YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Shankar Narayan College of Arts and Commerce
• Name of the Head of the institution	Dr. V. N. Yadav
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02228046564
• Mobile No:	9422092150
• Registered e-mail	info@sncollege.com
• Alternate e-mail	vnyadav2002@yahoo.co.in
• Address	Mahavidyalaya Marg, Navghar Road
• City/Town	Bhayandar (East), Thane
• State/UT	Maharashtra
• Pin Code	401105
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	**University of Mumbai**	
• Name of the IQAC Coordinator	**Dr.M.Satya Sri**	
• Phone No.	**02228046564**	
• Alternate phone No.	**9422092150**	
• Mobile	**9987756670**	
• IQAC e-mail address	**mysatyasri@gmail.com**	
• Alternate e-mail address	**vnyadav2002@yahoo.co.in**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sncollege.com/files/AQAR-2019-2020.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sncollege.com/files/Academic_Calender_2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**77.0**	**2006**	**21/05/2006**	**20/05/2011**
Cycle 2	**A**	**3.04**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC	**21/08/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shankar Narayan College	**Government of India Scholarship**	**Maharashtra State Government**	**2020-21**	**106372**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	1	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Initiating the Rangoli Certificate course
Webinar on Conserving Biodiversity in association with Vasundhara Nature Club
On-line feedback forms collected, analysed and reported to the Authorities
State level Webinar on overview of Competitive Examinations in Government Sector in association with Commerce Department
Webinar on Mental ill Health and its Coping Mechanism for teaching and Non-teaching staff in Association with Counselling Cell

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Offering more certificate courses a. Skill development course	Rangoli Certificate course
Use of ICT in Teaching and Learning	In 2020-21 on-line lectures were conducted for all FY/SY/TYBA, B.Com, B.Sc (IT), B.Sc (C.S), BBI, BAF, BFM, BMS, M.Com and M.Sc (IT) courses.
Adoption and incorporation of e-governance	On-line Admission procedure for all FY/SY/TYBA, B.Com, B.Sc (IT), B.Sc (C.S), BBI, BAF, BFM, BMS, M.Com and M.Sc (IT) courses. On-line fee payment for admissions of FY/SY/TYBA, B.Com, B.Sc (IT), B.Sc (C.S), BBI, BAF, BFM, BMS, M.Com and M.Sc (IT) courses. Display of Results on college website of all FY/SY/TYBA, B.Com, B.Sc (IT), B.Sc (C.S), BBI, BAF, BFM, BMS, M.Com and M.Sc (IT) courses. Display of examination notices, circulars, timetables on college website Government scholarships payment through online. Salary payments of permanent faculty through online.
Encouraging students to participate in outreach/ extension activities	Training for Youth Against Covid-19 32nd ROAD SAFETY AWARENESS CAMPAIGN-2021. GALLANTRY AWARD JALLIANWAALA BAGH MASSACRE DIGITAL NCC FORUM DIKSHA COVID APP ENVIRONMENTAL DAY UNICEF YUWAAH INITIATIVE FIT INDIA
Exploring talent in sports and cultural events	International yoga day celebrated with the participation of 133 students. 07 students participated in intercollegiate Youth festival

Focusing on identifying and preserving of local Arts and Culture	A certificate course in Rangoli initiated
Strengthening green initiatives	• Organised national level quiz (We Val-You Water) competition on world water day, 22nd March 2021 • Conducted webinar (open chat) to observe world environment day on June 5th 2021, by Cyclist and Environmentalist Ms. Pranali Chikate • while ensuring safety by staying at home, around 15 students participated in plantation drive to observe Gandhi Jayanti on 2nd Oct 2021 • Observed Global recycling day on 18 March by educating mass through video workshop on constructing eco-bricks by recycling plastic bottles • encouraging students to share videos of DIY recycled items at hoke such as tote bags, wall hanging, decorative items etc • students of Vasundhara nature club participated in intercollegiate events & earned certificates
Encouraging women empowerment	Film Screening on "Gender Sensitization" and Webinar for students on – "Gender Biasness and its Consequences."
Identifying the employability	? Motilal Oswal conducted a "5 days FREE Online Certification Training Course" to learn the Basics of Trading and Investment in Stock Market from July 6th to 10th July 2020 ? On 20th January 2021, the Placement Cell organized a webinar for its students in three sessions at 8pm. It was for interview preparedness as well as to clear

all queries regarding the Mega Recruitment Drive to be held on 21st January 2021 by ICICI Prudential Life Insurance, Andheri. 260 students attended the sessions. ? On 21st January 2021, Ms Mansi Menglani from ICICI Prudential Life Insurance, Andheri, conducted a PrePlacement talk followed by interview. 130 students took the interview and 33 students got selected. ? On 23rd January 2021, ICICI Prudential Life Insurance, Andheri, interviewed 26 students and 13 were selected. ? On 29th January 2021, due to the overwhelming response and good performance by the students, ICICI Prudential Life Insurance, Andheri, conducted a third recruitment drive and interviewed 38 students and 8 were selected. Total 54 students have been selected by ICICI 33+13+8= 54 students ? Flyhigh Aviation Academy, Andheri addressed the students via webinar on "Career Opportunities in the Aviation Sector" on 1st February 2021. 99 first year students from Commerce and Arts stream attended the session. ? On 1st February 2021, UNNATI, Kotak Education Foundation CSR organised a webinar. 84 students attended the session. 56 students showed interest in the Online training program on Banking. 29 TYBCOM/TYBA students registered in BFSI Banking Financial Services and Insurance programme. Course content of this CSR program includes: Life Skills, Word Readiness, English,

Basic IT, Aptitude Test, BFSI Domain. Training and Placement process is ongoing for 13 students. ? Hacktify Cyber Security (S R Secure), Malad organized a webinar on "Ethical Hacking and Digital Privacy" on 4th February 2021. Ms Shifa Cyclewala, Founder, Mr Rohit Gautam, Senior Trainer kept the students enthralled by their tips and tricks. A very informative session attended by TYBCOM/BA and FYBCOM students. ? Kalpataru Limited, Santa Cruz had Internship Sales openings at its Mira Road Site. 20 students registered on 9th February 2021 of which 2 were selected. ? Rohidas Pravin Institute of Management Studies organized a webinar on "A Glimpse under the hood of Artificial Intelligence AI and Machine Learning ML." The Guest Speaker Mr Milind Vengurlekar, Technical Architect , Mastek Ltd addressed the students. Many TYBCOM/ SYBCOM students attended the webinar on 20th February, 2021. ? A Three Day Skill Development Workshop 24th to 26th of February 2021 was conducted by Ms Dipti Nagda, Bhayander, a Professional Bridal makeover artist and hairstylist. She is a winner of many awards and is also mentioned in the Guiness Book of World Records. • On 24th Feb 2021 Day 1 Topic: Hairstyles, Creative, Fast and Trendy.100 students not only participated but also enjoyed the session. • On 25th February 2021 Day 2 Topic: Party Makeup and Open Hair Hairstyles. 100 students participated. • On 26th

	February Day 3 Topic: Nude makeup and Hairstyles for College girls. 100 students participated ? MAAC, Maya Academy of Advanced Cinematics, Mira Road conducted a webinar on "Career opportunities in Animation "on 24th Feb 2021. 74 students participated in this very informative session. ? 4th March 2021, Lakme Academy, Mira road conducted a webinar workshop on "Skin care and Haircare: Tips, tricks and techniques". 100 students participated and thoroughly enjoyed the session. ? THE INSTITUTE of Company Secretaries of India (ICSI), Bhayander Chapter conducted a webinar on "Career as a Company Secretary" on 25th March 2021. 100 students attended the informative session. ? On 6th May 2021, a CSR programme on E-Commerce was initiated by Anudip Foundation. 16 students enrolled for the training program and will be placed thereafter. TechnoServe Skills Training and Placement Program, Lower Parel in partnership with JP Morgan Foundation and Citi Foundation organized a programme on "Building Youth Excellence through Employability Services and Technology Program". This Youth Employability Program is framed for enhancement of employability and workplace skills of deserving youth. This CSR program for the final year students was held in five phases.
Promoting Research culture	National Level Webinar on

	"Academic Integrity in Research and Publications." Organised by Research and Development Cell and Library on 23rd March, 2021
Providing more Student Support Services	Counselling Cell organised webinar on "Mental ill health and its coping mechanism" webinar on Stress reduction and enhancing mental health among youth Gandhian Study Centre organised Webinar on ' Relevance of Gandhi Philosophy in Contemporary world' on 2nd October,2020 State level Webinar on 'Mahatma Gandhi: Myths and Facts' on 3oth January, 2021 Parent Teacher Association organised workshop on 'Personal Grooming- Skin care and Haircare: Tips, Tricks and Techniques for Makeup and Hairstyle', on 4th March 2021 by Lakme Academy, Mira road which was well attended by students and their parents. On 9th March 2021, by Technoserve on "A Parents Engagement" session wherein the parents of students undergoing training with Technoserve under the "Youth Employability Programme" were present. The program was well received and was attended by 63 parents of final year students.
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Management of Shankar Narayan Education Trust	21/01/2022

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	**28/01/2022**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**446**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1441**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**749**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1306**

File Description	Documents
Data Template	View File

3.Academic

3.1	**66**

Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	**67**

File Description	Documents
Data Template	[View File](#)

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**51**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**113.82500**
4.3 Total number of computers on campus for academic purposes	**268**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is permanently affiliated to the University of Mumbai and hence follows the curriculum designed and approved by the university.

The copies of the syllabus of all subjects are kept in the college library for the refence of teachers and students.

The syllabus of all subjects is revised from time to time by the university. The university organises workshops to train the teachers to deal with the revised syllabus effectively. The teachers are deputed to attend such workshops and seminars to update their knowledge. Besides, the teachers participate in the workshops on syllabus framing and revision organised by the university and put

forth their valuable suggestions.

The meeting is conducted by the Head of the institutions with all the Heads of the department in the beginning of the academic year. The Heads are instructed and assigned the duty to implement the curriculum in the best effective way.

The Heads of the department conduct meetings and communicate with the departmental colleagues. The modules are distributed among all the members of the department for the successful and effective execution of the curriculum within the prescribed time limit.

The departmental time table is prepared under the guidance of the Principal for the smooth execution of the curriculum implementation. The Time Table Committee prepares a master time table under the supervision and guidance of the Principal.

All the teachers prepare their individual teaching plan in the beginning of the academic year. The lectures are conducted as per the time table to complete the syllabus within time.

The teachers submit their monthly teaching plan to the Principal for the sake of supervision and confirmation.

All the teachers take efforts to complete the syllabus in the prescribed time limit. Extra lectures are conducted in case any teacher is unable to complete the syllabus in time due to unavoidable circumstances.

The students are provided with study materials in the form of synoptic notes and other e-material. Subject experts from other institutions are also invited to guide students. These lectures help them to prepare through examination point of view.

A proper feedback system is adopted by the institution for the betterment in the execution of the curriculum. Structured feedback is collected from the various stake holders of the institution viz. students, teachers, management and parents of the students. The feedback is analysed and the suggestions received are forwarded to the concerned authorities.

In 2020, under the Covid-19 pandemic conditions, the teachers and students were unable to attend the lectures physically in the college campus. The teachers adapted the system of on-line method of teaching and all the lectures were conducted on-line where the students attended the classes from home. As per the guidelines and

instructions from the University the examinations were also conducted on-line as per the schedule declared by the University. Teachers engaged non-academic lectures to maintain the uninterrupted communication with students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.sncollege.com/files/Academic_Calender_2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The calendar includes number of working days and general, local and gazette holidays. According to the working days (available) of the calendar the faculty members make their lesson plans for theory and laboratory work. The plan of action of all major departments and committees is collected in a structured format provided by the IQAC. The collected plan of action of all departments and committees is rearranged by the academic calendar committee and the rough draft is discussed with the Principal. The finalized Academic Calendar is printed with the consent of Principal in booklet format and also displayed on website. The committees and departments mostly adhere to the academic calendar while conducting the activities. Sports and Cultural week, Annual gathering dates, UDAAN (intercollegiate event), examination dates are often followed as per the academic calendar.

