Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद् विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC (2014-15)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Shankar Narayan College of Arts and Commerce

1.2 Address Line 1

Mahavidyalaya Marg

Address Line 2

Navghar Road

City/Town

Bhayandar (East), Thane

State

Maharashtra

Pin Code

401105

Institution e-mail address

info@sncollege.com

Contact Nos.

022-28046564

Name of the Head of the Institution:

Dr. V.N. Yadav

Tel. No. with STD Code:

022-28048235

Mobile:

09422092150

Name of the IQAC Co-ordinator:

Dr. M. Satya Sri

Mobile:

09987756670

IQAC e-mail address:

mysatyasri@gmail.com

1.3 **NAAC Track ID**   EC/39/18

1.4 Website address:

www.sncollege.org

Web-link of the AQAR:

http://sncollege.com/files/IQAC-2014-15.pdf

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**B+**	**77**	2006	2006-2011
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Establishment of IQAC:

21/08/2006

1.7 AQAR for the year

2014-2015

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

    i.   AQAR 2006-2007 Submitted on 01/11/2007
    ii.   AQAR 2007-2008 Submitted on 17/11/2008
    iii.   AQAR 2008-2009 Submitted on 22/02/2010
    iv.   AQAR 2009-2010 Submitted on 15/09/2011
    v.   AQAR 2010-2011 Submitted on 18/05/2012
    vi.   AQAR 2011-2012 Submitted on 29/12/2012
    vii.   AQAR 2012-2013 Submitted on 23/01/2014
    viii.   AQAR 2013-2014 Submitted on 18/10/2014

1.9 Institutional Status

   University   State ☐   Central ☐   Deemed ☐   Private ☐

   Affiliated College   Yes ☑   No ☐

   Constituent College   Yes ☐   No ☑

   Autonomous college of UGC Yes ☐   No ☑

   Regulatory Agency approved Institution   Yes ☐   No ☑

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education ☑   Men ☐   Women ☐

                    Urban ☑   Rural ☐   Tribal ☐

   Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☑

                  Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.10 Type of Faculty/Programme

   Arts ☑   Science ☐   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

   TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

   Others (Specify)

Self Financing Courses

1. Bachelor in Science : Information Technology(BSc.IT - 2001)
2. Bachelor in Management Studies(BMS - 2003)
3. Bachelor in Banking and Insurance (BBI - 2004)
4. Bachelor in Accounting and Finance(BAF - 2004)
5. Bachelor in Science : Computers (BSc.CS - 2008)
6. Bachelor in Financial Market(BFM - 2009)
7. Master in Science: Information Technology (M.Sc. IT - 2007)
8. Master in Commerce (Advanced Accountancy -2013).

1.11 Name of the Affiliating University

University of Mumbai, Mumbai

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NA

University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (*Specify*)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers   12

2.2 No. of Administrative/Technical staff   04

2.3 No. of students   08

2.4 No. of Management representatives   02

2.5 No. of Alumni   02

2. 6 No. of any other stakeholder and

Community representatives   02

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

02

2.9 Total No. of members

34

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders: No.   06   Faculty   02

Non-Teaching Staff -Students   02   Alumni   02   Others   ---

2.12 Has IQAC received any funding from UGC during the year?   Yes   ✓   No

If yes, mention the amount   Rs. 3 Lacs

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No's   --   International   --   National   --   State   --   Institution Level   --

(ii) Themes   NA

2.14 Significant Activities and contributions made by IQAC

1. Experts from different walks of life are invited by IQAC
2. Contributions of stake holders are taken for the re-accreditation process
3. Assistance and support in the organisation of all major activities of the year

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

Plan of Action	Achievements
• To continue the involvement of students in the campaigns related to social service	• N C C Unit of the college organised a University level camp galvanising the physical energy of the students.
• To encourage students to excel in various academic, extracurricular competitions and literary skills.	• Various activities and programmes were organised by NSS and NCC viz. Blood Donation Camp, AIDS Awareness camp and the like.
• To arrange subject oriented guest lectures for third year students	• Guidance and guest lectures were tailored for TYBA/BCOM students so that they can face University examination successfully and unabashedly.
• To encourage students for outdoor learning.	
• To continue the efforts towards disseminating the knowledge about health and hygiene.	• Various campaigns of social connect like traffic control, notebook distribution, community upliftment programmes, anti plastic drive etc were executed successfully
• To revivify students through NCC training Camps in the campus.	• Health Care Unit conducted campaign of Haemoglobin Check- Up, Stress Management, Blood - Sugar Check-Up for students, teaching and non-teaching staff .
• To commove students towards health consciousness simultaneously.	
• To provide students with career oriented information and placements.	• Various sports activities were conducted during Sports Week like Chess, Carom, Snooker, Pool, Kabaddi, Kho-Kho, Running, Badminton, Cricket, Long jump, Volley Ball, Tug-of-War etc.
• To organise seminars and workshops to develop students knowledge.	
• To organise lectures on legal awareness about women 's issues and their rights	
• To enhance infrastructure facilities and security for students.	• A basket of literary activities like Essay writing, Debate, Poetry reciting etc were conducted by the language departments
• To garden research culture among students	• Mega Monsoon Marathon was organised by the NSS unit to create awareness regarding global warming
• To organise environment centric programmes for the students and staff	
• To create awareness and updates regarding	• Placement and Career Guidance Cell

