner will Club, Marathi Vagmay Mandal, Hindi Sahity Parishad and College Magazine to identify and excel the talents of the students for their all round personality development. The students participate in national and international events of various fields and fetch the prizes. The college Placement and Career Guidance Cell conducts placement drive to provide employment opportunities. Career Guidance Cell orgnises various programmes to create awareness about career options. The college has been accredited twice by NAAC, Bangaluru. The college was accredited in 2006 for First Cycle and awarded by B. In 2017, Second Cycle the college was accredited with 'A' grade. This reflects the steady progress of the institution in quality education.

Provide the weblink of the institution

<http://www.sncollege.com/files/One%20area%20distinctive%20to%20its%20vision,%20>

8.Future Plans of Actions for Next Academic Year

The plan of Action for the Academic Year 2020-21 is planned according to the Covid-19 pandemic conditions 1.To Train the teaching staff for online teaching due to Covid- 19 2.To provide the Online admission services for students 3.To create awareness about the Pandemic 4.To train teachers for online examination 5.To create awareness among students about online admission, learning, examination etc. 6.To train the non-teaching staff for online administration 7.To introduce Skill based and value added courses 8.To strengthen the Placement and career guidance cell 9.Conducting Webinars for staff and students 10.Sensitizing the student community by conducting outreach programmes