In 2020 due to covid-19 the lockdown was prolonged for the period of 7 months. Hence, the activities were not implemented as planned in academic calendar. However, as per the University instructions and guideline examinations, admissions, lectures and various activities were conducted. The examination schedules are intimated to the students by displaying on Notice board, web-site and by forwarding in students WhatsApp groups as soon as schedule declared by the University.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

15

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

15

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has been working with the aim of holistic development of the students. Various programmes as a part of the curriculum are arranged related to gender equality, sustainability, human values, professional ethics and environmental awareness. The college motivates and engages students to participate in various curricular and co-curricular activities. Issues related to environment and socio-political scenario are the integral part of the syllabus framed by the university. The compulsory paper of Environmental Studies is the compulsory subject for the First Year students of Bachelor of Commerce. Various issues related to environment conservation are taught and discussed with the students through the syllabus of this subject. Besides, the college runs Vasundhara Nature's Club to create environmental awareness among the students.

Various activities like beach cleaning drive, celebration of World Environment Day and collection of plastic are carried out by the club throughout the year. One more subject Called Foundation Course is prescribed in the syllabus for the First and Second Year of all programmeswhich is compulsory. A number of social issues are studied through this subject for two years. The syllabus of the subject is framed with the aim to make the students responsible and dutiful citizens. The subject deals with the burning social issues, environmental issues, human values and ethic as well as disseminates basic and seminal knowledge of the Indian Constitution. The subject of Business Law is prescribed for Second year students of Bachelor of Commerce which is useful to the students to get knowledge about various business laws. The subjects such as Political science, History, Economics instil gender equality, sustainability, human values, professional ethics and among students. The College celebrates various days of national and international significance with a great zeal and enthusiasm like Republic Day, Womens Day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day, AIDS Day, N.S.S. Day, etc. besides birth and death anniversary of national heroes. These celebrations help to nurture moral, ethical and social values in the students. The college has Women Development Cell, Anti Ragging Committee and Grievance Redressal Cell to avail counseling to students, promote gender equity and tackle the concerned issues of safety and security of female students. The NSS unit undertakes tree plantation every year to create the sense of affection and responsibility towards environment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3014

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1540

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

387

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our college has fair system of admission process. Merit list of the students will be displayed and accordingly admission will be given to the students.

Advanced and slow learners are identified on the basis of their classroom activities, performance in unit test, internal examinations, etc.

The institution have following strategies for slow learners:

1. Extra lectures are organized
2. Academic and personal counselling are provided by the mentor.
3. Simple and prescribed notes or course material are given by the all subject teachers.
4. Extra attention is given in Tutorials, Practicals, etc.
5. Parents are also informed about the performance of their ward during PTA Meetings.

The institution has following strategies for Advanced Learners:

1. They are encouraged to participate in Seminars, Workshops, Quiz Competitions, Elocution Competition, Debates at various levels.
2. They are also trained to present the papers in Avishkar and other Conferences
3. The career guidance cell also organizes several seminars/workshops to provide information about various competitive examinations.
4. The college Placement Cell organizes skill development programmes
5. Talented students are motivated to participate in extra curricular activities at both national and international levels.
6. The academic achievements of students are extremely recognized and praised by celebrating Late Pravin Patil Prize Distribution Day, where all the meritoreous studentsof the college as well as Mira-Bhayander vicinity are honored.
7. The college also organizes Degree Certificate Distributionfor UG and PG Students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4096	66

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To enhance the learning abilities of the students, the college adopts various strategies which are student-centricunder following headings.

1. Participative Learning:

- Project work involving innovatic topics are assigned to Final Year Students.
- Workshops and Seminars are organized for the students to participate for enhanced learning
- The college has NSS, NCC, Gandhian Study Center, Women Development Cell, Inner Will Club through which the students participates in various activities and learn Social and Moral Values.
- The College has huge library with InflibNet, NList, OPAC facilities that helps students in self-learning process.

2. Industry Interaction and Training:

- Industrial Visits and Field Visits are organized for Professional courses.
- Guest lectures and group discussions are organized by every department on relevant and current topics and technologies used in industry.
- Placement cell of the college organizes training programmes in collaboration with banking sector, aviation, skill enhancement academies.

3. Problem Solving Methodologies:

- Assignments, tutorials, quiz, case studies are the methods used to develop problem solving methodologies in students.

4. Extra Curricular Activities:

- **Professional Mentors, Coaches, and teachers prepare the students to participate in all types of activities at all the levels.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools to helpstudents stay groomed with technology which will help them to communicate, create, store and reuse and manage information.

ICT Tools:

1. Projectors- 31projectors are available in different classrooms/labs

2. Desktop-268 and Laptops-13:Arranged at Computer Lab.

3. Printers-19 : They are installed at all prominent places.

4. Photocopier machines-4 :Multifunction printers are available at all prominent places in the institute. There are four photostat machines available in campus.

5. Scanners-1 :Multifunction printers are available at all prominent places.

6. Seminar Rooms- Two seminar halls are equipped with all digital facilities.

7. Auditorium :It is digitally equipped with mic, projector, and computer system.

8. Online Classes through Zoom, Google Meet, Google Classroom.

9. Digital Library resources (OPAC etc.)

Use of ICT By Faculty

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students.

D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.sncollege.com/files/2.3.2_ICT_Tools_2020-21.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

66

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

66

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

673

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is permanently affiliated to University of Mumbai. The examination and evaluation procedure is strictly followed as per the guidelines of University of Mumbai. The evaluation of each programme is divided into six semesters and two semesters per year. Evaluation process for B.A and B.Com is 100 marks per subject. For BMS, BBI, BAF, BFM, B.Sc. (IT) and B.Sc .(C.S) the semester is divided into 75:25 marks per subject. 25 marks evaluation is further divided into 20 and 5marks. College conducts 3 class tests and the average of three is counted for 20 marks. 05 marks are allotted on student's participation in classroom. College examination committee conducts Regular, ATKT,(Allowed To Keep Terms) Additional and Supplementary examinations of all six semesters on behalf of University of Mumbai. The concerned subject teacher is instructed to assess the answer papers as per the model answer paper. The consistency in assessment by the subject teacher is assured by the moderation of the external concerned subject teacher. The policy of the institution regarding Masking of answer papers and exchange of marksheets prepared by the subject teachers also assures impartial assessment in examination system. The college examination committee declares the final results of I, II, III and IV semester and ATKT within stipulated time. Along with term end examinations, Projects, Home Assignments, Group Discussions, Power Point Text presentations and Viva voce are also part of continuous evaluation process. The grievances related to assessment of concerned students are addressed through the Revaluation procedure within stipulated time. However, due to Covid-19, during 2020-21the Regular and ATKT examination of all the semesters conducted by online proctored procedure as per the instructions of University of Mumbai. The institution successfully adopted the paradigm shift of examination and evaluation method.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution follows open evaluation system where the student performance is displayed on the notice board and the same is informed to the parents.

The college has following mechanisms to deal with examination related greiviences:

- If the student is not able to appear for hos/her examination due to medical or any genuine reason, then an additional examination is conducted for that student as per the University of Mumbai norms by collecting an application and all required documents.
- A student who is not satisfied with the assessment and the marks awarded by the examiner then he/she can apply for re-evaluation / re-correction / get a photocopy of the answer book
- Copy-case and malpractices related grieviences are redressed by the college Unfair Means committee in presence of student and parent.
- The college permits 30 minutes extra time and/or writer to learning disabled students with proper application and related documents.
- For 2020-21 Online examination, the students with grievience of network issue or any other technical issue was resolved by making the student appear for their exam in the college computer lab.
- All the records and data such as notices, attendance records, question paper sets (used & unused), unfair means records and action taken reports are properly maintained by the college examination committee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Program Outcomes:POs deal with the general aspect of graduation for a particular program, and the competencies and expertise a graduate will possess after completion of the program.

Course Outcomes: Help the learners to understand the reason for pursuing the courseand helps themto identify what they will be able to do at the end of the course.

Bachelor of Commerce : The program is designed to enhances the communication skills, analytical capability, decision making ability, knowledge about commercial law and entrepreneurial skills with social and environmental awareness.

Bachelor of Arts : The course develops the linguistic skills, critical analytical capability of learners with respect to their subjects and competent to face the challenges.

Bachelor of Management Studies : The student is enriched with management skills with relevant social, political, scientific communication skills awareness.

Bachelor of Financial Markets : The course is designed to gets thorough knowledge in financial system and relevant issues of social, political, scientific and communication skills.

Bachelor of Accounting and Finance : The students acquainted with specialization in accounting knowledge

BBI : The course is framed to educated the students in the area of Banking and Insurance.

BSc.-IT : The course is designed to make the students expert in the area of Information Technology

BSc.-CS : The course is designed to make the students excel in computer science. This course enables the student in updated computer knowledge

MSc.- IT : The corse is designed to educated the student in the area of Information and Technology

MCom : The corse is designed to specialisestudents in Accountancy.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Course Outcomes

The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods.Direct methods are provided through direct examinations such as Unit Test, Class Tests, Tutorials or observations of student knowledge or skills through Practicals,Project Work and Case-Study Presentations.Assignments are given at the end of each module. The assignments are provided to students and they refer the text books and good reference books to find out the answers and understand the expected outcome of the given problem.

Attainment of Programme Specific Outcomes

The programme specific outcome is measured by taking the aggregate result of all the courses in a given programme of an individual student based on 10-point Grading System.

Attainment of Program Outcomes

At the Under-Graduate level the attainment of programme outcome is measured through student's progress to heigher studies, either in the institution itself or in any other institution in India or Abroad.

It is also measure by the placements acquired by the students and with the help of Employer Feedback takenfor finding out whether the knowledge, skill and attitude learned from this institution is adequately satisfying their expectation.

The Alumni Feedback and suggestions are also considered byinstitution in measuring the Program Outcomes .

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1320

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sncollege.com/files/2.6.3_Report _of_result_analysis_2020-21_IQAC.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sncollege.com/files/2.7.1_Students_Satisfaction_Surve_20 20-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-

government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Education builds one's character and expands the horizon of knowledge. Educational institutions along with formal education also hold co-curriculum and extension activities for the holistic development of the students. Education not only needed to build good personality but requires student sensitization towards people and planet.

The College has realized the importance of it and accordingly incorporated the essence of sensitization and holistic development into its Vision and Mission.

The College frequently organizes various activities across departments and Committees, so that all students should be exposed to sensitive areas by coming to grass root level or through gaining practical implication.

Many programmes are held on the topics such as Spit Free India, Importance of hygiene, organ donation, blood donation, beach Cleanup, promotion of Eco-tourism, quit tobacco , Marine pollution, celebration of International Yoga day, Road safety week and workshop on making of Eco Friendly Ganapati Idols. We provide exposure to students by visiting Old Age Homes and Orphanages to sensitize them towards the deserted orphans and senior citizens.