fundamental rights • To focus on student's hidden talent and their development • To strengthen further rapport and bond among students, institution and society • To provide monetary and non-monetary help to financially weak students • To plan various activities as per the suggestions given by NAAC peer team.	invited a number of organisations in the campus to guide students and also made placement available where many students grabbed job opportunities • Women Development Cell conducted various activities to develop awareness among girl students • Hundreds of new reference books, journal and periodicals are added to the library. • Various cultural activities were conducted during Cultural Week like Singing, Dancing, Fashion-Show, Rangoli, Best out of Waste, Nail-Painting, Mehandi, Hair-Style, Card-making, Pot designing etc. • Alumni Association superintended scores of competitions of School Students in the vicinity of Mira Bhayander.

The Academic Calendar of the year 2014-15 is attached as an Annexure - I

2.15 Whether the AQAR was placed in statutory body   Yes ✓   No ☐

Management ✓   Syndicate ☐   Any other body ☐

Provide the details of the action taken

It was unanimously decided to submit the AQAR to NAAC, Bangalore

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02			
UG	08		06	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	10		06	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: Credit Based Grading System (CBGS), Core and Elective option
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	--
Annual	--

1.3 Feedback from stakeholders*   Alumni ✓   Parents ✓   Employers ✓ Students ✓
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual ✓ Co-operating schools (for PEI) ☐

   An analysis of the feedback is provided in Annexure-II.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> YES . The syllabus is revised in the following subjects
>
> 1. Optional Hindi - FYBA
> 2. Compulsory Hindi - FYBA
> 3. Financial Accounting (A/C I) TYBCOM
> 4. Cost Accounting (A/C II) TYBCOM
> 5. Management Accounting (A/C III) TYBCOM
> 6. Direct and Indirect Taxation-TYBCOM

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	18	00	00	00

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	01	--	--	--	--	01	--	01	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

00 12 50

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	13	19	03
Presented papers	12	14	01
Resource Persons	01	00	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> - **Participatory method of teaching through PPT**
> - **Practical exposure to students with events like mock trading and live share market.**
> - **Vernacular medium students are supported with lending Reference books to students at home**
> - **Advanced learners are encouraged by providing latest library facilities.**
> - **Improving communication skills by showing relevant movies and documentaries**
> - **Field visits for practical exposures to students.**
> - **Visits to different places to develop nature friendly attitude among students**

2.7 Total No. of actual teaching days during this academic year

191

2.8 Examination/ Evaluation Reforms initiated by the Institution:

1. Masking, Bar Coding, Double Valuation, Photocopy.
2. Exchange of subject answer sheet for the preparation of mark list

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	00	00

2.10 Average percentage of attendance of students

81%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. Of Students Appeared	Dist.	I %	II %	III %	Pass %
B.Com.	531	49	323	114	01	91.71%
B.A.	94	Nil	31	24	Nil	58.51%
B.B.I.	53	Nil	22	22	Nil	83.02 %
B.A.F.	65	Nil	50	11	Nil	93.84 %

B.F.M.	35	02	11	15	Nil	80 %
B.M.S.	119	Nil	24	43	Nil	56.30 %
B.Sc. I.T.	126	Nil	33	31	Nil	65 %
B.C.S.	23	Nil	04	03	Nil	30.43 %
M.Com. I	66	Nil	08	29	Nil	61.67 %
M.com. II	35	04	17	10	Nil	88.57 %
M.Sc.IT (I)	28	Nil	07	07	02	57.14 %
M.Sc.IT (II)	13	Nil	03	03	01	53.85 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Students' Feedback is taken from time to time and appropriate action is initiated.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	05
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	01
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	01
Others (Short term course organized by UGC)	04

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	37			
Technical Staff	04			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty members are encouraged for research work, Paper presentation, Minor and Major research project, paper publication, Enrolment for Research etc

3.2   Details regarding major projects

	Completed	On-going	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lacs	--	--	--	--

3.3   Details regarding minor projects

	Completed	On-going	Sanctioned	Submitted
Number	--	01	--	--
Outlay in Rs. Lacs	--	0.975	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	06	04	--
Non-Peer Review Journals	01	--	--
e-Journals	--	--	--
Conference proceedings	02	01	--

3.5 Details on Impact factor of publications:

Range [   ]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	02	UGC New Delhi	97500	97500
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No. | 00 | Chapters in Edited Books | -- |

ii) Without ISBN No. | 00 |

3.8 No. of University Departments receiving funds from

UGC-SAP | -- | CAS | -- | DST-FIST | -- |

DPE | -- | DBT Scheme/funds | -- |

3.9 For colleges   Autonomy | -- | CPE | -- | DBT Star Scheme | -- |

INSPIRE | -- | CE | -- | Any Other (specify) | -- |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons | 10 |