The College has initiated to shoulder responsibility to make the students socially desirable with sense of responsibility towards people and planet.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	[View File]()
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File]()

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

983

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **The institution ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the college i.e. 'To provideholistic education to weaker and deprived sections in the neighbourhood. irrespective of caste, creed and religion, in order to groom them into enlightened and creative citizens.' At the beginning of the academic year need-assessment for replacement / up-gradation / addition of the existing infrastructure is carried out based on the suggestions from Principal, Heads of the departments, librarians and system administrator after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment and also students' grievances. The Time Table committee plans ahead for all requirements regarding classrooms, computer labs, furniture and other equipment.**
- **Optimal deployment of infrastructure is ensured through conducting workshops/awareness programs/training programs for faculty on the use of new technology.**
- **Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator.**
- **The optimal utilization is ensured through encouraging innovative teaching – learning practices.**
- **The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetings, Campus Recruitment Training classes, campus recruitments, meetings, seminars, conferences etc.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports is an integral part of the curriculum. Various sports

facility is provided to the students within the campus. The college is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of its students. Various sports competitions such as inter departmental, inter collegiate, Inter University, etc help in developing team spirit and discipline in students. Sports and games help the students to improve their interpersonal relationship in healthy manner. Talented students are honoured with medals, trophies and certificates. The philosophy of SNET is to support the best elements of competition, instruction and recreation by providing the opportunity for all students to participate and excel in a team setting that's necessary for students' development as well as in nation building. Institution encourages the students to participate in inter and intra college, University as well as state and national level sporting events. Numbers of tournaments & competitions are arranged by the college. Institution has a well-equipped and sophisticated Gymkhana where students can work on their stamina and fitness. In extension to Gymkhana games room facility is provided for students where games like Chess, Carrom, Table Tennis, Snooker are played. At Five-minute distance Institution has a large Sports Ground where all Outdoor Sports Like Cricket, Volley Ball, Basketball, Football, kabaddi etc. are held Simultaneously.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

21

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.8

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is semi automated since 2004 with Local Integrated Library Management System (ILMS) that is local commercial software 'Libpro' along with Barcode Technology, Online Public Access Catalogue (OPAC) providing quick access, Libpro software equipped with modules such as Acquisition, Cataloguing, Circulation, Serial and Reports.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has embraced ICT to reach out to every single stakeholder of the institution especially students. The college has four computer laboratories fully equipped with internet and other relevant facilities, where 249 of students can access internet at one time. The institute also has 15 audio visual classrooms that helps students and teachers in IT based teaching and learning. The college has a broadband internet connection with the bandwidth of 100 mbps. The college is planning to have Wi-Fi connections for teachers and students.

Details of Existing IT facilities

S.N.

Contents

Availability / Remark

1

Desktop Computer (For Students)

249

2

Desktop Computer (For Admin office)

21

3

Desktop computer (For Library)

15

4

Desktop Computer (For Faculties)

4

5

Legal System Software

1

6

Internet Bandwidth in Mbps

100 mbps

7

Internet connection ratio

1:01

8

Printer

19

LAN Facility

S.N.

Particulars

Details

1

Name of the Internet Provider

One broadband

2

Available bandwidth

100 mbps

3

Available in Faculty Rooms

20 mbps

4

Availability in most computing Lab

50 mbps

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

289

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15.96

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has Maintenance Committee that oversees the maintenance of buildings, classrooms and laboratories. The Maintenance committee is headed by the Administrative Officer who in turn monitors the work of the Supervisor at the next level. The Supervisor is accountable to the Administrative Officer and functions as the coordinator who efficiently organizes the workforce, maintaining duty files containing details about their individual floor - wise responsibilities, timings, leave etc. The maintenance officer conducts periodic checks to ensure the efficiency / working condition of the infrastructure.

- **The Development Section maintains the infrastructure facilities. A dedicated team of electricians, plumbers, carpenters and other personnel provide round the clock service to departments.**
- **In every department one of the staff members is assigned to oversee the laboratories and equipment etc.**
- **He /She are responsible for safe and smooth maintenance of the equipment, and facilities.**
- **Log book is maintained to ensure entries and problems if any. The Heads of the Departments supervise all the facilities.**
- **Periodic reporting on requirements of repairs and maintenance are submitted by the HODs after approval from Principal to the Administrative officer. The requirements are collectively processed in every semester break so as to keep things ready for the new semester.**
- **To maintain and upkeep the infrastructure campus facilities and equipments, following activities are taken by college.**

1) Keeping department wise stock register by concerned laboratory assistant under the observation of administrative officer.

2) Prepares report related to the damage/lost material, repair work

or additional material installed in the lab.

3) Department wise stock verification are processed in every semester break so as to keep things ready for the new semester is done by concerned coordinators of the department. 4) Lab assistants under the supervision of the System administrator maintain the efficiency of the college computers and accessories.

5) Regular maintenance of laboratory equipment's and chemicals are done by laboratory attendant of concerned departments.

6) Overall development of campus is done by campus discipline and cleanliness committee of the college.

7) Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns are done by college peon.

8) College campus maintenance is monitored through regular inspection.

9) To upkeep all facilities and cleanliness of environment in hostel, through hostel monitoring committee.

10) Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband, updation of software's by computer hardware technician. Outsourcing is done for the maintenance of wooden furniture, electrification, and plumbing.

11) The maintenance of the reading room and stock verification of library books is done regularly by library staff and places the order if any reviving needed.

12) Maintaining the student and faculty records related to issuing of the books and their visits

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

24

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://www.sncollege.com/iqac-report.html
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

703

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

93

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

161

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

318

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

1

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students Council was formed in the month of August, 2020 for the academic year 2020-21. The Council comprised the Class Representatives of First Year, Second Year and Third year classes and one student representative from each: NCC, NSS, Cultural and Sports committees. The election for General Secretary was held in the presence of the Principal Dr. V. N. Yadav. Mr. Saurabh Ghag, presentative of NCC was elected unanimously as the General Secretary for the year 2020-21. Students Council contributed in the various activities. All the members of Students Council planned and celebrated 'Teachers' Day' on 5th September, 2020, 'College

Foundation Day' was celebrated on 19th September, 2020, Flag Hoisting Ceremony Parade was organized by NCC on the occasion of Independence Day celebration on 15th August, 2020, Flag Hoisting Ceremony and Parade was organized on the occasion of Republic Day celebration on 26th January2021.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our alumnae ensure a continued contact with the College and facilitate academic and creative involvement in the progress and activities of the College.

- **And participate in several sports and cultural events.**
- **Conduct personality development workshops, interview answering skills and confidence building programs.**
- **Interact with students to discuss future employment prospects.**
- **Participate in social welfare activities such as blood**

   donation, health awareness programs, tree plantation, cleanliness drive etc.
- Help in organizing re-union of ex- students.
- Conduct training programs in dance and drama for students to enhance their skills.

1. On World Environment Day, 5th June 2020, our ex-students participated in tree plantation along with NSS students.
2. On 20th June 2020, World Yoga Day the alumni participated in yoga sessions
3. On August 15th- Independence Day, 26th January- Republic Day, alumni are special invitees for the Flag hoisting programme. Many students especially from NSS and NCC attend the programme.
4. Mr Nitesh Bhandre our ex student directed Drama which has won accolades at various levels.
5. Mr Shailesh Salaskar, Proprietor of Laxmi Book Enterprises, Mira Road and also our ex-student held an Off Campus Interview for vacation jobs for students during the month February 2021.
6. Total number of registrations for 2020-21 were 255

The Alumni association is moving ahead with selfless intentions for the growth and development of the college and society around. The association will continuously work towards its vision for a better tomorrow.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The visionary founder of the institution initiated with the aim of an open access to educationally and economically weaker sections of semi-urban Mira-Bhayandar society. The objective of the institution is to provide higher education to all irrespective of caste, colour, gender, region and religion . Our institution aims at the upliftment of the socially, economically and educationally deprived sections of the society of Mira- Bhayandar of Thane district. The institution has a vision to impart knowledge for the all round development of the students. The students are thus equipped for better employment at par with the highly competitive job market.

The Management of the institution being the apex governing body involves all stakeholders in decision making. Principal is administrative authority of the institution. College Development Committee (CDC) is formed as per the guidelines of Maharashtra University Act, 2016. The College Development Committee meets minimum twice in a termfor discussion, policy making and its implementation based on feedback received from Principal The staff is incorporated in various committees and associations in the quality assurance, enhancement and developmental activities of the college. The students are also members of various committees like IQAC, CDC, Students' Council and cultural committee, Sports Committee, NSS Advisory Committee etc. Ex-students are members of CDC and IQAC. Alumni Association includes ex-students participation in various activities. The management has been proactive in extending all guidance, support and cooperation after the outbreak of the Covid-19 pandemic. The college under the leadership of Shri Rohidas Patil assisted by Managing Committee monitors the academic and administrative matters of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance of the college is decentralized with appropriate internal organizational structures. Shankar Narayan Education Trust is the apex governing body. College Development Committee is the next decision-making body which is constituted as per the norms of University of Mumbai. Principal is the Administrative Head of the Institution IQAC is constituted as per the revised guideline of

NAAC, Bangaluru under the Chairmanship of Principal. Coordinators of various committees are appointed as per the experience and efficiency. All department HODs coordinate the academic activities of the respective departments. Teaching and Non-Teaching staff perform their duties as per the instructions of the Principal.

Participative Management: The governance of institution is performed under prescribed method through Participative Management. The college believes in systematic approach in administration. Hence, all stakeholders are treated equally important while taking important decisions.

• The College Development Committee (CDC) conducts meetings to discuss the various issues related to the institution, future plans and grievances, if any.

• Management is actively involved in proper functioning of the college.

• IQAC and Principal believe in smooth functioning. Suggestions and recommendations are invited from all the stakeholders regularly.

• Departmental Heads and the Committee Coordinators organize the meetings periodically with the members to decide plans and strategies as well as to take the review of the work done.

• All the departments and the committees work in coordination with the IQAC to enhance the educational standards.

• Decisions are taken by the Principal in consultation with the members of the staff. The observations, analysis, suggestions, and recommendations in the executive decision-making process are welcomed for solicited implementation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The teachers are deputed to attend workshops on revised syllabus as well as for syllabus framework conducted by the

University. Dr. Anupama Gawde, faculty member of Department of Accountancy is nominated as Member of Board of Studies of Statutory Body at Thakur College of Science and Commerce to restructure syllabus for International B.com Degree Course.

- The institution adopted the strategy to update the teaching-learning techniques by developing e-learning resources and more use of ICT. Well-equipped classrooms with ICT, internet facilities, Projects, Home Assignments are part of regular teaching learning process. Three computer labs with 173 computers are used to conduct practical lectures of students. Practical for T.Y. B Sc – IT & Computer Science were conducted in offline mode in month of February 2021 after the first Unlock during Covid-19 Pandemic.

- . Mode of examination of Internal Examination, Semester-End Examination for all the courses was conducted in On-line mode using Proctored Google Form. Practical Viva Examinations for Final Semester of B.Sc-IT, B Sc- Computer Science and M Sc-IT were also conducted in On-Line mode as per the University guidelines.

- Teachers participated and presented research papers at University, State, National and International level. Teachers' Paper publication in journals, edited chapters in books, authors of books are continuously escalating. Students are motivated to participate in Avishkar, seminars and paper presentations. Two teachers are recognized as research guide by the University of Mumbai. 2 students from M Sc-IT presented Research Paper in International Conference.

- Teachers regularly participate in Orientation, Refresher, Faculty Development Programmes and Short-Term courses to keep them updated with latest technologies. The IQAC of the college also conducts a number of programmes for both teaching as well as non-teaching staff throughout the year.