3.13 No. of collaborations   International | -- | National | 02 | Any other | -- |

3.14 No. of linkages created during this year | -- |

3.15 Total budget for research for current year in lakhs :

From Funding agency | 0.97 | From Management of University/College | 0.18 |

Total | 1.15 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
   Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--			--	

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them

`01`

`07`

3.19 No. of Ph.D. awarded by faculty from the Institution

`--`

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF `--`   SRF `--`   Project Fellows `--`   Any other `--`

3.21 No. of students Participated in NSS events:

University level `32`   State level `07`

National level `Nil`   International level `--`

3.22 No. of students participated in NCC events:

University level `32`   State level `Nil`

National level `02`   International level `--`

3.23 No. of Awards won in NSS: University level `01`   State level `Nil`

National level `Nil`   International level `Nil`

3.24 No. of Awards won in NCC: University level `04`   State level `Nil`

National level `02`   International level `Nil`

3.25 No. of Extension activities organized

University forum | -- | College forum | 88 |

NCC | 03 | NSS | 26 | Any other | 06 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NCC Annual Training Camp
- Blood Donation Camp
- Mega Monsoon Marathon on Global warming
- Inter -School Competitions

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.28 acres	--	Management	2.28 Acres
Class rooms	41	--	Management	41
Laboratories	03	--	Management	03
Seminar Halls	02	01	Management	03
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--			
Value of the equipment purchased during the year (Rs. in Lakhs)	--			
Others (Library, Auditorium and CCTV Cameras)				

4.2 Computerization of administration and library

> The College Office and Library are semi computerised

4.3 Library Services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12083	1395338	1140	147784	13223	1543122
Reference Books	27354	7472874	613	219033	27967	7691907
e-Books	481468*	5000	0	0	481468	0
Journals	80	76559	0	0	80	76559
e-Journals	2137*	5000	0	0	2137	5000
Digital Database	0	0	0	0	0	0
CD & Video	92	36340	0	0	92	36340
Other (specify)	9**	1597	0	0	9	1597

*N-LIST-INFLIBNET, Ahmedabad   **Globe and Map

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	200	03	2.0 mbps LL	12	02	*06 softwares	---	--
Added	01 (Laptop)	00	---	00	--		---	--
Total	201	03		12	02	06	---	--

* Edupro (Administration), Fee Collection Module (Admission), Students Record Module (Students' Record), Examination Module (Evaluation), Libpro (Library) and Tally ERP 9 N (Accounting)

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Internet access is available to students and teachers.
2. Orientation Programme was arranged for teachers for e-renting books from British Council and N-LIST.
3. OPAC: Library employees orient students about the use of OPAC throughout the year.
4. Tally Software training programme was organised for teachers and students.

4.6 Amount spent on maintenance in lakhs:

i) ICT   1.16

ii) Campus Infrastructure and facilities   3.40

iii) Equipments   1.35

iv) Others   1.29

Total: 7.22

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC conducted awareness programmes through concerned cells such as

1. OPAC
2. NRC-Assistance in internet access
3. Grievance Redressal Cell
4. Counselling Cell
5. Career Guidance Cell
6. Placement cell
7. Women Development Cell
8. Reprography Service

5.2 Efforts made by the institution for tracking the progression

1. Regular Observation
2. Feedback from Students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3675	154	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

No	%	
1820	48.47	Men

No	%	
1935	51.53	Women

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2932	97	16	210	06	3261	3294	148	12	297	04	3755

Demand ratio – 1:2   Dropout %: 0.1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Pramila Institute of Administrative Careers

No. of students beneficiaries   30

5.5 No. of students qualified in these examinations

NET   --   SET/SLET   --   GATE   --   CAT   --

IAS/IPS etc   --   State PSC   --   UPSC   --   Others   --

5.6 Details of student counselling and career guidance

1. 19 Programmes were organised by Career Guidance Cell
2. 02 Programmes were organised by Counselling Cell

No. of students benefitted   715

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	385	125	---

5.8 Details of gender sensitization programmes

Women Development Cell Organised **06** Programmes on different issues for girl students

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   80   National level   Nil   International level   Nil

No. of students participated in cultural events

State/ University level   25   National level   Nil   International level   Nil

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level [Nil]   National level [Nil]   International level [Nil]

Cultural: State/ University level [03]   National level [Nil]   International level [Nil]

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	--	
Financial support from government	44	2.5 lacs
Financial support from other sources	--	
Number of students who received International/ National recognitions	00	00

5.11   Student organised / initiatives

Fairs   : State/ University level [Nil]   National level [Nil]   International level [Nil]

Exhibition: State/ University level [Nil]   National level [Nil]   International level [Nil]

5.12   No. of social initiatives undertaken by the students [07]

5.13 Major grievances of students (if any) redressed: [03]

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

☐ To provide **higher education to weaker and deprived students** of neighbouring rural area irrespective of caste, creed and religion.