- . Various companies are invited for career guidance as well as campus selection. Placement cell had collaboration with 19 companies for placements of students. Career guidance programmes create awareness about several employment opportunities.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The procedure of admission of students is implemented as per the norms of the University of Mumbai. Admissions to the FY level of UG to PG courses are executed through both online and offline method. The merit list is displayed and within stipulated time period considering the reservation policy of the Government of Maharashtra. The admission fees are charged as per the University norms. The needy students are given Instalment facility for easy fee payment.**
- **Students submit the examination forms and pay exam fees for the respective programs and/courses in online mode for both regular as well as ATKT examination**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://www.sncollege.com/files/SN_Organogram_Scan_2020-21.jpg
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File]()
Screen shots of user interfaces	[View File]()
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File]()

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

-Pensions/NPS; Family pension; Gratuity;Medical Reimbursement; Festive advance; Maternityleave;

Non-teaching

- Pensions/NPS; Family pension; Gratuity; Medical Reimbursement; Festive advance; Maternity leave; Transportation facility during lock down in Covid -19 Pandamic.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	[View File]
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File]

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution strictly follows the UGC regulations on Minimum Qualifications for appointment of teachers and other academic staff and measures for the maintenance of recent standards in higher education. The performance of each employee is assessed annually after completion of one year of service. the objective is not only to objectively evaluate the performance as per established norms but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

The salient features of the performance appraisal system are as follows:

Teaching Staff

- **The performance of each faculty member is assessed according to the Annual SelfAssessment for the Performance Based Appraisal System (PBAS).**
- **Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.**
- **The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.**
- **The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by the Dean, Secretary, IQAC and the Director.**
- **Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute conducts regular internal and external audit for the college of salaried and non-salaried sections. The management appoints internal auditor for internal audit work to regularize and stream line the accounts of the college. Statutory auditor is also appointed to audit thorough accounts, transaction and to ensure registers maintained for movable and immovable properties. Statutory auditors verify all entries in concerned registers. Regular cash checking is also done by the respective authorities. All Government payments and disbursements are being promptly and effectively made in time without any delay. All vouchers and payments made by the college are also verified by the statutory auditor. The irregularities are reported to the management for rectification, found if any.All finalized audited statements related to receipts and payment books, cash entries, income and expenditure statements and balance sheets are also reported to the Management. All reports verified and prepared by statutory auditor are submitted and filed returns to respective government authorities within the prescribed time limit.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

- **Fees: Fees charged as per the university and government norms from students of various granted and self financed courses.**
- **Salary Grant: The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as part-time teachers working on granted posts.**
- **UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. Sowe receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).**

Our resource mobilization policy and procedures are as follows:

- **The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.**
- **Regular internal audits from the Charted Accountant and external audits from the government make sure that the mobilization of the resources is being done properly .**
- **The time-table committee looks after the proper utilization of classrooms and laboratories.**
- **The Library Advisory Committee takes care that the resources in library are utilized optimally.**
- **To ensure the optimum utilization of resources, the Principal issues directions.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution attempts to mold the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. The IQAC at Shankar Narayan College of Arts and Commercewas constituted in 2006. Since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.

2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.

3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak.

Students and staff give their feedback and suggestions on teaching and administrative performance through the Suggestion Box located in thecollege campus, or through email on college email address.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every three months.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

14-05-2022 10:34:53

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teachinglearning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute.

Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.Feedback from students is also taken by the feedback committeefor therespective courses and reported to IQAC and the Principal.Students are also free to approach the Principal of the Institute for feedback and suggestions.

Feedback is properly analyzed and shared with the Principal,HODs and individual faculty members. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

- Introduction of Home Assignments

- Automation of Admission Processes - Provision for online fee payment

- Automation of Examination Processes

- Curriculum Development Workshops in many subjects

- Green initiatives in Campus – tree plantation.

- MoUs with prestigious Institutes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sncollege.com/iqac-report.html
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- On 10th March 2021, WDC and Parent Teacher Association conducted a Webinar on "Health Related Issues". 72 students and their parents participated in the webinar.
- On 7th April 2021, Inner will Club conducted Webinar on "Gender Biasness and its Consequences". 138 students attended the programme.
- A short film on "Violence against Women" and A short film on "Girl education" were screened for students.
- A state level Webinar was conducted by NSS Unit on "Effects of Legal provisions on Women Empowerment and Juveniles" on 9th April, 2021. 250 students attended the programme.

- Department of Business Law conducted a programme on "Women Security" on April, 2021

Facilities for women on Campus are

1. Women Development Cell formed to address and aware about various women oriented issues.
2. In admission process equal opportunities to all students.
3. Equal opportunities are provided to all students to participate in curricular, co- curricular and extra curricular activities.
4. Girl students are facilitated with Girls' Common Room, Toilets and Complaint Box
5. Strict implementation of Anti-ragging instructions of University of Mumbai and Government of Maharashtra
6. CCTV cameras are installed at prime locations to ensure safely and security.
7. Girl students participation in NSS seven days residential camp is a reflections of Parent's trust on security, safety and caring measures of the institution.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/122mYjFhmGs7b_khd3XIj-14SzosWS_sg/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1oOb8F0Iu91L09mfur-rwK83sbwht79Eu/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Dried leaves and waste papers are not allowed to be fire. The dried leaves are buried in the soil itself for making organic fertilizers and the paper disposed.**
- **Waste is segregated by twin-bin system.**
- **Slogans and messages are showcased at the locations in the campus regarding environment, cultural and social awareness**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**

5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution has been established with a motive of providing education to all sections of the society irrespective of caste,creed, gender, religion and region. Institutional efforts are always directed towards inclusive socio-economic environment. Various committees like Women Development Cell, Vasundhara Nature Club, Gandhian Study Centre and Inner will Club established by the institution are conducting various activities directed towards inclusive socio economic environment. The activities are as fallows.

Vasundhara Nature Club:

- **Organized national level quiz (We Val-You Water) competition on world water day, 22nd March**
- **Conducted Webinar (open chat) to observe world environment day on June 5, by Cyclist & Environmentalist Ms. Pranali Chikate.**
- **On 18th March, Global recycling day was observed by educating mass through video workshop on constructing eco - bricks by recycling plastic bottles.**
- **Encouraging students to share videos of DIY recycled items at home such as tote bags, wall hanging, decorative items etc**

Inner will Club: On 7th April, 2021, a Film was Screened on "Gender Sensitization" in which

1. **Short Film on Violence against Women**
2. **Short Film on Equality**
3. **Short Film on Girl Education were screened and 138 students participated in the event.**

Gandhian Study Centre:

- On 2nd October,2020 on the occasion of birth anniversary of 'Mahatma Gandhi a one day webinar was conducted on ' Relevance of Gandhi Philosophy in Contemporary world' and 136 students participated in the event.
- On 30th January, 2021 a State level Webinar was conducted on 'Mahatma Gandhi: Myths and Facts' and 156 students presented in the event.

Women Development Cell:

- On 05th March,2021 A Webinar was organised on Responsible Netism in association with Cyber Sakhi to create awareness about cyber crime and the precautionary measures to be taken by the girl students specifically. 87 girls participated in the event.
- A Webinar was organised on Health Related Issues on 10th March, 2021 in which 29 female and 43 male students participated.
- On 10th February 2021 a Seminar on "Women Protection Rights"was organised by Department of Law. Advocate Ms. Rohini Hore addressed the students on constitutional women rights and 50 students participated in the seminar.
- The staff members and the Management generously contributed for the nobel cause during the national crisis of Pandamic Covid-19, as a social commitment and obligation to Chief Minister's Releif Fund for Rs. 2,19,691/-

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The vision and mission of the college is to provide value based education. Accordingly various programmes were conducted to sensitize the students and employees towards rights and responsibilities of citizens. Values like Punctuality, Discipline, Sincerity, Honesty and sensitivity towards social and environmental issues are the part of policy of the institution. Correspondingly,

in an on-going covid-19 pandemic conditions, various committees like NSS, NCC, Vasundhara Nature Club, Gandhian Study Centre, Inner will Club, Counselling Cell are conducted multiple programmes to inculcate values for being responsible citizens.

- College NSS Unit organised various programmes like training for Youth against Covid-19, World Environment Day, World Yoga Day, Independence Day, Samvidhan Diwas, AIDS awareness week, Republic Day, Nutrition Week etc. Students have also been encouraged to participate in multiple programms organised by other institutions and organisations.
- College NCC Unit coordinated various internal and external programmes like Road Safety Week, Ek Bharat Shresht Bharat Saptah IX, CACT Camp etc.
- Vasundhara Nature Club observed world water day, world environment day by conducting quiz and workshops.
- Inner will Club screened a film on gender sensitization in which

-Short Film on Violence against Women

-Short Film on Equality

-Short Film on Girl Education were screened and 138 students participated in the event.

- Gandhian Study Centre observed birth and death anniversaries of Mahatma Gandhi and conducted University and State level webinar to inculcate gandhian values among the youth.
- Women Development Cell organised webinars on health related issues, Responsible Netism and Women Protection Rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional

D. Any 1 of the above

ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Date

Day

January 15th

Indian Army Day

January 26th

Republic Day

January 30th

Mahatma Gandhi Death Anniversary

February 19th

Shivaji Jayanti

February 27th

Marathi Rajyabhasha Diwas

March 8th

World Women's Day

April 14th

Dr. Baba saheb Ambedkar jayanti

May 1st

World Labour Day/ Maharashtra Day

June 5th

World Environment Day

June 6th

Shivarajyabhishek Day

June 21st

International Yoga Day

August 12th

National Librarian Day

August 15th

Independence Day

September 5th

Teachers' Day

September 14th

Hindi Diwas

September 19th

College Foundation Day

September 24th

NSS Foundation Day

October 2nd

Gandhi Jayanti

November 14th

Children's Day

December 1st

International AIDS Day

December 1st to 7th

AIDS Awareness Week

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Best Practice: Creating awareness of different career opportunities and preparing the students for better job options**

Title of the practice: Employability programmes

Objective of the practice:

- The Program enhances the employability and workplace skills of deserving youth.
- It helps the students to sharpen and improve their interview preparedness and helps make informed career choices after their graduation.
- It empowers them with skills and attitude to enter the competitive workforce.
- The programmes include Personal effectiveness, Communication Readiness, Career Readiness and Work Readiness.

The Context : Enhancement of Employability of students is the basic target of any educational course. Along with theoretical knowledge of specialized subjects, awareness about workplace skills improves the credibility of students for better career opportunities. Awareness about various career opportunities will provide more job options for students. Hence, the student can select the suitable career option as per their interest. Preparedness for job through various training programmes will improve the competitiveness of the students. Hence, awareness about career opportunities, preparing the students for different jobs and inviting employers for placements of deserving candidates is the aim of the institution.

The Process: The Placement and Career Guidance cell was established with competent teaching staff. The untiring efforts of this Committee provided many career opportunities as well as placement for many students. In 2020-21 the Placement Cell adopted new functioning method as per the need of Covid-19 Pandemic conditions. Webinars on career opportunities, on-line job selection methods have become a regular practice of Placement Cell. Hence, even in the Covid-19 Pandemic conditions the employability of the students continued with the same pace.

Evidence of Success:

Details of campus placement during the year 2020-21

On campus

Off Campus

Name of Organizations Visited and Date

Number of Students Participated

Number of Students Placed

Name of Organizations Visited and Date

Number of Students Participated

Number of Students Placed by TECHNOSERVE

ICICI Prudential Life Insurance

21st January 2021

130

33

Andromeda

5

ICICI Prudential Life Insurance

23rd January 2021

26

13

Angel Broking

1

ICICI Prudential Life Insurance

29th January 2021

38

8

HDB Financial Services Andheri

5

Total 54

HDFC Securities

23

ICICI Prudential

13

Motilal Oswal

16

Samco Securities

8

CA Firm

4

Capita

1

Epicenter

1

PNB Metlife

3

Endemol Shine India

1

Hitachi

3

Oron Health

1

Reliance

1

Uttkarsh Small Finance

2

SDB

1

Safesense Tech Service

1

Indusland Bank

1

Primary School Teacher

1

Iprocess

1

TOTAL

169

93

Kalpataru Limited, Santacruz

19th February 2021

20

2

Laxmi Book Enterprises 3rd February 2021

-

2

UNNATI, Kotak Education Foundation CSR May 2021

56

13

FULL TOTAL

164

1. **Best Practice**

Title of the Project : Non-academic lectures during Covid-19

Objective : To conduct motivational lectures during depressing pandemic conditions

Context: Covid-19 Pandemic in 2020, disturbed the disciplined functioning of educational institutions. Due to indefinite lockdown all academic activities were in chaos. Students were under stress due to the unplanned and uncertain conditions. Hence, a timely guidance and support was the need of the day. Accordingly, teachers

engaged non-academic lectures to motivate and support them. Teachers conducted lectures regularly on various topics to boost the morale of the students.

Process : A timetable of lectures was prepared from 23/06/20 to 04/07/2020. Students were connected through Whatsapp groups. On-line lectures were conducted on relevant social, economical, political and health issues.

Evidence of success:

Students attended lectures with enthusiasm. Time to time information regarding examinations, results, admissions and lectures cleared the ambiguity among the students.

Problems encountered and resources required:

1.Teachers faced problems to convince the students about uncertain conditions of lockdown.

2. Financially weak students faced problems to afford an updated mobiles, network etc.

3. some of the students migrated to their native place and network connectivity problems.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Shree Shankar Narayan Education Trust's Shankar Narayan College of Arts and Commerce was established in the year 1994 to provide educational services to weaker and deprived section in the neighborhood. The population in this sub-urban area was predominantly comprised of villages and lower income groups who were deprived of access to higher education. Students has to travel long distances in the crowded local trains to get higher education. The

girl students were denied the access to higher education due to the location disadvantages. The inception of the institution at that time provided access to higher education to first generation learners as well as female population. The large number of enrolment of students including girl students reflects that the institution is successful in transforming its location disadvantage into advantage.

In the last two decades the college is catering a wide range of programmes form Under Graduation to Post Graduation. The college has traditional degree programmes like Arts and Commerce with the self-financing programmmes like Bachelor of Accounting and Finance, Bachelor of Management Studies, Bachelor of Banking and Insurance, Bachelor of Financial Markets, Bachelor of Science (Information Technology) , Bachelor of Science (Computer Science). Three Post Graduation Courses viz. M.Sc. (IT), M.Com (Advanced Accountancy) and MMS (Masters in Management Studies). The college also introduced Certificate Course in 'Data Science using Python' to enhance additional knowledge to advanced learners. Value added Courses like Rangoli and Warli painting are also initiated to preserve and sustain the local art and culture. The college provides an able platform to the students for their all round personality development. The college has Sports and Gymkhana Committee, Cultural Committee, NSS, NCC, Gandhian Study Centre, Women Development Cell, Vasudhara Nature Club, Inner will Club, Marathi Vagmay Mandal, Hindi Sahity Parishad and College Magazine to identify and excel the talents of the students for their all round personality development. The students participate in national and international events of various fields and fetch the prizes.

The college Placement and Career Guidance Cell conducts placement drive to provide employment opportunities. Career Guidance Cell orgnises various programmes to create awareness about career options.

The college has been accredited twice by NAAC, Bangaluru. The college was accredited in 2006 for First Cycle and awarded by B+. In 2017, during the Second Cycle the college was accredited with 'A' grade. This reflects the steady progress of the institution in quality education.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is permanently affiliated to the University of Mumbai and hence follows the curriculum designed and approved by the university.

The copies of the syllabus of all subjects are kept in the college library for the refence of teachers and students.

The syllabus of all subjects is revised from time to time by the university. The university organises workshops to train the teachers to deal with the revised syllabus effectively. The teachers are deputed to attend such workshops and seminars to update their knowledge. Besides, the teachers participate in the workshops on syllabus framing and revision organised by the university and put forth their valuable suggestions.

The meeting is conducted by the Head of the institutions with all the Heads of the department in the beginning of the academic year. The Heads are instructed and assigned the duty to implement the curriculum in the best effective way.

The Heads of the department conduct meetings and communicate with the departmental colleagues. The modules are distributed among all the members of the department for the successful and effective execution of the curriculum within the prescribed time limit.

The departmental time table is prepared under the guidance of the Principal for the smooth execution of the curriculum implementation. The Time Table Committee prepares a master time table under the supervision and guidance of the Principal.

All the teachers prepare their individual teaching plan in the beginning of the academic year. The lectures are conducted as per the time table to complete the syllabus within time.

The teachers submit their monthly teaching plan to the Principal for the sake of supervision and confirmation.

All the teachers take efforts to complete the syllabus in the prescribed time limit. Extra lectures are conducted in case any teacher is unable to complete the syllabus in time due to unavoidable circumstances.

The students are provided with study materials in the form of synoptic notes and other e-material. Subject experts from other institutions are also invited to guide students. These lectures help them to prepare through examination point of view.

A proper feedback system is adopted by the institution for the betterment in the execution of the curriculum. Structured feedback is collected from the various stake holders of the institution viz. students, teachers, management and parents of the students. The feedback is analysed and the suggestions received are forwarded to the concerned authorities.

In 2020, under the Covid-19 pandemic conditions, the teachers and students were unable to attend the lectures physically in the college campus. The teachers adapted the system of on-line method of teaching and all the lectures were conducted on-line where the students attended the classes from home. As per the guidelines and instructions from the University the examinations were also conducted on-line as per the schedule declared by the University. Teachers engaged non-academic lectures to maintain the uninterrupted communication with students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sncollege.com/files/Academic_Calender_2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The calendar includes number of working days and general, local and gazette holidays. According to the working days (available) of the calendar the faculty members make their lesson plans for theory and laboratory work. The plan of action of all major departments and committees is collected in a structured format provided by the IQAC. The collected plan of action of all departments and committees is rearranged by the academic calendar committee and the rough draft is discussed with the Principal.

The finalized Academic Calendar is printed with the consent of Principal in booklet format and also displayed on website. The committees and departments mostly adhere to the academic calendar while conducting the activities. Sports and Cultural week, Annual gathering dates, UDAAN (intercollegiate event), examination dates are often followed as per the academic calendar.

In 2020 due to covid-19 the lockdown was prolonged for the period of 7 months. Hence, the activities were not implemented as planned in academic calendar. However, as per the University instructions and guideline examinations, admissions, lectures and various activities were conducted. The examination schedules are intimated to the students by displaying on Notice board, web-site and by forwarding in students WhatsApp groups as soon as schedule declared by the University.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

15

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

15

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has been working with the aim of holistic development of the students. Various programmes as a part of the curriculum are arranged related to gender equality, sustainability, human values, professional ethics and environmental awareness. The college motivates and engages students to participate in various curricular and co-curricular activities. Issues related to environment and socio-political scenario are the integral part of the syllabus framed by the university. The compulsory paper of Environmental Studies is the compulsory subject for the First Year students of Bachelor of Commerce. Various issues related to environment conservation are taught and discussed with the students through the syllabus of this subject. Besides, the college runs Vasundhara Nature's Club to create environmental awareness among the students. Various activities like beach cleaning drive, celebration of World Environment Day and collection of plastic are carried out by the club throughout the year. One more subject Called Foundation Course is prescribed in the syllabus for the First and Second Year of all programmeswhich is compulsory. A number of social issues are studied through this subject for two years. The syllabus of the subject is framed with the aim to make the students responsible and dutiful citizens. The subject deals with the burning social issues, environmental issues, human values and ethic as well as disseminates basic and seminal knowledge of the Indian Constitution. The subject of Business Law is prescribed for Second year students of Bachelor of Commerce which is useful to the students to get knowledge about various business laws. The subjects such as Political science, History, Economics instil gender equality, sustainability, human values, professional ethics and among students. The College celebrates various days of national and international significance with a great zeal and enthusiasm like Republic Day, Womens Day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day, AIDS Day, N.S.S. Day, etc. besides birth and death anniversary of national heroes. These celebrations help to nurture moral, ethical and social values in the students. The college has Women Development Cell, Anti Ragging Committee and Grievance Redressal Cell to avail counseling to students, promote gender equity and tackle the concerned issues of safety and security of female students. The NSS unit undertakes tree plantation every year to create the sense of affection and responsibility towards environment.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3014

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1540

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

387

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our college has fair system of admission process. Merit list of the students will be displayed and accordingly admission will be given to the students.

Advanced and slow learners are identified on the basis of their classroom activities, performance in unit test, internal examinations, etc.

The institution have following strategies for slow learners:

1. **Extra lectures are organized**
2. **Academic and personal counselling are provided by the mentor.**
3. **Simple and prescribed notes or course material are given by the all subject teachers.**
4. **Extra attention is given in Tutorials, Practicals, etc.**
5. **Parents are also informed about the performance of their ward during PTA Meetings.**

The institution has following strategies for Advanced Learners:

1. **They are encouraged to participate in Seminars, Workshops, Quiz Competitions, Elocution Competition, Debates at various levels.**
2. **They are also trained to present the papers in Avishkar and other Conferences**
3. **The career guidance cell also organizes several seminars/workshops to provide information about various competitive examinations.**
4. **The college Placement Cell organizes skill development programmes**
5. **Talented students are motivated to participate in extra**

    curricular activities at both national and international
    levels.

6. The academic achievements of students are extremely
   recognized and praised by celebrating Late Pravin Patil
   Prize Distribution Day, where all the meritoreous
   studentsof the college as well as Mira-Bhayander vicinity
   are honored.

7. The college also organizes Degree Certificate
   Distributionfor UG and PG Students.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4096	**66**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To enhance the learning abilities of the students, the college
adopts various strategies which are student-centricunder
following headings.

1. Participative Learning:

    • Project work involving innovatic topics are assigned to
      Final Year Students.
    • Workshops and Seminars are organized for the students to
      participate for enhanced learning
    • The college has NSS, NCC, Gandhian Study Center, Women
      Development Cell, Inner Will Club through which the
      students participates in various activities and learn

Social and Moral Values.

- The College has huge library with InflibNet, NList, OPAC facilities that helps students in self-learning process.

2. Industry Interaction and Training:

- Industrial Visits and Field Visits are organized for Professional courses.
- Guest lectures and group discussions are organized by every department on relevant and current topics and technologies used in industry.
- Placement cell of the college organizes training programmes in collaboration with banking sector, aviation, skill enhancement academies.

3. Problem Solving Methodologies:

- Assignments, tutorials, quiz, case studies are the methods used to develop problem solving methodologies in students.

4. Extra Curricular Activities:

- Professional Mentors, Coaches, and teachers prepare the students to participate in all types of activities at all the levels.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools to helpstudents stay groomed with technology which will help them to communicate, create, store and reuse and manage information.

ICT Tools:

1. Projectors- 31projectors are available in different classrooms/labs

2. Desktop-268 and Laptops-13:Arranged at Computer Lab.

3. Printers-19 : They are installed at all prominent places.

4. Photocopier machines-4 :Multifunction printers are available at all prominent places in the institute. There are four photostat machines available in campus.

5. Scanners-1 :Multifunction printers are available at all prominent places.

6. Seminar Rooms- Two seminar halls are equipped with all digital facilities.

7. Auditorium :It is digitally equipped with mic, projector, and computer system.

8. Online Classes through Zoom, Google Meet, Google Classroom.

9. Digital Library resources (OPAC etc.)

Use of ICT By Faculty

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students.

D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.sncollege.com/files/2.3.2_ICT_Tools_2020-21.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

66

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

66

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

673

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is permanently affiliated to University of Mumbai. The examination and evaluation procedure is strictly followed as per the guidelines of University of Mumbai. The evaluation of each programme is divided into six semesters and two semesters per year. Evaluation process for B.A and B.Com is 100 marks per subject. For BMS, BBI, BAF, BFM, B.Sc. (IT) and B.Sc .(C.S) the semester is divided into 75:25 marks per subject. 25 marks evaluation is further divided into 20 and 5marks. College conducts 3 class tests and the average of three is counted for 20 marks. 05 marks are allotted on student's participation in classroom. College examination committee conducts Regular, ATKT,(Allowed To Keep Terms) Additional and Supplementary examinations of all six semesters on behalf of University of Mumbai. The concerned subject teacher is instructed to assess the answer papers as per the model answer paper. The consistency in assessment by the subject teacher is assured by the moderation of the external concerned subject teacher. The policy of the institution regarding Masking of answer papers and exchange of

marksheets prepared by the subject teachers also assures impartial assessment in examination system. The college examination committee declares the final results of I, II, III and IV semester and ATKT within stipulated time. Along with term end examinations, Projects, Home Assignments, Group Discussions, Power Point Text presentations and Viva voce are also part of continuous evaluation process. The grievances related to assessment of concerned students are addressed through the Revaluation procedure within stipulated time. However, due to Covid-19, during 2020-21the Regular and ATKT examination of all the semesters conducted by online proctored procedure as per the instructions of University of Mumbai. The institution successfully adopted the paradigm shift of examination and evaluation method.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution follows open evaluation system where the student performance is displayed on the notice board and the same is informed to the parents.