☐ To achieve all round progress in the field of academic, industrial, commercial, social, cultural and political through students community and stakeholders of the institution.

☐ **Realising the concept of "Cluster College" and "Lead College".**

MISSION

☐ To work towards the development of all round personality of students community through curricular, co-curricular and extra-curricular activities.

☐ To develop entrepreneurship skills among the students community through organizing Workshop, Seminars and Conferences.

☐ To provide a comprehensive and value based education to serve neighbourhood community and society at large.

☐ To develop a spirit of team work and leadership qualities and healthy work-culture.

☐ To build good infrastructural and academic structures to promote research, innovative teaching and effective communication.

☐ To have transparency and accountability among all the stake holders.

☐ To use innovative teaching and cut-edge communication in order to achieve our vision.

☐ To use multidisciplinary faculty effectively for enhancing the presentational and communicational skills with analytical capabilities.

6.2 Does the Institution has a management Information System

> YES.
> 1. Administrative Procedure including finance
> 2. Students records
> 3. Libpro Library Software
> 4. Students admission
> 5. Evaluation & examination procedures

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The college faculties attended Workshops organised by University of Mumbai regarding the change in their respective subjects.

6.3.2 Teaching and Learning

> 1. Power Point Text Presentations
> 2. Showcasing movies
> 3. Group Discussion
> 4. Exhibitions
> 5. Field visits
> 6. Use of Internet
> 7. Tutorials/ Assignment
> 8. Use of Audio -Visual aids
> 9. News paper cuttings

6.3.3 Examination and Evaluation

> 1. As per the norms of University of Mumbai, Examinations are conducted and evaluation is done accordingly.
> 2. Semester and CBGS pattern is followed.

6.3.4 Research and Development

> - Teachers are extensively deputed for Seminars, Workshops, and Conferences to garden research ambience in the college.
> - Teachers are exaltedly assisted to apply for various research projects and to register themselves for Ph.D.

6.3.5   Library, ICT and physical infrastructure / instrumentation

1. Network Resource Centre (NRC)
2. OPAC
3. N-List Membership
4. British Council Library Membership
5. Reprography Service
6. CCTV Camera Surveillance
7. Fire Extinguishers
8. Elevator

6.3.6   Human Resource Management

1. Timely recruitments
2. Personality Development Programmes
3. Promotion of Research Environment

6.3.7   Faculty and Staff recruitment

All Recruitments are done on merit basis subject to the rules and regulations laid down by the University of Mumbai and Government of Maharashtra.

6.3.8   Industry Interaction / Collaboration

1. Industrial visits are arranged for the students.
2. Placement Cell invites different Companies/ Organisations for the campus recruitments.

6.3.9   Admission of Students

Admission Process is executed as per the norms of University of Mumbai and Government of Maharashtra.

6.4 Welfare schemes for

Teaching	--
Non teaching	--
Students	--

6.5 Total corpus fund generated | -- |

6.6 Whether annual financial audit has been done   Yes ✔   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Joint Director, H.E. (Govt.)	Yes	Principal
Administrative	Yes	Joint Director, H.E. (Govt.)	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes NA   No NA

For PG Programmes   Yes NA   No NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni Association provides a much needed link for ex-students to stay connected with their alma matter. The Alumni of the college render their valuable support in organising various activities of cultural, Sports, NSS, NCC, Marathi Vangmay Mandal, placement and career guidance cell on and off the campus.
For skill development of current students Alumni Assocaition organised One Day Workshop on Drawing and Sketching by an outstanding alumnus Manoj Dhuri on 3rd February, 2015.
The association organised 9th Mira-Bhayandar Interschool cultural and Sports Competitions like Tug of War, Kabbadi, Chess, Carom, Drawing, Hand Writing , Dance(Solo and Group), Rangoli on 13th and 14th February, 2015 in which around 500 students from 15 schools of Mira-Bhayandar participated in the event.

6.12 Activities and support from the Parent – Teacher Association

1. Meetings are conducted at regular intervals
2. Feedback is taken from the parents

6.13 Development programmes for support staff

> 1. Haemoglobin and Blood sugar test.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> 1. Cleanliness Drive
> 2. Tree plantation by NSS
> 3. A workshop on Electricity Conservation was organised by NSS
> 4. Mega Monsoon Marathon organized by NSS Unit to create awareness regarding Global Warming.
> 5. Slogans and messages are showcased at the various locations in the campus regarding environment, cultural and social awareness.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- N C C Unit of the college organised annual camp galvanising the physical energy of the students. It was annual Training Camp organised under 5 Maharashtra EME Company N C C, Mumbai A Group that witnessed the turn out of 400 N C C cadets.
- Various activities and programmes were organised by NSS and NCC like Blood Donation Camp, AIDS Awareness camp and the like.
- Guidance and guest lectures were tailored for TYBA/BCOM students so that they can face University examination successfully and unabashedly.
- Various campaigns of social connect like traffic control, notebook distribution, community upliftment programmes, anti plastic drive etc were executed successfully
- Health Care Unit conducted campaign of Haemoglobin Check- Up, Stress Management, Blood - Sugar Check-Up for students, teaching and non-teaching staff.
- Various sports activities were conducted during Sports Week like Chess, Carom, Snooker, Pool, Kabaddi, Kho-Kho, Running, Badminton, Cricket, Long jump, Volley Ball, Tug-of-War etc.
- A basket of literary activities like Essay writing, Debate, Poetry reciting etc were conducted by the language departments
- Mega Monsoon Marathon was organised by the NSS unit to create awareness regarding global warming
- Placement and Career Guidance Cell invited a number of organisations in the campus to guide students and also made placement available where many students grabbed job opportunities
- Women Development Cell conducted various activities to develop awareness among girl students
- Hundreds of new reference books, journal and periodicals are added to the library.
- Various cultural activities were conducted during Cultural Week like Singing, Dancing, Fashion-Show, Rangoli, Best out of Waste, Nail-Painting, Mehandi, Hair-Style, Card-making, Pot designing etc.
- Alumni Association superintended scores of competitions of School Students in the vicinity of Mira Bhayander.

7.3 Give two Best Practices of the institution

> 1. Awards and Prizes are given to meritorious students of the college; and HSC and SSC students of Mira-Bhayander region.
>
> 2. Book Bank facility is made available

Details are provided in the Annexure III and IV

7.4 Contribution to environmental awareness / protection

> Mega Marathon on global warming at University Level, cotton bags distribution exhibition on environmental awareness, environmental awareness-Education trip, Rally, street Play, Tree Plantation

7.5 Whether environmental audit was conducted?   Yes ☐   No ✓

7.6 Any other relevant information the institution wishes to add.

SWOC Analysis

Strength:

1) Dedicated teaching staff catering to degree, self finance courses
2) Progressive & Supportive Principal & Management
3) Number of self finance courses

Weakness:

1) Lack of funds
2) Inadequate Infrastructural facilities
3) Lack of practical training to students

Opportunities:

1) Undertake more self finance and professional courses started by Mumbai University and other institutions
2) To become a LEAD College
3) Tie ups with industries and professional institutions to provide practical knowledge and training to teachers as well as the students
4) To become an autonomous institution

Threats:

1) Competition with foreign and professional institutions.

8. **Plans of institution for next year**

1) To make library spacious, techno-equipped & students friendly.

2) Beautification of the campus.

3) Increase the number of reference books, text books, periodicals, journals etc...

4) Start more self finance courses like B.M.M. etc....

5) Increase number of placements for undergraduates & post graduates by inviting more companies among the best like Infosys for campus interviews

6) To organize National level seminars & workshops

7) To provide field work study, Industrial visits.

8) Special class sessions for economically backward & needy students.

9) Teaching through Power Point Presentation & Projects.

10) Continue to be the centre for paper assessment at graduation level.

11) Continue to strive for Lead College Tag.

12) A strong Grievance Cell for students with a separate wing to focus on girls complaints.

13) Arranging programmes to cater to the needs, expectations and awareness about women rights, laws, protections & security needs through Women Development Cell.

14) Active Alumni to share mutual needs & expectations.

15) Plan various activities as per the suggestions given by NAAC peer team.

16) To plan industrial visits to get first hand practical knowledge to the students

Name: Dr. M. Satya Sri
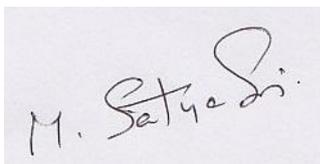
Coordinator, IQAC

Name: Dr. V. N. Yadav
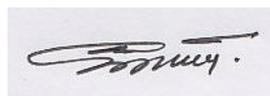
Chairperson, IQAC

_____ *** _____

Academic Calender 2014-2015

JUNE – 2014

Sun	1	
Mon	2	
Tue	3	
Wed	4	
Thu	5	
Fri	6	
Sat	7	
Sun	8	
Mon	9	
Tue	10	
Wed	11	Cleanliness Awareness Rally NSS
Thu	12	
Fri	13	
Sat	14	
Sun	15	
Mon	16	
Tue	17	
Wed	18	Staff Meeting with the Principal
Thu	19	

Fri	20	
Sat	21	
Sun	22	
Mon	23	Meeting with Library Committee
Tue	24	
Wed	25	
Thu	26	
Fri	27	
Sat	28	
Sun	29	
Mon	30	

- ➢ F. Y. B. Com / B. A. Admissions.
- ➢ Time – Table Preparation by Time – Table Committee
- ➢ Verified marks displayed on Notice Board
- ➢ NSS Enrolment
- ➢ Declaration of supplementary Exam Results