The college has following mechanisms to deal with examination related greiviences:

- If the student is not able to appear for hos/her examination due to medical or any genuine reason, then an additional examination is conducted for that student as per the University of Mumbai norms by collecting an application and all required documents.
- A student who is not satisfied with the assessment and the marks awarded by the examiner then he/she can apply for re-evaluation / re-correction / get a photocopy of the answer book
- Copy-case and malpractices related greiviences are redressed by the college Unfair Means committee in presence of student and parent.
- The college permits 30 minutes extra time and/or writer to learning disabled students with proper application and related documents.

- **For 2020-21 Online examination, the students with grievience of network issue or any other technical issue was resolved by making the student appear for their exam in the college computer lab.**
- **All the records and data such as notices, attendance records, question paper sets (used & unused), unfair means records and action taken reports are properly maintained by the college examination committee.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Program Outcomes:POs deal with the general aspect of graduation for a particular program, and the competencies and expertise a graduate will possess after completion of the program.

Course Outcomes: Help the learners to understand the reason for pursuing the courseand helps themto identify what they will be able to do at the end of the course.

Bachelor of Commerce : The program is designed to enhances the communication skills, analytical capability, decision making ability, knowledge about commercial law and entrepreneurial skills with social and environmental awareness.

Bachelor of Arts : The course develops the linguistic skills, critical analytical capability of learners with respect to their subjects and competent to face the challenges.

Bachelor of Management Studies : The student is enriched with management skills with relevant social, political, scientific communication skills awareness.

Bachelor of Financial Markets : The course is designed to gets

thorough knowledge in financial system and relevant issues of social, political, scientific and communication skills.

Bachelor of Accounting and Finance : The students acquainted with specialization in accounting knowledge

BBI : The course is framed to educated the students in the area of Banking and Insurance.

BSc.-IT : The course is designed to make the students expert in the area of Information Technology

BSc.-CS : The course is designed to make the students excel in computer science. This course enables the student in updated computer knowledge

MSc.- IT : The corse is designed to educated the student in the area of Information and Technology

MCom :The corse is designed to specialisestudents in Accountancy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	[View File]()

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Course Outcomes

The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods.Direct methods are provided through direct examinations such as Unit Test, Class Tests, Tutorials or observations of student knowledge or skills through Practicals,Project Work and Case-Study Presentations.Assignments are given at the end of each module. The assignments are provided to students and they refer the text books and good reference books to find out the answers and understand the expected outcome of the given problem.

Attainment of Programme Specific Outcomes

The programme specific outcome is measured by taking the aggregate result of all the courses in a given programme of an individual student based on 10-point Grading System.

Attainment of Program Outcomes

At the Under-Graduate level the attainment of programme outcome is measured through student's progress to heigher studies, either in the institution itself or in any other institution in India or Abroad.

It is also measure by the placements acquired by the students and with the help of Employer Feedback takenfor finding out whether the knowledge, skill and attitude learned from this institution is adequately satisfying their expectation.

The Alumni Feedback and suggestions are also considered byinstitution in measuring the Program Outcomes .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1320

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sncollege.com/files/2.6.3_Report_of_result_analysis_2020-21_IQAC.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sncollege.com/files/2.7.1_Students_Satisfaction_Surve_2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Education builds one's character and expands the horizon of knowledge. Educational institutions along with formal education also hold co-curriculum and extension activities for the holistic development of the students. Education not only needed to build good personality but requires student sensitization towards people and planet.

The College has realized the importance of it and accordingly incorporated the essence of sensitization and holistic development into its Vision and Mission.

The College frequently organizes various activities across departments and Committees, so that all students should be exposed to sensitive areas by coming to grass root level or through gaining practical implication.

Many programmes are held on the topics such as Spit Free India, Importance of hygiene, organ donation, blood donation, beach Cleanup, promotion of Eco-tourism, quit tobacco , Marine pollution, celebration of International Yoga day, Road safety week and workshop on making of Eco Friendly Ganapati Idols. We provide exposure to students by visiting Old Age Homes and Orphanages to sensitize them towards the deserted orphans and senior citizens.

The College has initiated to shoulder responsibility to make the students socially desirable with sense of responsibility towards people and planet.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

983

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institution ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the college i.e. 'To provideholistic education to weaker and deprived sections in the neighbourhood. irrespective of caste, creed and religion, in order to groom them into enlightened and creative citizens.' At the beginning of the academic year need-assessment for replacement / up-gradation / addition of the existing infrastructure is carried out based on the suggestions from Principal, Heads of the departments, librarians and system administrator after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment and also students' grievances. The Time Table committee plans ahead for all requirements regarding classrooms, computer labs, furniture and other equipment.
- Optimal deployment of infrastructure is ensured through conducting workshops/awareness programs/training programs for faculty on the use of new technology.
- Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator.
- The optimal utilization is ensured through encouraging innovative teaching – learning practices.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetings, Campus Recruitment Training classes, campus recruitments, meetings, seminars, conferences etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports is an integral part of the curriculum. Various sports facility is provided to the students within the campus. The

college is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of its students. Various sports competitions such as inter departmental, inter collegiate, Inter University, etc help in developing team spirit and discipline in students. Sports and games help the students to improve their interpersonal relationship in healthy manner. Talented students are honoured with medals, trophies and certificates. The philosophy of SNET is to support the best elements of competition, instruction and recreation by providing the opportunity for all students to participate and excel in a team setting that's necessary for students' development as well as in nation building. Institution encourages the students to participate in inter and intra college, University as well as state and national level sporting events. Numbers of tournaments & competitions are arranged by the college. Institution has a well-equipped and sophisticated Gymkhana where students can work on their stamina and fitness. In extension to Gymkhana games room facility is provided for students where games like Chess, Carrom, Table Tennis, Snooker are played. At Five-minute distance Institution has a large Sports Ground where all Outdoor Sports Like Cricket, Volley Ball, Basketball, Football, kabaddi etc. are held Simultaneously.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

21

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.8

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is semi automated since 2004 with Local Integrated Library Management System (ILMS) that is local commercial software 'Libpro' along with Barcode Technology, Online Public Access Catalogue (OPAC) providing quick access, Libpro software equipped with modules such as Acquisition, Cataloguing, Circulation, Serial and Reports.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has embraced ICT to reach out to every single stakeholder of the institution especially students. The college has four computer laboratories fully equipped with internet and other relevant facilities, where 249 of students can access internet at one time. The institute also has 15 audio visual classrooms that helps students and teachers in IT based teaching and learning. The college has a broadband internet connection with the bandwidth of 100 mbps. The college is planning to have Wi-Fi connections for teachers and students.

Details of Existing IT facilities

S.N.

Contents

Availability / Remark

1

Desktop Computer (For Students)

249

2

Desktop Computer (For Admin office)

21

3

Desktop computer (For Library)

15

4

Desktop Computer (For Faculties)

4

5

Legal System Software

1

6

Internet Bandwidth in Mbps

100 mbps

7

Internet connection ratio

1:01

8

Printer

19

LAN Facility

S.N.

Particulars

Details

1

Name of the Internet Provider

One broadband

2

Available bandwidth

100 mbps

3

Available in Faculty Rooms

20 mbps

4

Availability in most computing Lab

50 mbps

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

289

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15.96

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has Maintenance Committee that oversees the maintenance of buildings, classrooms and laboratories. The Maintenance committee is headed by the Administrative Officer who in turn monitors the work of the Supervisor at the next level. The Supervisor is accountable to the Administrative Officer and functions as the coordinator who efficiently organizes the workforce, maintaining duty files containing details about their individual floor - wise responsibilities, timings, leave etc. The maintenance officer conducts periodic checks to ensure the efficiency / working condition of the infrastructure.

- **The Development Section maintains the infrastructure facilities. A dedicated team of electricians, plumbers, carpenters and other personnel provide round the clock service to departments.**
- **In every department one of the staff members is assigned to oversee the laboratories and equipment etc.**
- **He /She are responsible for safe and smooth maintenance of the equipment, and facilities.**
- **Log book is maintained to ensure entries and problems if any. The Heads of the Departments supervise all the facilities.**
- **Periodic reporting on requirements of repairs and maintenance are submitted by the HODs after approval from Principal to the Administrative officer. The requirements are collectively processed in every semester break so as to keep things ready for the new semester.**
- **To maintain and upkeep the infrastructure campus facilities and equipments, following activities are taken by college.**

1) Keeping department wise stock register by concerned laboratory assistant under the observation of administrative officer.

2) Prepares report related to the damage/lost material, repair work or additional material installed in the lab.

3) Department wise stock verification are processed in every semester break so as to keep things ready for the new semester is done by concerned coordinators of the department. 4) Lab assistants under the supervision of the System administrator maintain the efficiency of the college computers and accessories.

5) Regular maintenance of laboratory equipment's and chemicals are done by laboratory attendant of concerned departments.

6) Overall development of campus is done by campus discipline and cleanliness committee of the college.

7) Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns are done by college peon.

8) College campus maintenance is monitored through regular inspection.

9) To upkeep all facilities and cleanliness of environment in hostel, through hostel monitoring committee.

10) Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband, updation of software's by computer hardware technician. Outsourcing is done for the maintenance of wooden furniture, electrification, and plumbing.

11) The maintenance of the reading room and stock verification of library books is done regularly by library staff and places the order if any reviving needed.

12) Maintaining the student and faculty records related to issuing of the books and their visits

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

24

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	https://www.sncollege.com/iqac-report.html
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

703

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

93

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

161

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

318

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students Council was formed in the month of August, 2020 for the academic year 2020-21. The Council comprised the Class Representatives of First Year, Second Year and Third year classes and one student representative from each: NCC, NSS, Cultural and Sports committees. The election for General Secretary was held in the presence of the Principal Dr. V. N. Yadav. Mr. Saurabh Ghag, presentative of NCC was elected unanimously as the General Secretary for the year 2020-21. Students Council contributed in the various activities. All the members of Students Council planned and celebrated 'Teachers' Day' on 5th September, 2020,

'College Foundation Day' was celebrated on 19th September, 2020, Flag Hoisting Ceremony Parade was organized by NCC on the occasion of Independence Day celebration on 15th August, 2020, Flag Hoisting Ceremony and Parade was organized on the occasion of Republic Day celebration on 26th January2021.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our alumnae ensure a continued contact with the College and facilitate academic and creative involvement in the progress and activities of the College.

- **And participate in several sports and cultural events.**
- **Conduct personality development workshops, interview answering skills and confidence building programs.**
- **Interact with students to discuss future employment prospects.**

- **Participate in social welfare activities such as blood donation, health awareness programs, tree plantation, cleanliness drive etc.**
- **Help in organizing re-union of ex- students.**
- **Conduct training programs in dance and drama for students to enhance their skills.**

1. **On World Environment Day, 5th June 2020, our ex-students participated in tree plantation along with NSS students.**
2. **On 20th June 2020, World Yoga Day the alumni participated in yoga sessions**
3. **On August 15th- Independence Day, 26th January- Republic Day, alumni are special invitees for the Flag hoisting programme. Many students especially from NSS and NCC attend the programme.**
4. **Mr Nitesh Bhandre our ex student directed Drama which has won accolades at various levels.**
5. **Mr Shailesh Salaskar, Proprietor of Laxmi Book Enterprises, Mira Road and also our ex-student held an Off Campus Interview for vacation jobs for students during the month February 2021.**
6. **Total number of registrations for 2020-21 were 255**

The Alumni association is moving ahead with selfless intentions for the growth and development of the college and society around. The association will continuously work towards its vision for a better tomorrow.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The visionary founder of the institution initiated with the aim of an open access to educationally and economically weaker sections of semi-urban Mira-Bhayandar society. The objective of the institution is to provide higher education to all irrespective of caste, colour, gender, region and religion . Our institution aims at the upliftment of the socially, economically and educationally deprived sections of the society of Mira-Bhayandar of Thane district. The institution has a vision to impart knowledge for the all round development of the students. The students are thus equipped for better employment at par with the highly competitive job market.