JULY – 2014		
Tue	1	
Wed	2	
Thu	3	
Fri	4	
Sat	5	Attendance Report

Sun	6	
Mon	7	
Tue	8	
Wed	9	
Thu	10	
Fri	11	
Sat	12	
Sun	13	
Mon	14	
Tue	15	NSS Tree Plantation
Wed	16	Disaster Management Workshop – NSS & Career Guidance
Thu	17	
Fri	18	Book Bank Notice
Sat	19	
Sun	20	
Mon	21	
Tue	22	
Wed	23	
Thu	24	
Fri	25	
Sat	26	
Sun	27	

Mon	28	Last date for Submission of Book Bank Form	
Tue	29	RAMZAN – ID (Id – UL – Fitar)	
Wed	30		
Thu	31		

- NSS Enrolment, Blood Donation Camp, Tree Plantation, Note Book Distribution
- Inauguration Programme of various committees
- Preparation for youth Festival
- Rehearsals for Maharashtra Darshan

AUGUST – 2014

Fri	1	MAHARASHTRA DARSHAN	
Sat	2	MAHARASHTRA DARSHAN	
Sun	3		
Mon	4		
Tue	5	Attendance Report	
Wed	6	Blood Donation Camp (J.J. & Nair Blood Bank)	
Thu	7		
Fri	8		
Sat	9		
Sun	10		
Mon	11		
Tue	12	CLASS TEST – I, III, V SEMESTER Begins (20 marks)	
Wed	13	-------"--------	

Thu	14	-------"--------
Fri	15	Independence Day, Alumni invitees
Sat	16	CLASS TEST – I, III, V SEMESTER Ends (20 marks)
Sun	17	
Mon	18	PARSI NEW YEAR
Tue	19	Grievance Redressal Cell Meeting
Wed	20	
Thu	21	
Fri	22	
Sat	23	
Sun	24	6th Mega Mansoon Marathon
Mon	25	
Tue	26	
Wed	27	
Thu	28	
Fri	29	GANESH CHATURTHI
Sat	30	
Sun	31	

- ➢ Submission of ATKT Examination Forms
- ➢ Formation of Students' Council
- ➢ Maharashtra Darshan
- ➢ NSS Monsson Marathon

SEPTEMBER – 2014

Day	Date	Event
Mon	1	
Tue	2	ATKT I & III Semester 60 marks Exam Begins
Wed	3	-------"--------
Thu	4	-------"--------, Gauri Visarjan
Fri	5	-------"--------, Teacher's Day
Sat	6	-------"--------, Attendance Report
Sun	7	-------"--------
Mon	8	-------"--------, ANANT CHATURDASHI
Tue	9	-------"--------, Ganesh Chaturthi
Wed	10	-------"--------
Thu	11	-------"--------
Fri	12	-------"--------
Sat	13	-------"--------
Sun	14	-------"--------, Hindu Diwas
Mon	15	-------"--------
Tue	16	-------"--------
Wed	17	-------"--------
Thu	18	-------"--------
Fri	19	-------"--------, Foundation Day, Alumni invitees
Sat	20	ATKT I & III Semester 60 marks Exam Ends

Sun	21	
Mon	22	
Tue	23	
Wed	24	Regular Semester End Exam and ATKT 100 marks I & III semester
Thu	25	
Fri	26	
Sat	27	
Sun	28	
Mon	29	
Tue	30	

> Campus Development Programme N.S.S.
> Principal's meeting with parents of students in the Defaulter's list
> PTA

OCTOBER – 2014		
Wed	1	
Thu	2	"Mahatma Gandhi Jayanti"
Fri	3	DASARA
Sat	4	
Sun	5	
Mon	6	BAKRI – ID (Id – UL – Zua)
Tue	7	Attendance Report
Wed	8	

Thu	9	
Fri	10	
Sat	11	
Sun	12	
Mon	13	
Tue	14	
Wed	15	Regular Semester End Exam Ends and ATKT 100 marks I & III semester
Thu	16	
Fri	17	College Close for Diwali Vacation
Sat	18	
Sun	19	
Mon	20	
Tue	21	
Wed	22	
Thu	23	DIWALI – LAXMI PUJAN
Fri	24	DIWALI – BALI PRATIPADA
Sat	25	
Sun	26	
Mon	27	
Tue	28	
Wed	29	
Thu	30	

Fri	31	

- L. M. C. Meeting
- Centralized Assessment
- Moderation
- N. S. S. Camp
- TYBCom / TYBA V Semester University Exam
- Unfair Means Committee Meeting

NOVEMBER – 2014

Sat	1	
Sun	2	
Mon	3	
Tue	4	MOHARUM
Wed	5	
Thu	6	GURU NANAK JAYANTI
Fri	7	
Sat	8	
Sun	9	
Mon	10	College Reopens after Diwali Vacation
Tue	11	
Wed	12	
Thu	13	
Fri	14	Children's Day
Sat	15	