The Management of the institution being the apex governing body involves all stakeholders in decision making. Principal is administrative authority of the institution. College Development Committee (CDC) is formed as per the guidelines of Maharashtra University Act, 2016. The College Development Committee meets minimum twice in a termfor discussion, policy making and its implementation based on feedback received from Principal The staff is incorporated in various committees and associations in the quality assurance, enhancement and developmental activities of the college. The students are also members of various committees like IQAC, CDC, Students' Council and cultural committee, Sports Committee, NSS Advisory Committee etc. Ex-students are members of CDC and IQAC. Alumni Association includes ex-students participation in various activities. The management has been proactive in extending all guidance, support and cooperation after the outbreak of the Covid-19 pandemic. The college under the leadership of Shri Rohidas Patil assisted by Managing Committee monitors the academic and administrative matters of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance of the college is decentralized with appropriate

internal organizational structures. Shankar Narayan Education Trust is the apex governing body. College Development Committee is the next decision-making body which is constituted as per the norms of University of Mumbai. Principal is the Administrative Head of the Institution IQAC is constituted as per the revised guideline of NAAC, Bangaluru under the Chairmanship of Principal. Coordinators of various committees are appointed as per the experience and efficiency. All department HODs coordinate the academic activities of the respective departments. Teaching and Non-Teaching staff perform their duties as per the instructions of the Principal.

Participative Management: The governance of institution is performed under prescribed method through Participative Management. The college believes in systematic approach in administration. Hence, all stakeholders are treated equally important while taking important decisions.

• The College Development Committee (CDC) conducts meetings to discuss the various issues related to the institution, future plans and grievances, if any.

• Management is actively involved in proper functioning of the college.

• IQAC and Principal believe in smooth functioning. Suggestions and recommendations are invited from all the stakeholders regularly.

• Departmental Heads and the Committee Coordinators organize the meetings periodically with the members to decide plans and strategies as well as to take the review of the work done.

• All the departments and the committees work in coordination with the IQAC to enhance the educational standards.

• Decisions are taken by the Principal in consultation with the members of the staff. The observations, analysis, suggestions, and recommendations in the executive decision-making process are welcomed for solicited implementation.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- **The teachers are deputed to attend workshops on revised syllabus as well as for syllabus framework conducted by the University. Dr. Anupama Gawde, faculty member of Department of Accountancy is nominated as Member of Board of Studies of Statutory Body at Thakur College of Science and Commerce to restructure syllabus for International B.com Degree Course.**

- **The institution adopted the strategy to update the teaching-learning techniques by developing e-learning resources and more use of ICT. Well-equipped classrooms with ICT, internet facilities, Projects, Home Assignments are part of regular teaching learning process. Three computer labs with 173 computers are used to conduct practical lectures of students. Practical for T.Y. B Sc – IT & Computer Science were conducted in offline mode in month of February 2021 after the first Unlock during Covid-19 Pandemic.**

- **. Mode of examination of Internal Examination, Semester-End Examination for all the courses was conducted in On-line mode using Proctored Google Form. Practical Viva Examinations for Final Semester of B.Sc-IT, B Sc- Computer Science and M Sc-IT were also conducted in On-Line mode as per the University guidelines.**

- **Teachers participated and presented research papers at University, State, National and International level. Teachers' Paper publication in journals, edited chapters in books, authors of books are continuously escalating. Students are motivated to participate in Avishkar, seminars and paper presentations. Two teachers are recognized as research guide by the University of Mumbai. 2 students from M Sc-IT presented Research Paper in International Conference.**

- **Teachers regularly participate in Orientation, Refresher, Faculty Development Programmes and Short-Term courses to keep them updated with latest technologies. The IQAC of the college also conducts a number of programmes for both**

teaching as well as non-teaching staff throughout the year.

- . Various companies are invited for career guidance as well as campus selection. Placement cell had collaboration with 19 companies for placements of students. Career guidance programmes create awareness about several employment opportunities.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The procedure of admission of students is implemented as per the norms of the University of Mumbai. Admissions to the FY level of UG to PG courses are executed through both online and offline method. The merit list is displayed and within stipulated time period considering the reservation policy of the Government of Maharashtra. The admission fees are charged as per the University norms. The needy students are given Instalment facility for easy fee payment.
- Students submit the examination forms and pay exam fees for the respective programs and/courses in online mode for both regular as well as ATKT examination

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.sncollege.com/files/SN_Organogram_Scan_2020-21.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

-Pensions/NPS; Family pension; Gratuity;Medical Reimbursement; Festive advance; Maternityleave;

Non-teaching

- Pensions/NPS; Family pension; Gratuity; Medical Reimbursement; Festive advance; Maternity leave; Transportation facility during lock down in Covid -19 Pandamic.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution strictly follows the UGC regulations on Minimum Qualifications for appointment of teachers and other academic staff and measures for the maintenance of recent standards in higher education. The performance of each employee is assessed annually after completion of one year of service. the objective is not only to objectively evaluate the performance as per established norms but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

The salient features of the performance appraisal system are as follows:

Teaching Staff

- **The performance of each faculty member is assessed according to the Annual SelfAssessment for the Performance Based Appraisal System (PBAS).**
- **Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.**
- **The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.**
- **The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by the Dean, Secretary, IQAC and the Director.**
- **Faculty members whose promotions are due are recommended**

based on their API score and are required to appear before the screening-cum-selection committee.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute conducts regular internal and external audit for the college of salaried and non-salaried sections. The management appoints internal auditor for internal audit work to regularize and stream line the accounts of the college. Statutory auditor is also appointed to audit thorough accounts, transaction and to ensure registers maintained for movable and immovable properties. Statutory auditors verify all entries in concerned registers. Regular cash checking is also done by the respective authorities. All Government payments and disbursements are being promptly and effectively made in time without any delay. All vouchers and payments made by the college are also verified by the statutory auditor. The irregularities are reported to the management for rectification, found if any.All finalized audited statements related to receipts and payment books, cash entries, income and expenditure statements and balance sheets are also reported to the Management. All reports verified and prepared by statutory auditor are submitted and filed returns to respective government authorities within the prescribed time limit.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

- Fees: Fees charged as per the university and government norms from students of various granted and self financed courses.
- Salary Grant: The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as part-time teachers working on granted posts.
- UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. Sowe receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).

Our resource mobilization policy and procedures are as follows:

- The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.
- Regular internal audits from the Charted Accountant and external audits from the government make sure that the mobilization of the resources is being done properly .
- The time-table committee looks after the proper utilization of classrooms and laboratories.
- The Library Advisory Committee takes care that the resources in library are utilized optimally.
- To ensure the optimum utilization of resources, the Principal issues directions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution attempts to mold the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. The IQAC at Shankar Narayan College of Arts and Commercewas constituted in 2006. Since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.

2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.

3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak.

Students and staff give their feedback and suggestions on teaching and administrative performance through the Suggestion Box located in thecollege campus, or through email on college email address.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every three months.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teachinglearning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute.

Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.Feedback from students is also taken by the feedback committeefor therespective courses and reported to IQAC and the Principal.Students are also free to approach the Principal of the Institute for feedback and suggestions.

Feedback is properly analyzed and shared with the Principal,HODs and individual faculty members. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

• Introduction of Home Assignments

• Automation of Admission Processes - Provision for online fee payment

• Automation of Examination Processes

• Curriculum Development Workshops in many subjects

• Green initiatives in Campus – tree plantation.

• MoUs with prestigious Institutes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sncollege.com/iqac-report.html
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- On 10th March 2021, WDC and Parent Teacher Association conducted a Webinar on "Health Related Issues". 72 students and their parents participated in the webinar.
- On 7th April 2021, Inner will Club conducted Webinar on "Gender Biasness and its Consequences". 138 students attended the programme.
- A short film on "Violence against Women" and A short film on "Girl education" were screened for students.
- A state level Webinar was conducted by NSS Unit on "Effects of Legal provisions on Women Empowerment and Juveniles" on

9th April, 2021. 250 students attended the programme.

- Department of Business Law conducted a programme on "Women Security" on April, 2021

Facilities for women on Campus are

1. Women Development Cell formed to address and aware about various women oriented issues.
2. In admission process equal opportunities to all students.
3. Equal opportunities are provided to all students to participate in curricular, co- curricular and extra curricular activities.
4. Girl students are facilitated with Girls' Common Room, Toilets and Complaint Box
5. Strict implementation of Anti-ragging instructions of University of Mumbai and Government of Maharashtra
6. CCTV cameras are installed at prime locations to ensure safely and security.
7. Girl students participation in NSS seven days residential camp is a reflections of Parent's trust on security, safety and caring measures of the institution.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/122mYjFhmGs7b_khd3XIj-14SzosWS_sg/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1oOb8F0Iu91L09mfur-rwK83sbwht79Eu/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Dried leaves and waste papers are not allowed to be fire. The dried leaves are buried in the soil itself for making organic fertilizers and the paper disposed.**
- **Waste is segregated by twin-bin system.**
- **Slogans and messages are showcased at the locations in the campus regarding environment, cultural and social awareness**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**

4. Ban on use of Plastic

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution has been established with a motive of providing education to all sections of the society irrespective of caste, creed, gender, religion and region. Institutional efforts are always directed towards inclusive socio-economic environment. Various committees like Women Development Cell, Vasundhara Nature Club, Gandhian Study Centre and Inner will Club established by the institution are conducting various activities directed towards inclusive socio economic environment. The activities are as fallows.

Vasundhara Nature Club:

- Organized national level quiz (We Val-You Water) competition on world water day, 22nd March
- Conducted Webinar (open chat) to observe world environment day on June 5, by Cyclist & Environmentalist Ms. Pranali Chikate.
- On 18th March, Global recycling day was observed by educating mass through video workshop on constructing eco - bricks by recycling plastic bottles.
- Encouraging students to share videos of DIY recycled items at home such as tote bags, wall hanging, decorative items etc

Inner will Club: On 7th April, 2021, a Film was Screened on "Gender Sensitization" in which

1. Short Film on Violence against Women
2. Short Film on Equality

3. **Short Film on Girl Education were screened and 138 students participated in the event.**

Gandhian Study Centre:

- **On 2nd October,2020 on the occasion of birth anniversary of 'Mahatma Gandhi a one day webinar was conducted on ' Relevance of Gandhi Philosophy in Contemporary world' and 136 students participated in the event.**
- **On 30th January, 2021 a State level Webinar was conducted on 'Mahatma Gandhi: Myths and Facts' and 156 students presented in the event.**

Women Development Cell:

- **On 05th March,2021 A Webinar was organised on Responsible Netism in association with Cyber Sakhi to create awareness about cyber crime and the precautionary measures to be taken by the girl students specifically. 87 girls participated in the event.**
- **A Webinar was organised on Health Related Issues on 10th March, 2021 in which 29 female and 43 male students participated.**
- **On 10th February 2021 a Seminar on "Women Protection Rights"was organised by Department of Law. Advocate Ms. Rohini Hore addressed the students on constitutional women rights and 50 students participated in the seminar.**
- **The staff members and the Management generously contributed for the nobel cause during the national crisis of Pandamic Covid-19, as a social commitment and obligation to Chief Minister's Releif Fund for Rs. 2,19,691/-**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The vision and mission of the college is to provide value based education. Accordingly various programmes were conducted to sensitize the students and employees towards rights and responsibilities of citizens. Values like Punctuality, Discipline, Sincerity, Honesty and sensitivity towards social and environmental issues are the part of policy of the institution. Correspondingly, in an on-going covid-19 pandemic conditions, various committees like NSS, NCC, Vasundhara Nature Club, Gandhian Study Centre, Inner will Club, Counselling Cell are conducted multiple programmes to inculcate values for being responsible citizens.