Sun	16	
Mon	17	
Tue	18	
Wed	19	
Thu	20	Result Declaration ATKT 100 marks I & II Semester (60 marks)
Fri	21	
Sat	22	
Sun	23	
Mon	24	Non – Teaching Staff meeting with the Principal
Tue	25	
Wed	26	
Thu	27	
Fri	28	
Sat	29	Result Declaration Regular I & III Semester
Sun	30	

DECEMBER – 2014

Mon	1	World AIDS Awareness week NSS
Tue	2	-------"--------
Wed	3	-------"--------
Thu	4	-------"--------
Fri	5	-------"--------

Sat	6	-------"--------
Sun	7	
Mon	8	
Tue	9	
Wed	10	Human Rights Day
Thu	11	
Fri	12	
Sat	13	
Sun	14	
Mon	15	
Tue	16	
Wed	17	
Thu	18	
Fri	19	
Sat	20	
Sun	21	
Mon	22	
Tue	23	Annual Socials (Junior College)
Wed	24	Annual Socials (Degree College)
Thu	25	CHRISTMAS, College Close for Christmas Vacation
Fri	26	
Sat	27	

Sun	28	
Mon	29	
Tue	30	
Wed	31	

JANUARY – 2015

Thu	1	
Fri	2	College Reopens
Sat	3	Women Empowerment Weak, Savitribai Phule Jayanti – NSS
Sun	4	
Mon	5	Attendance Report
Tue	6	
Wed	7	
Thu	8	
Fri	9	
Sat	10	
Sun	11	
Mon	12	
Tue	13	
Wed	14	
Thu	15	
Fri	16	

Sat	17	
Sun	18	
Mon	19	
Tue	20	
Wed	21	
Thu	22	
Fri	23	
Sat	24	Class Test II, IV & VI Semester 20 marks Begins
Sun	25	-------"--------
Mon	26	-------"--------, Republic Day, Alumni invitees
Tue	27	-------"--------
Wed	28	-------"--------
Thu	29	Class Test II, IV & VI Semester 20 marks Ends
Fri	30	Gandhian Study Centre: Death Anniversary of Gandhiji (Bhajan Programme)
Sat	31	

- ➢ Closing ceremony of various committees
- ➢ Prize Distribution of Students' Council / Gymkhana / N. S. S.

FEBRUARY – 2015		
Sun	1	
Mon	2	ATKT II & IV Semester (60 marks) Begins
Tue	3	-------"--------
Wed	4	-------"--------

Thu	5	-------"--------
Fri	6	-------"--------, Attendance Report
Sat	7	-------"--------
Sun	8	
Mon	9	-------"--------
Tue	10	-------"--------
Wed	11	-------"--------
Thu	12	-------"--------
Fri	13	-------"--------
Sat	14	-------"--------
Sun	15	
Mon	16	-------"--------
Tue	17	-------"--------
Wed	18	ATKT II & IV Semester (60 marks) Ends
Thu	19	
Fri	20	
Sat	21	PTA Meeting
Sun	22	
Mon	23	
Tue	24	
Wed	25	
Thu	26	

Fri	27	
Sat	28	

- ➢ Closing ceremony of various committees
- ➢ Display of Time – Table for Second Term Examination
- ➢ ATKT I, II, III & IV semester

MARCH – 2015

Sun	1	
Mon	2	Regular Semester End II & IV Semester 60 & 100 marks
Tue	3	
Wed	4	
Thu	5	
Fri	6	
Sat	7	
Sun	8	
Mon	9	
Tue	10	
Wed	11	
Thu	12	
Fri	13	
Sat	14	
Sun	15	
Mon	16	

Tue	17	
Wed	18	
Thu	19	
Fri	20	
Sat	21	
Sun	22	
Mon	23	
Tue	24	
Wed	25	
Thu	26	
Fri	27	
Sat	28	
Sun	29	
Mon	30	Results ATKT II, and IV Semester & I & II Additional Exam Results
Tue	31	

- ➢ Centralized Assessment
- ➢ T. Y. B. Com and B. A. University Examination
- ➢ Moderation

APRIL – 2015		
Wed	1	
Thu	2	
Fri	3	

Sat	4	
Sun	5	
Mon	6	
Tue	7	
Wed	8	
Thu	9	
Fri	10	Results – Regular Semester End Exams II & IV Semester
Sat	11	
Sun	12	
Mon	13	
Tue	14	
Wed	15	
Thu	16	
Fri	17	
Sat	18	
Sun	19	
Mon	20	
Tue	21	
Wed	22	Additional Exam II and IV Semester
Thu	23	
Fri	24	
Sat	25	

Sun	26	
Mon	27	
Tue	28	
Wed	29	
Thu	30	

> TYBCom / TYBA VI semester University Exam
> Centralized Assessment
> Moderation
> LMC Meeting

MAY – 2015		
Fri	1	'Maharashtra Day'
Sat	2	
Sun	3	
Mon	4	
Tue	5	
Wed	6	
Thu	7	
Fri	8	
Sat	9	
Sun	10	
Mon	11	
Tue	12	
Wed	13	

Thu	14	
Fri	15	
Sat	16	
Sun	17	
Mon	18	
Tue	19	
Wed	20	
Thu	21	
Fri	22	
Sat	23	
Sun	24	
Mon	25	
Tue	26	
Wed	27	
Thu	28	
Fri	29	
Sat	30	
Sun	31	

Annexure: II

Feedback Analysis

A. Feedback Analysis* (of Teachers)

Total Number of Teachers	Excellent	Very Good	Good	Below Expectations
80	39	29	12	00

*Parameters for Feedback:
Punctuality, Accessibility/ Availability, Sincerity, Discipline/ Behaviour, Time Devotion, Power of Explanation, Subject Knowledge, Method of Teaching, Completion of Syllabus, Practice and Revision, Tests and Evaluation, Professionalism, Nature and Character, Class Control, Attitude towards Students, Your Overall Experience

B. Feedback Analysis (of Facilities in the College)

Facilities	Analyses
Library	Satisfactory
Gymkhana	Satisfactory
Computer Lab	Satisfactory
Canteen	Less Satisfactory
Drinking Water Facility	Satisfactory

C. Feedback Analysis (of Administration)

Management	Cooperative
Principal	Cooperative
Teaching Staff	Cooperative
Non Teaching Staff	Cooperative
Peons	Cooperative
Library Staff	Cooperative

ANNEXURE-III

Pravin Patil Prize Distribution Ceremony
19th September 2014

First in S. S. C.

Sr. No	Name of the Students	Percentage of Marks	Name of Institute
1	Mejari Komal Mahesh	87.60	S M Public High School
2	Choudhary Sampat Dhalaram	91.60	Bhartiya Vidyalaya
3	Rutuja Ramesh Dalavi	94.20	Lokmanya Vidyalaya
4	Kardel Ashwini Nivruti	94	Bhayandar Secondary School
5	Pandya Jatin Vasantbhai	93.80	The Saraswati Vidyalaya
6	Ghungarde Shivram Ananda	94.20	The Saraswati Vidyalaya
7	Kokitkar Pratiksha Anand	94.40	Lalit Vidya Niketan
8	Shetty Hastha Harisha	94	Our lady Of Nazareth
9	Mandal Shubhra Shekhar	94.20	St. francis High School
10	Shukla Gaurav Vishnu	87.80	Divine Image English

First in H. S. C

Sr. No	Name of the Students	Percentage of Marks	Name of Institute
1	Saldhana Joleen J	82	Our Lady of Nazareth
2	Patwa Dimple Dinesh	46.92	Lokmanya Vidyalaya
3	Jani Kingal Satyen	80	Shankar Narayan College
4	Choudhary Seema Atmaram	85.69	Shankar Narayan College
5	Choudhary Rinku Ramaram	78.15	Shankar Narayan College

Annexure IV

Shree Shankar Narayan College of Art's Commerce Bhayandar (E)
Library Book - Bank Student List 2014- 2015

Sr.No.	Name	Class	Roll No	Div	Category
1	Rathod Usha Amarsing	F.Y.B.A	86	A	Open
2	Kumbhar Kalpana Soudagar	T.Y.B.A	40	A	OBC
3	Parkar Mayuri Anil	F.Y.B.Com	77	A	Open
4	Nair Sharad Shashi	F.Y.B.Com	182	B	Open
5	Patil Kaushik Tansen	F.Y.B.Com	332	C	OBC
6	Bhoir Kinjal Madhukar	F.Y.B.Com	402	D	OBC
7	Kumbhar Nandini Machhindra	F.Y.B.Com	424	D	OBC
8	Mishra Ashish Arvind	F.Y.B.Com	449	D	Open
9	Pervi Vrukshali Vasant	F.Y.B.Com	459	D	OBC
10	Prajapati Falguni Thakorbhai	S.Y.B.Com	82	A	OBC
11	Bandekar Kajal Namdev	S.Y.B.Com	130	B	OBC
12	Parmar Kiran Hemraj	S.Y.B.Com	192	B	Open
13	Zunjare Madhuri Shivaji	S.Y.B.Com	250	B	Open
14	Nishad Umesh Shankarlatl	S.Y.B.Com	432	D	OBC
15	Pashte Kanchan Ambaji	T.Y.B.Com	458	D	OBC
16	Harnole Alka Annarao	F.Y.B.A	31	A	Open
17	Gade Prajakta Dayanand	S.Y.B.A	10	A	SC
18	Mhaske Kavira Rameshwar	S.Y.B.A	30	A	SC
19	Babar Savita Kisan	T.Y.B.A	5	A	ST
20	Bansode Rahul Ramhu	T.Y.B.A	7	A	SC
21	Devkatte Ambadas Kisanrao	T.Y.B.A	12	A	Open
22	Rathod Sanjay Mangajilal	T.Y.B.A	62	A	Open
23	Jadhav Kalyani Shamrao	T.Y.B.Com	164	B	Open