- College NSS Unit organised various programmes like training for Youth against Covid-19, World Environment Day, World Yoga Day, Independence Day, Samvidhan Diwas, AIDS awareness week, Republic Day, Nutrition Week etc. Students have also been encouraged to participate in multiple programms organised by other institutions and organisations.
- College NCC Unit coordinated various internal and external programmes like Road Safety Week, Ek Bharat Shresht Bharat Saptah IX, CACT Camp etc.
- Vasundhara Nature Club observed world water day, world environment day by conducting quiz and workshops.
- Inner will Club screened a film on gender sensitization in which

-Short Film on Violence against Women

-Short Film on Equality

-Short Film on Girl Education were screened and 138 students participated in the event.

- Gandhian Study Centre observed birth and death anniversaries of Mahatma Gandhi and conducted University and State level webinar to inculcate gandhian values among the youth.
- Women Development Cell organised webinars on health related issues, Responsible Netism and Women Protection Rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Date

Day

January 15th

Indian Army Day

January 26th

Republic Day

January 30th

Mahatma Gandhi Death Anniversary

February 19th

Shivaji Jayanti

February 27th

Marathi Rajyabhasha Diwas

March 8th

World Women's Day

April 14th

Dr. Baba saheb Ambedkar jayanti

May 1st

World Labour Day/ Maharashtra Day

June 5th

World Environment Day

June 6th

Shivarajyabhishek Day

June 21st

International Yoga Day

August 12th

National Librarian Day

August 15th

Independence Day

September 5th

Teachers' Day

September 14th

Hindi Diwas

September 19th

College Foundation Day

September 24th

NSS Foundation Day

October 2nd

Gandhi Jayanti

November 14th

Children's Day

December 1st

International AIDS Day

December 1st to 7th

AIDS Awareness Week

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Best Practice: Creating awareness of different career opportunities and preparing the students for better job options**

Title of the practice: Employability programmes

Objective of the practice:

- **The Program enhances the employability and workplace skills of deserving youth.**
- **It helps the students to sharpen and improve their interview preparedness and helps make informed career choices after their graduation.**
- **It empowers them with skills and attitude to enter the competitive workforce.**
- **The programmes include Personal effectiveness, Communication Readiness, Career Readiness and Work Readiness.**

The Context : Enhancement of Employability of students is the basic target of any educational course. Along with theoretical knowledge of specialized subjects, awareness about workplace skills improves the credibility of students for better career opportunities. Awareness about various career opportunities will provide more job options for students. Hence, the student can select the suitable career option as per their interest. Preparedness for job through various training programmes will improve the competitiveness of the students. Hence, awareness about career opportunities, preparing the students for different jobs and inviting employers for placements of deserving candidates is the aim of the institution.

The Process: The Placement and Career Guidance cell was established with competent teaching staff. The untiring efforts of this Committee provided many career opportunities as well as placement for many students. In 2020-21 the Placement Cell adopted new functioning method as per the need of Covid-19 Pandemic conditions. Webinars on career opportunities, on-line job selection methods have become a regular practice of Placement Cell. Hence, even in the Covid-19 Pandemic conditions the employability of the students continued with the same pace.

Evidence of Success:

Details of campus placement during the year 2020-21

On campus

Off Campus

Name of Organizations Visited and Date

Number of Students Participated

Number of Students Placed

Name of Organizations Visited and Date

Number of Students Participated

Number of Students Placed by TECHNOSERVE

ICICI Prudential Life Insurance

21st January 2021

130

33

Andromeda

5

ICICI Prudential Life Insurance

23rd January 2021

26

13

Angel Broking

1

ICICI Prudential Life Insurance

29th January 2021

38
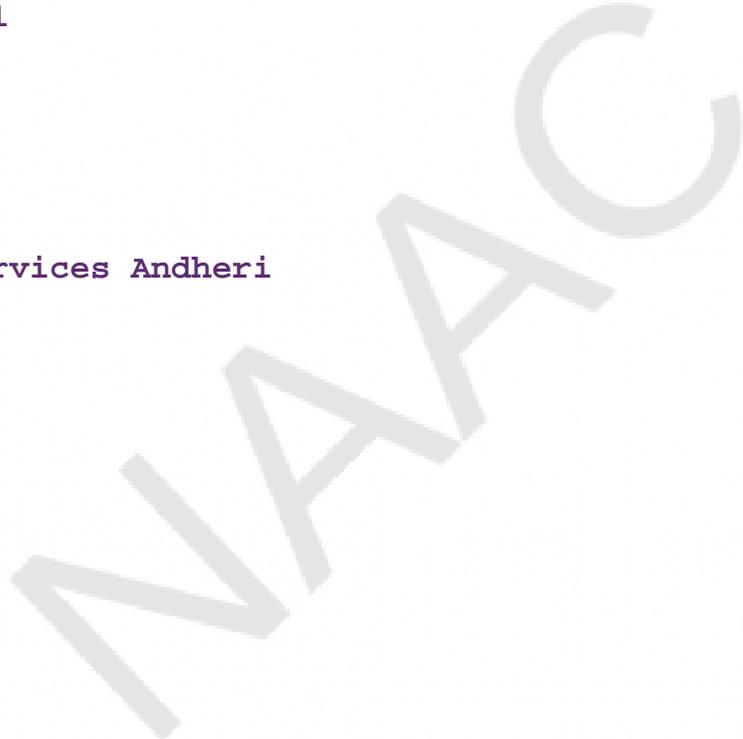
8

HDB Financial Services Andheri

5

Total 54

HDFC Securities

23

ICICI Prudential

13

Motilal Oswal

16

Samco Securities

8

CA Firm

4

Capita

1

Epicenter

1

PNB Metlife

3

14-05-2022 10:34:55

Endemol Shine India

1

Hitachi

3

Oron Health

1

Reliance

1

Uttkarsh Small Finance

2

SDB

1

Safesense Tech Service

1

Indusland Bank

1

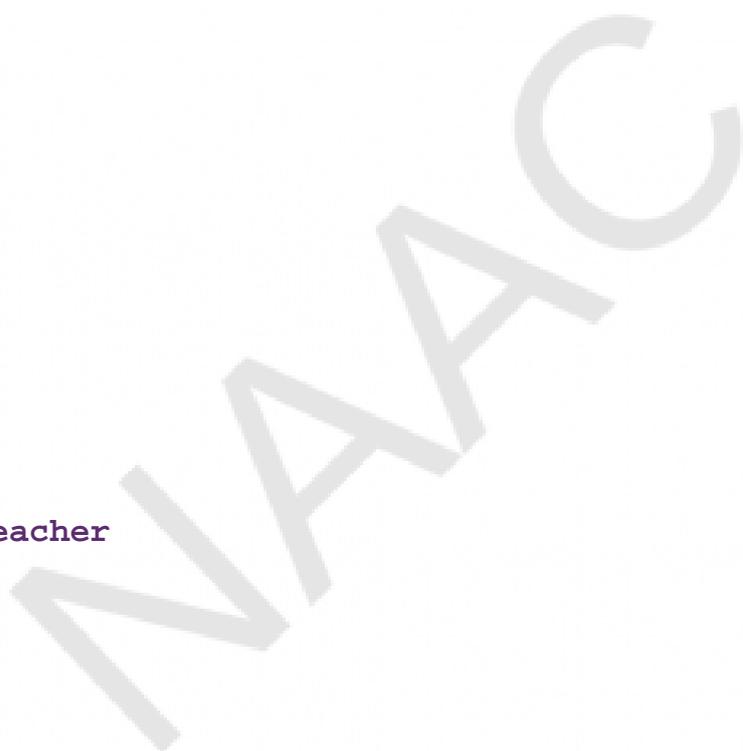**Primary School Teacher**

1

Iprocess

1

TOTAL

169

93

Kalpataru Limited, Santacruz

19th February 2021

20

2

Laxmi Book Enterprises 3rd February 2021

-

2

UNNATI, Kotak Education Foundation CSR May 2021

56

13

FULL TOTAL

164

1. Best Practice

Title of the Project : Non-academic lectures during Covid-19

Objective : To conduct motivational lectures during depressing pandemic conditions

Context: Covid-19 Pandemic in 2020, disturbed the disciplined functioning of educational institutions. Due to indefinite lockdown all academic activities were in chaos. Students were under stress due to the unplanned and uncertain conditions. Hence, a timely guidance and support was the need of the day. Accordingly, teachers engaged non-academic lectures to motivate and support them. Teachers conducted lectures regularly on various topics to boost the morale of the students.

Process : A timetable of lectures was prepared from 23/06/20 to 04/07/2020. Students were connected through Whatsapp groups. On-line lectures were conducted on relevant social, economical, political and health issues.

Evidence of success:

Students attended lectures with enthusiasm. Time to time information regarding examinations, results, admissions and lectures cleared the ambiguity among the students.

Problems encountered and resources required:

1.Teachers faced problems to convince the students about uncertain conditions of lockdown.

2. Financially weak students faced problems to afford an updated mobiles, network etc.

3. some of the students migrated to their native place and network connectivity problems.

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Shree Shankar Narayan Education Trust's Shankar Narayan College of Arts and Commerce was established in the year 1994 to provide educational services to weaker and deprived section in the neighborhood. The population in this sub-urban area was predominantly comprised of villages and lower income groups who were deprived of access to higher education. Students has to travel long distances in the crowded local trains to get higher education. The girl students were denied the access to higher education due to the location disadvantages. The inception of the institution at that time provided access to higher education to first generation learners as well as female population. The large number of enrolment of students including girl students reflects that the institution is successful in transforming its location disadvantage into advantage.

In the last two decades the college is catering a wide range of programmes form Under Graduation to Post Graduation. The college has traditional degree programmes like Arts and Commerce with the self-financing programmmes like Bachelor of Accounting and Finance, Bachelor of Management Studies, Bachelor of Banking and Insurance, Bachelor of Financial Markets, Bachelor of Science (Information Technology) , Bachelor of Science (Computer Science). Three Post Graduation Courses viz. M.Sc. (IT), M.Com (Advanced Accountancy) and MMS (Masters in Management Studies). The college also introduced Certificate Course in 'Data Science using Python' to enhance additional knowledge to advanced learners. Value added Courses like Rangoli and Warli painting are also initiated to preserve and sustain the local art and culture. The college provides an able platform to the students for their all round personality development. The college has Sports and Gymkhana Committee, Cultural Committee, NSS, NCC, Gandhian Study Centre, Women Development Cell, Vasudhara Nature Club, Inner will Club, Marathi Vagmay Mandal, Hindi Sahity Parishad and College Magazine to identify and excel the talents of the students for their all round personality development. The students participate

in national and international events of various fields and fetch the prizes.

The college Placement and Career Guidance Cell conducts placement drive to provide employment opportunities. Career Guidance Cell orgnises various programmes to create awareness about career options.

The college has been accredited twice by NAAC, Bangaluru. The college was accredited in 2006 for First Cycle and awarded by B+. In 2017, during the Second Cycle the college was accredited with 'A' grade. This reflects the steady progress of the institution in quality education.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Future Plans:

1. Introducing more certificates courses
2. Encouraging teachers for Minor & Major Research Projects.
3. Initiating Entrepreneurial Cell for motivating students towards self-employment
4. Creating more awareness about to new carrier opportunities and preparedness to new areas of employment.
5. More focus on cultivating morals & ethics among stakeholders.